

**Pocatello/Chubbuck School District 25
Regular School Board Meeting
5:30 p.m.
Education Center Board Room
3115 Pole Line Road
Pocatello, ID 83201**

September 19, 2006

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Recognitions**
- V. Approval of Consent Agenda**
- VI. Communications and Clerk's Report**
- VII. Reports of the Superintendent**
- VIII. Unfinished Business**
- IX. New Business**
- X. Reports of Committees**
- XI. Motions and Resolutions**
- XII. Delegations**
- XIII. Adjournment**

Pocatello/Chubbuck School District 25
Regular School Board Meeting
5:30 p.m.
Education Center Board Room
3115 Pole Line Road
Pocatello, ID 83201
September 19, 2006

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda** **X Action required**
- IV. Recognitions**
 - A. Board of Directors and Cabinet**

Board Customized Training from the Idaho School Boards Association.
 - B. Teacher of the Year - 2006-2007**
- V. Approval of Consent Agenda** **X Action required**
 - A. Human Resources** **X Action required**

Recommended Hires - New Teachers:

Name	Position/Location	Effective Date
Erin Baeder	.74 FTE Head Start Teacher Head Start Program	8-28-06
Heidi Block	1.0 FTE Special Education Alameda Center	8-23-06
William Chalmers	1.0 FTE English Franklin Middle School	8-23-06

Recommended Hires - New Teachers (continued):

Name	Position/Location	Effective Date
Susan Chandler	1.0 FTE First Grade Chubbuck Elementary	8-23-06
Sharie Ellis	1.0 FTE Electronics Pocatello High	9-06-06
Mandi Furniss	1.0 FTE Title One Washington Elementary	8-23-06
Elissa Novy	1.0 FTE Science Irving Middle School	8-23-06
Katherine Schatz	1.0 FTE First Grade Wilcox Elementary	8-23-06
Jeanie Whitworth	1.0 FTE Technology/Life/Careers Franklin Middle School	8-23-06

Administration recommends permission to submit a request to the State Certification Department for a Provisional Authorization Certificate for Ms. Brandy Gilea for Speech and Language Pathologist.

Administration received a request for a reduction of contract for Sue Crafts from .60 FTE to .40 FTE for the 2006-2007 school year. She is currently a part-time Media Specialist at Indian Hills and Greenacres Elementary Schools. Administration recommends that she not be reduced due to the lateness of the request and the inability to find a suitable replacement.

B. Business

1. School Board Minutes

X Action required

Included in the packet are minutes of the August 15, 2006 Executive Session, Legislative Special Session, and Regular Session Board Meetings; the August 16,

2006 Board/Cabinet Retreat Special Session; the August 23, 2006 Special Session; and the September 6, 2006 Board/Cabinet Retreat Special Session. The Board will need to take action approving these minutes.

2. Board Bills **X Action required**

Included in the packet are bills and invoices as of September 8, 2006 in the amount of \$1,163,930.65. The Board will need to take action approving payment of these bills and invoices.

3. Supplementary Financial Information **X Action required**

Included in the packet is supplementary financial information for the period of August 1, 2006 through August 31, 2006. The Board will need to take action approving the Supplementary Financial Information.

**4. Principal Academy of Leadership
Mini Grant Application** **X Action required**

Included in the packet is the Mini Grant Application for Principal Academy Leadership for Jim Harrell, Principal at Irving Middle School. The Board will need to take action approving the grant application.

VI. Communications and Clerk's Report

A. Calendar

Wednesday, September 20, 2006
State Department of Education Orientation - Fall Accreditation Tour
Holiday Inn - Pocatello - 8:30 a.m. to 12:30 p.m.

Thursday, September 21, 2006
ISBA Region V Meeting - 6:30 p.m.
Elmer's Restaurant - 851 S. 5th Avenue, Pocatello, ID
(ISBA Resolutions for this year will be discussed)

Friday, September 22, 2006
ISBA Negotiations Workshop
Boise, Idaho

Monday, October 2, 2006
School Board/Superintendent/Cabinet Retreat
4:00 p.m. to 8:00 p.m. - Education Center Board Room

Thursday, October 5, 2006
End of 1st 6 weeks - School is in Session

Friday, October 6, 2006
Professional Development Day - No School

Tuesday and Wednesday, October 10-11, 2006
Kindergarten Conferences - No School Kindergarten Only

Thursday, October 12, 2006
Kindergarten through 8th Grade Conferences
K-12 Parent/Teacher Conferences in the p.m.
No School Kindergarten through 8th Grade Only

Friday, October 13, 2006
Kindergarten through 12th Grade Conferences
No School Grades Kindergarten through 12th Grade

Tuesday, October 17, 2006
Regular School Board Meeting
5:30 p.m. - Board Room - Education Center

Thursday and Friday, October 19-20, 2006
Governor's Summit on Science, Mathematics, and Technology Education
Boise, Idaho

VII. Reports of the Superintendent

A. District Administrative Reports

The following Directors will provide a verbal update:

Patti Mortensen - Director of Elementary Education:

1. District, Private and Charter School Enrollments
2. Choice Requests per NCLB follow-up
3. Strings Program Follow-up
4. Other

Bob Devine - Director of Secondary Education:

1. Choice Requests per NCLB follow-up
2. Student Overloads and Section Adds - High Schools
3. Saturday School Schedule

4. Initiation of discussion between administration and coaches regarding best practices, training, and evaluation
5. Restructuring secondary ski program
6. IDLA Classes and 0 period
7. Other

Chuck Wegner - Director of Curriculum:

1. Assessment Changes (ISAT)
2. Governors Summit on Science, Mathematics, and Technology Education
3. Other

Doug Howell - Director of Human Resources:

1. Teacher Supervision and Evaluation Policy & Process
2. Accounting of remaining certificated and classified open positions
3. Other

Bart Reed - Director of Business Services

1. Review of the District's Insurance Program and presentation of the value report by Mr. Bill Lindsay, District Insurance Consultant, Lockton Companies of Colorado
2. Zoning Change Update
3. Utility Back Payment for Intermountain Gas Services and Budget Increase for same at Pocatello High School
4. Other

Carl Smart - Director of Employee Services:

1. K-12 Enrollment Report
2. Emergency Preparedness regarding Pandemic Flu
3. Other

Shelley Allen - Public Information Officer:

1. Community Education - Melissa Dietz, Coordinator: Annual Report, Request for Fee Increases, and Salary Increases
2. Restructuring of Public Information Officer Services to Formation of Communications Relations/Communications Department
3. Back to School Day for Legislators (9/15/06)
4. Education Foundation Board Meeting Report (9/13/06)
Included in the packet are the minutes from the August meeting
5. Other

B. Superintendent's Report

1. ISBA Membership Open Letter:

Included in the packet is a copy of the ISBA Membership Open Letter. This item is informational only.

2. Meeting with Idaho State University President Vailas and Key Administrators and District Superintendent and Key Administrators.

President Vailas and several deans from Idaho State University met with the superintendent and the cabinet to discuss various options which may result in forming new partnerships between the district and the university. Both institutions are committed to developing working relationships which support our missions and benefit the community.

3. Bannock County Economic Development Council

This past week, the Bannock County Economic Development Council met with representatives of ISU and District 25. Both representatives discussed organizational direction, an openness to partner with the public and private sector for the benefit of the organizations and the community, and a desire to be accountable to the community and the region. This engagement was met with support from the economic development council.

4. Proposed Update on Increase to Graduation Requirements

The State Board adopted a proposal for increased graduation requirements at their August 10 meeting, and that proposal does include mandatory state-funded testing of 11th graders. The district has received information that the state will possibly pay for Idaho students to take either the ACT, SAT, or Compass college entrance exam by the end of the 11th grade. The proposal is not finalized yet. It will go out to the public for review and comment in the fall. Modifications may be made based on public comment. Following that, the proposal will be presented to the legislature.

5. Student Enrollment

Included in the packet are current enrollment figures as of September 12, 2006.

6. Fall Accreditation Tour - September 20, 2006, Holiday Inn, 8:30 p.m. to 12:30 p.m.

The district will be represented at this accreditation tour. Principals and district level instructional administrators will be attending. At the October meeting, a report will be provided for the Board based on increased expectations.

7. PTA Regional Council Meetings

The PTA regional council does meet on a regular basis and Elaine Smith has been attending those meetings on behalf of the district. The council's meetings are scheduled as follows: October 19, 2006, January 18, 2007; March 22, 2007; and May 17, 2007 at 7:00 p.m. to 8:30 p.m. in the Pocatello/Chubbuck School District Boardroom at the Education Center. I will be in attendance at the October 19, 2006 meeting to get acquainted with the representatives of the various PTA's and explore with them what connection the council would like to have with the district. Chair Anderson previously expressed an interest in being involved in meeting with the council. If a second board member would be interested in joining in the discussion, that please let me know.

8. Administrative Visitations to the Schools

Administration will be continuing with school visits throughout the year. With the exception of the three district level administrators whose work routinely is done in the buildings, the administrators will be in buildings a minimum of two times per month per work schedules. A schedule will be developed and visitations will be reported to the cabinet based on schedules.

VIII. Unfinished Business

There is no Unfinished Business at this time.

IX. New Business

Action:

A. Food Service Truck Bid

Administration opened bids for a School Lunch Delivery Truck on September 7, 2006. Bid specifications were mailed to twelve (12) vendors. Administration received a bid from one (1) vendor. Administration recommends the Board accept the bid from Hirning Pontiac in the amount of \$45,499.50.

B. Supervision and Evaluation of Certificated and Professional Staff

Included in the packet is current Policy 7140 - Teacher Supervision and Policy; 7141 - Teacher Evaluation; and proposed Policy 7141 - Supervision and Evaluation of Certificated and Professional Staff and Exhibit A for Board consideration. The Board will have a first reading on Policy 7141 - Supervision and Evaluation of Certificated and Professional Staff for Board adoption.

Earlier in the meeting, the board will have heard a report on the development of a revised process for the supervision and evaluation of the certified and professional staff. This process was initiated a few years ago without closure. Last school year, Mrs. Mortensen and Mrs. Steenrod formed a committee to complete the work. Policy 7141 is inclusive of the provisions which meet Idaho Code, state board of education rules, and district expectations. There are several parts to the policy: description of purpose, process and forms. Exhibit A is inclusive of the supporting checklists and the performance standards' rubrics. Since the committee completed its work, Policy 7141 has been redrafted to combine current Policy 7140 and current 7141 into a single revised policy statement. If approved on first reading, there would then be one policy statement addressing supervision and evaluation. In addition, administrators have received training on the use of the policy and exhibit A. Further, the policy and exhibit have been reviewed by the PEA and finally revised by legal counsel. Pending board approval of this policy change, administration will be prepared to proceed with implementation of Policy 7141.

Administration recommends Board hear on first reading and adopt Policy 7141 - Supervision and Evaluation of Certificated and Professional Staff and Exhibit A as presented. This adoption includes action to delete current Policy 7140.

C. Community Education Program Report - Fee Increases

Included in the packet is information regarding the request for fee increases for participation in the Community Education Program and also the Notice for the Community Education Program fee increase. The Board will need to set a public hearing at the time of the next scheduled Board Meeting to gain input on this increase as required by Idaho Code Section 63-1311A. Administration recommends the Board set October 17, 2006 as the date for a public hearing on fee increases for Community Education and include the hearing into the agenda of the Regular Meeting.

D. Out of State Travel Activities Trip

Included in the packet is information regarding the Out of State Activity requests from Highland High School for the football team to travel to Great Falls, Montana; the Highland High School Trouveres to travel to Downata Hot Springs for a team building retreat; the Drama Department from Century High School to travel to Cedar City, Utah

to attend the Utah Shakespeare Festival and the Theatre Arts and Dance Department; and Century High School FCCLA to Boise, Idaho for an Executive Council Meeting and State Convention. Administration recommends the board authorize the Out-of-State activity requests.

E. Board/Superintendent/Cabinet Retreat Special Meeting

Administration requests the Board set Monday, October 2, 2006 as a Board/Superintendent/Cabinet Special Meeting, from 4:00 p.m. to 8:00 p.m. in the Board room at the Education Center.

X. Reports of Committees

Standing Committees:

Several district committees convene periodically throughout the school year. Board members will report on any committee meetings attended.

Education Foundation	Nate Hill
Insurance/Wellness Committee	Brent L/Marianne D
Head Start	Terry Anderson
District Leadership Council	Janie G./Marianne D.
Textbook Adoption	Marianne D/Brent L
Curriculum Committee	Janie Gebhardt
CIP Committee	Nate Hill
Budget Committee	Brent Leavitt
ISBA Representative	Terry Anderson
Technology Committee (as needed)	
Long Range Facility Planning	Nate Hill
Local Issues-Chamber of Commerce	Terry Anderson
Judge Murray's Juvenile	

Advisory Committee

Janie Gebhardt

SEICCA

Marianne Donnelly

Liaison to PTA Council

Terry A./Marianne D (?)

XI. Motions and Resolutions

XII. Delegations - please limit comments to 5 minutes

The Board and Administration will take comments under advisement.

XIII. Adjournment