

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25

BOARD OF TRUSTEES

*Special Meeting for the Purpose of a Work Session*

*(No Action to be Taken)*

Tuesday, November 4, 2008 - 1:30 p.m. - Board Room at the Education Service Center

**AGENDA**

<b>TOPIC</b>	<b>PRESENTER</b>	<b>DISCUSSION</b>
<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p><b>1. Convene Work Session</b></p> <p><b>2. Special Education Self-Assessment/ ISU Study/ Directive from State Department for 2009-2010 Regarding Title VI-B Funds</b> <i>(25 minutes)</i></p>	<p><b>Lynda Steenrod,</b> Director of Special Education</p> <p><b>Mary Vagner,</b> Superintendent</p>	<p><b>Topic:</b> <i>Special Education Self-Assessment/ISU Study/Directive from State Department for 2009-2010 Regarding Title VI-B Funds</i></p> <p><b>Policy Question:</b> Board responsible for federal program compliance.</p> <p><b>Background Information:</b> Mrs. Steenrod will be in attendance to cover three key areas underway in the Special Education Department. The State targeted the District's Special Education Program to undergo a self-assessment this year. Supporting materials regarding that self-assessment are included in the packet. Also, included in the packet is an Executive Summary of the 2007-08 ISU study of the District's continuum of services for all special education children. The study was comprehensive, objective, and pointed out areas in need of attention. In many cases, the areas in need of attention are due to limited time and resources. The information gained from the ISU study is valuable, as it will feed directly into the self-assessment. Moreover, included in the packet is recent correspondence from the State Department of Education directing resources from Title VI-B funds to be allocated to regular education in the 2009-10 school year. The reason for this directive is stated in the letter as being an over-identification of minority students for special education services. The punitive nature of withholding resources that currently support special education students is concerning to administration. In the near future, there will be a scheduled conference call with the State Department regarding this directive. Administration has contacted legal counsel to assist with working with the State Department to arrive at a different end result. Mrs. Steenrod will also speak to this matter.</p> <p><b>Administrative Recommendation:</b> Administration requests Board support the direction of the administration to work with the State Department of Education to seek other resolution to its perspective of over identification of minority children for special education services.</p> <p><b>NOTES:</b> _____ _____</p> <p><b>SUMMARY/DIRECTION:</b> _____ _____</p>





TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/INFORMATION ONLY</i></p> <p><b>5. Middle School Promotion Revisions</b> <i>(15 minutes)</i></p>	<p><b>Bob Devine</b>, Director of Secondary Education</p> <p><b>Chuck Wegner</b>, Director of Curriculum</p> <p><b>Mary Vagner</b>, Superintendent</p>	<p><b>Topic: Middle School Promotion Revisions</b></p> <p><b>Policy Question:</b> Board adopts policy.</p> <p><b>Background Information:</b> Included in the packet is proposed language to be considered which addresses middle school promotion. This protocol is a direct result of high school/middle school redesign and speaks to the intent to add rigor into middle school academics. Recently, a parent meeting was held to solicit input into the proposed language. Middle school staff have been involved in this process. Mr. Devine will be in attendance to speak to this matter. Following Board discussion, administration will revise the Administrative Guideline 8110A - Promotion/Retention as proposed Board policy and administrative procedures.</p> <p><b>Administrative Recommendation:</b> Pending Board direction, administration recommends Board accept the proposed language and direct the development of policy and procedures for promotion and retention of students.</p> <p><b>NOTES:</b> _____ _____ _____ _____</p> <p><b>SUMMARY/DIRECTION:</b> _____ _____ _____ _____</p>

<u>TOPIC</u>	<u>TOPIC</u>	<u>PRESENTER</u>
<p><b>DISCUSSION/ INFORMATION ONLY</b></p> <p><b>6. High School Boundary Report and Recommend- ations</b> <i>(10 minutes)</i></p>	<p><b>DISCUSSION/ INFORMATION ONLY</b></p> <p><b>Bart Reed,</b> Director of Business Operations</p> <p><b>Mary Vagner,</b> Superintendent</p>	<p><b>Topic: High School Boundary Report &amp; Recommendations</b></p> <p><b>Policy Question:</b> Board sets boundaries.</p> <p><b>Background Information:</b> Included in the packet is information previously provided to the Board regarding options for consideration for high school boundaries and public input. The High School Boundary Subcommittee has processed the public input and has concluded that at this time, the input points to maintaining the status quo. However, the subcommittee work speaks to the need to consider future growth in the community. Representatives of that Boundary Committee will be in attendance to present the final discussion of the Committee. Pending any direction at the November 18, 2008 Regular Board Meeting, administration must address revision of Policy 8111 - District Attendance Areas and Student Transfer for future Board consideration.</p> <p><b>Administrative Recommendation:</b> In reviewing the work of the Boundary Subcommittee, administration recommends the following with regard to the three comprehensive high schools:</p> <ul style="list-style-type: none"> <li>▶ The board adopt the philosophy that balance in the secondary schools is based on a percentage of occupancy in relationship to the capacities of the schools as currently defined. (This premise establishes balance but does not require equal numbers per school).</li> <li>▶ The Board adopt the premise that over time, 85% of stated capacity is ideal.</li> <li>▶ The Board adopt the premise that each school's population changes from time to time due to various factors.</li> <li>▶ The Board will review occupancy twice a year; fall and spring.</li> <li>▶ That when occupancy, in relation to stated capacity, reaches 80% or 90% in any high school, the Board will consider changing conditions within the community and any possibility of redrawing boundaries.</li> <li>▶ The Board honors choice, pending available space, as a value associated with high school enrollment.</li> <li>▶ The Board celebrates the pride that exists in the community for each school and its short or long term history.</li> <li>▶ The Board affirm acceptance of the work of the Boundary Subcommittee as current, and research based, and as a beginning point for future analysis.</li> <li>▶ The Board declare current high school enrollment is in balance within the three high schools in terms of 85% occupancy in relation to stated capacity.</li> </ul> <p>Thus, administration recommends the Board take action at the November 18, 2008 Regular Board Meeting to maintain the status quo regarding high school boundaries, adopt the above stated premises, and consider that, based on changing community demographics, future changes would be examined beginning with Options 1 and 4.</p> <p><b>NOTES:</b> _____</p> <p>_____</p>



<i>TOPIC</i>	<i>PRESENTER</i>	<i>DISCUSSION</i>
<p><i>DISCUSSION/INFORMATION ONLY</i></p> <p><b>9. 403(b) Annuity Report</b> <i>(15 minutes)</i></p>	<p><b>Carl Smart,</b> Director of Employee Services</p>	<p><i>Topic: 403(b) Annuity Report</i></p> <p><i>Policy Question:</i> Board must adhere to IRS rules and regulations.</p> <p><i>Background Information:</i> Included in the packet is preliminary information prepared by Mr. Smart as to IRS compliance issues regarding 403(b) annuities. It appears that several vendors, currently approved by the District, will be opting to forego a relationship with the District for payroll deduction for its clients. This being the case, those clients may have to select another vendor. The reason for the withdrawal of some vendors appears to be due to IRS compliance. It is the responsibility of the Board to adhere to IRS rules and regulations and to set forth those approved vendors. Mr. Smart will discuss this at the time of the meeting.</p> <p><i>Administrative Recommendation:</i> Administration recommends Board take action in accordance with IRS rules and regulations regarding 403(b) annuities at the November 18, Regular Board Meeting.</p> <p><i>NOTES:</i> _____ _____ _____ _____</p> <p><i>SUMMARY/DIRECTION:</i> _____ _____ _____ _____ _____ _____ _____</p>

<i>TOPIC</i>	<i>PRESENTER</i>	<i>DISCUSSION</i>
<p data-bbox="157 248 504 313"><b><i>DISCUSSION/INFORMATION ONLY</i></b></p> <p data-bbox="157 354 472 492"><b>7. Student Due Process Rights and Student Discipline Hearings</b> <i>(30 minutes)</i></p>	<p data-bbox="535 354 829 451"><b>Jim Harrell</b>, Director of Student Support Services</p> <p data-bbox="535 492 829 589"><b>Bob Devine</b>, Director of Secondary Education</p> <p data-bbox="535 630 829 727"><b>Patti Mortensen</b>, Director of Elementary Education</p> <p data-bbox="535 768 829 833"><b>Amy White</b>, Legal Counsel (by phone)</p> <p data-bbox="535 873 829 938"><b>Mary Vagner</b>, Superintendent</p>	<p data-bbox="856 248 1711 280"><b><i>Topic: Student Due Process Rights and Student Discipline Hearings</i></b></p> <p data-bbox="856 321 1396 354"><b><i>Policy Question:</i></b> Board adheres to state law.</p> <p data-bbox="856 394 1953 662"><b><i>Background Information:</i></b> Recently, Mr. Leavitt questioned the need for Board conducted student discipline hearings. Board hearings are scheduled to consider recommendations for student expulsions and student reinstatements for those already expelled. This issue falls within two domains; one being Board duties and the second being student due process rights. Included in the packet are several statutes pertaining to these matters and materials provided by Mr. Leavitt. Because it is a Board responsibility to ensure student due process rights, this subject and any direction should be discussed by the Board. In attendance for this discussion will be administration and legal counsel.</p> <p data-bbox="856 703 1953 938"><b><i>Administrative Recommendation:</i></b> Administration recommends Board consider its responsibility to hear appeals on all matters within the District which include affording due process for employees and students. In particular, administration recommends the Board consider its statutory responsibility that it is the only body which can take action on a recommendation for expulsion, regardless of whether student behavior involves physical aggression; weapons; drug and alcohol use; possession or distribution; truancy; and any other behaviors.</p> <p data-bbox="856 979 1911 1011"><b><i>NOTES:</i></b> _____</p> <p data-bbox="856 1044 1911 1076">_____</p> <p data-bbox="856 1109 1911 1141">_____</p> <p data-bbox="856 1157 1911 1190"><b><i>SUMMARY/DIRECTION:</i></b> _____</p> <p data-bbox="856 1222 1911 1255">_____</p> <p data-bbox="856 1287 1911 1320">_____</p>





<i>TOPIC</i>	<i>PRESENTER</i>	<i>DISCUSSION</i>
<p data-bbox="157 248 504 313"><i>DISCUSSION/INFORMATION ONLY</i></p> <p data-bbox="157 354 514 557"><b>10. State Department of Education Proposed Teacher Supervision and Evaluation Process and its Implications</b> <i>(10 minutes)</i></p>	<p data-bbox="535 354 772 418"><b>Mary M. Vagner,</b> Superintendent</p> <p data-bbox="535 459 829 524"><b>Doug Howell,</b> Director of Human Resources</p>	<p data-bbox="867 248 1911 313"><i>Topic: State Department of Education Proposed Teacher Supervision and Evaluation Process and its Implications</i></p> <p data-bbox="867 354 1396 386"><i>Policy Question:</i> Board adheres to state law.</p> <p data-bbox="867 427 1942 808"><i>Background Information:</i> Included in the packet is material received from the State Department regarding the recommended process for teacher supervision and evaluation to be presented to the state legislature in January 2009. The use of the Charlotte Danielson model is central to the proposed process and is the model District 25 utilizes. Although District 25 currently uses the recommended model, this may be another unfunded mandate forthcoming from the state legislature, as it appears there are no resources for districts to modify existing supervision and evaluation models and no resources for training of staff and administrators. In addition, there are some areas that are questionable areas in the process as outlined and will be pointed out by Dr. Howell at the time of the meeting. Pending Board discussion, these items may need to be pointed out to the legislative delegation at the December 1, 2008 meeting with legislators.</p> <p data-bbox="867 849 1911 946"><i>Administrative Recommendation:</i> Administration recommends the Board provide direction as to discussion with state legislators and the state department on the proposed teacher supervision and evaluation process.</p> <p data-bbox="867 987 1911 1019"><i>NOTES:</i> _____ _____ _____ _____</p> <p data-bbox="867 1157 1911 1190"><i>SUMMARY/DIRECTION:</i> _____ _____ _____ _____</p>

<i>TOPIC</i>	<i>PRESENTER</i>	<i>DISCUSSION</i>
<p data-bbox="157 248 504 313"><b><i>DISCUSSION/INFORMATION ONLY</i></b></p> <p data-bbox="157 354 504 459"><b>12. Superintendent's Fall Evaluation</b> (5 minutes)</p> <p data-bbox="157 670 441 703"><b>13. Public Comment</b></p> <p data-bbox="157 776 336 808"><b>14. Adjourn</b></p>	<p data-bbox="535 354 735 418"><b>Mary Vagner,</b> Superintendent</p>	<p data-bbox="867 248 1365 280"><b><i>Topic: Superintendent's Fall Evaluation</i></b></p> <p data-bbox="867 321 1827 354"><b><i>Policy Question:</i></b> Board obligated to have mini-fall evaluation of Superintendent.</p> <p data-bbox="867 394 1890 459"><b><i>Background Information:</i></b> By contract, the Board is responsible to conduct a mini-fall evaluation of the Superintendent.</p> <p data-bbox="867 500 1932 597"><b><i>Administrative Recommendation:</i></b> Administration recommends Board direct an Executive Session be scheduled for 4:30 p.m. on November 18, 2008 to conduct a mini-fall evaluation of the Superintendent.</p> <p data-bbox="867 638 1911 670"><b><i>NOTES:</i></b> _____</p> <p data-bbox="867 695 1911 727">_____</p> <p data-bbox="867 751 1911 784">_____</p> <p data-bbox="867 808 1911 841"><b><i>SUMMARY/DIRECTION:</i></b> _____</p> <p data-bbox="867 865 1911 898">_____</p> <p data-bbox="867 922 1911 954">_____</p> <p data-bbox="867 979 1911 1011">_____</p> <p data-bbox="867 1036 1911 1068">_____</p> <p data-bbox="867 1092 1911 1125">_____</p> <p data-bbox="867 1149 1911 1182">_____</p> <p data-bbox="867 1206 1911 1239">_____</p> <p data-bbox="867 1263 1911 1295">_____</p> <p data-bbox="867 1320 1911 1352">_____</p>



<i>TOPIC</i>	<i>PRESENTER</i>	<i>DISCUSSION</i>
<p data-bbox="157 235 504 300"><i>DISCUSSION/INFORMATION ONLY</i></p> <p data-bbox="157 341 504 446"><b>8. Levy and Bond Election Discussion</b> <i>(30 minutes)</i></p>	<p data-bbox="541 341 840 406"><b>Mary M. Vagner</b>, Superintendent</p> <p data-bbox="541 446 840 511"><b>Bart Reed</b>, Director of Business Operation</p> <p data-bbox="541 552 840 617"><b>Carl Smart</b>, Director of Employee Services</p>	<p data-bbox="863 235 1386 267"><i>Topic: Levy and Bond Election Discussion</i></p> <p data-bbox="863 308 1711 341"><i>Policy Question:</i> Board sets election dates and levy and bond amounts.</p> <p data-bbox="863 381 1953 722"><i>Background Information:</i> At the October Work Session, the Board discussed current economic conditions and their immediate and long term impacts on the local and state economy. School funding issues for 2009 include but are not limited to: legislative action; state resources; tax issues; the will of the taxpayer; impacts to family budgets; the potential to use current resources as opposed to a bond election; and timing of elections. Given these discussions, the Board focused on the need to set a levy amount for a February 2009 election. Further, the Board was open to consider no bond election in 2009. Included in the packet is supporting information regarding this discussion. Administration will be prepared to set forth recommendations regarding a levy amount, election date, and disposition of a bond election in 2009.</p> <p data-bbox="863 763 1942 933"><i>Administrative Recommendation:</i> Administration recommends the Board take action at the November 18, 2008 Regular Board Meeting to set a levy amount, set an election date, and set direction regarding use of existing middle school facilities to house selective sixth grade classrooms, in lieu of overcrowding in the elementary schools, and to open up space for increased numbers of elementary children.</p> <p data-bbox="863 974 1911 1006"><i>NOTES:</i> _____</p> <p data-bbox="863 1047 1911 1079"><i>SUMMARY/DIRECTION:</i> _____</p> <p data-bbox="863 1104 1911 1136">_____</p> <p data-bbox="863 1161 1911 1193">_____</p> <p data-bbox="863 1218 1911 1250">_____</p>

