

**MINUTES OF THE
REGULAR SESSION BOARD MEETING
POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
Education Service Center Board Room
Tuesday, February 19, 2013
5:30 p.m.**

BOARD MEMBERS/SUPERINTENDENT PRESENT:

Janie Gebhardt, Chair
John Sargent, Vice Chair
Jackie Cranor, Clerk

Jim Facer, Assistant Treasurer
Paul Vitale, Member
Mary Vagner, Superintendent

CONVENE REGULAR MEETING

A Regular Session of the Board of Trustees of School District No. 25 was held in Pocatello, Idaho on the 19th day of February, 2013, as provided in Section 33-510, Idaho Code. Chair Gebhardt called the Regular meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

Jane Muir led the audience in the Pledge of Allegiance.

REVIEW, REVISE, AND APPROVE AGENDA – Self Explanatory – Action

Chair Gebhardt reviewed the agenda and the addendum. A motion was made by Mr. Sargent and seconded by Ms. Cranor to approve the agenda and the addendum as presented. The voting was unanimous in the affirmative.

APPROVAL OF MINUTES – Self Explanatory – Action

- a. **Special Meeting/Work Session** – January 8, 2013
- b. **Special Meeting/Executive Session/Personnel** – January 15, 2013
- c. **Regular Board Meeting** – January 15, 2013
- d. **Special Meeting/Work Session/Safety** – January 22, 2013
- e. **Special Meeting/Action** – January 23, 2013
- f. **Special Meeting/Executive Session/Hearings** – January 23, 2013

A motion was made by Mr. Vitale and seconded by Mr. Sargent to approve the minutes as corrected. The voting was unanimous in the affirmative.

RECOGNITIONS/VISITORS/CORRESPONDENCE – Information

a. Visitors and Correspondence

b. Recognitions – Information – Ms. Allen

Ms. Allen said Idaho Power held an energy awareness art contest. She said Jane Muir, a 5th grader at Syringa Elementary won the Eastern Regional contest and Joseph Morrissey, also a 5th grader at Syringa Elementary was the runner up for the 3rd through 5th grade contest. She said both students received gift cards, a certificate and their framed artwork. She said the student's art teacher, Ms. Macateer, also received a gift card. She said the contest was designed to bring energy solutions into the classroom. She said Alexandra Rademacher, a 1st grader at Indian Hills Elementary won the Eastern Regional contest in the "Outlet" category. She said the contest included students from Idaho and Southeastern Oregon. Ms. Lisa McAteer said the students put a lot of time into project. She said Idaho Power was a great asset to the community and to education. She said the contest was a great tool for educating children on energy awareness. She said she was very proud of her students. Ms. Kelly Allen said it was such an honor for one of her students to win this competition and was proud of her hard work. She said Alexandra was truly an artist.

Ms. Allen said Bryan Grigg a senior at Highland High School was named a US Presidential Scholar out of more than 3,000 student candidates nationwide. She said students were chosen based on superior academic and artistic achievements, leadership qualities, strong character and involvement in school activities and the community. She said Bryan attended Chubbuck Elementary, Hawthorne Middle School and would graduate from Highland High School in May. She said he actualized the Vision and Mission by demonstrating high levels of learning, academic and technological skills and exhibiting the skills of a responsible citizen. She said students were selected through the College Board SAT or ACT Assessment. She said students were also evaluated on their essay, self-assessment, letters of recommendation from the school and transcripts in order

to be considered for the award. She said only one male and one female would be announced for Idaho which would take place that May. She congratulated the student and thanked the staff at Highland.

Ms. Allen said the District was recognized by the Greater Pocatello Chamber of Commerce and was given the Spirit of the Valley Award for its beautification of the community by renovating the old Stocks Lumber building into the New Horizon Center. She said the award was presented at the Chamber Luncheon that month. She said the District met the Mission of maintaining facilities that met the needs of all students. She said the new facility was part of the solution for overcrowding issues. She presented the plaque to Keith Barnes, Principal of the New Horizon Center. Mr. Barnes said the staff and students love the new facility and things were going great. He said the administration recently conducted an analysis of behaviors from last year to the current year and discipline write ups had been cut in half. He said students were taking pride in the building and were behaving.

c. Public Comment on Items Not on Agenda

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

Emily Joslin – 761 Park Avenue, Pocatello, ID 83201

Ms. Joslin said she was representing all teachers. She said she was a second year teacher at Indian Hills Elementary and was a Union Member. She said being a Union Member was part of the duties of being a teacher. She said teachers didn't have a right to complain unless they put their money where their mouth was. She said being a Union Member was the way teachers got their voice heard. She said the legislation currently on the table was taking teachers' voices away. She said teachers were the ones that knew the needs of their students and needed their voice. She said teachers wanted the very best for their students and helped them reach their full potential. She said the current Union Bill was pulled straight out of Prop 1 and was very harmful to educators who were unsure of their job security. She said it was damaging to the way contracts were negotiated and the legislation still had not had any input from teachers. She said the citizens and teachers of Idaho already defeated this legislation once. She asked the Board to continue to show its support of teachers by communicating to the ISBA that it should withdrawal the bill.

REPORTS

a. Student Representative Reports (3 minutes each)

1) Century High School – Shelby Evans/Tyler Ray

Ms. Evans said Century High School completed its elective fair. She said student government was headed to state. She said Districts for cheer and dance were cancelled due to bad weather and would take place the following day and Monday. She said the girls' basketball team took 2nd place at state. She said the boys' basketball team would compete that evening to determine who would win the state championship. She said the state debate tournament would take place soon. She said one of the wrestlers qualified for state. She said the school musical, Little Women, would open March 14, 2013.

2) Highland High School – Gennavie Judd/Kathleen Hawes

Ms. Judd said the debate team was doing well. She said the team had five debaters qualify for nationals and took first place in the speaks category. She said they also took first place in the sweepstakes competition in Blackfoot. She said BPA had multiple qualifiers, five of which took first place and would attend state. She said the drama department would begin its play, Alfred Hitchcock the following Thursday at 7:00 p.m. She said the Sweetheart Dance was that weekend.

Ms. Hawes congratulated Bryan Grigg for being a finalist for the US Presidential Scholarship Award. She said the boys' basketball team was headed to state and were the academic state champions. She said twenty wrestlers qualified for state and were the academic champions. She said the girls' basketball team took third place at state.

3) Pocatello High School – Colton Belnap/Caitlin Lackey

Ms. Lackey said the school was starting its musical “Seussical the Musical”. She said the girls’ basketball team were the academic state champions and took third place at state. She said the school had an awards ceremony for students with no missing assignments. She said band held a spaghetti dinner night and was successful. She said the school hosted the state wrestling tournament. She said the school’s elective fair was held February 7th. She said NAEP testing went well. She said the school’s choir concert had a good turnout and went well. She said students went to Highland Hills for community service hours.

4) **New Horizon Center** – *Crystal Walker*

Ms. Walker said BPA students competed in the Region 5 competition. She said one student exhibited growth in computer skills, another received high praise from the judges for the way he presented himself in action and in speech and another was complimented for his use of a laptop to create a video. She said the judges were astounded at what the student was able to accomplish with limited equipment. She said the Idaho Drug Free Youth club had a leadership retreat in McCall and students were able to plan upcoming events and was exciting. She said the school had a movie night and Mr. Barnes bought popcorn for everyone. She said students attended the FCCLA leadership competition in Malad and were given STAR awards for competing in advocacy and recycling. She said the judges were impressed with student’s knowledge. She said the students were articulate and good team players and would compete at the state level.

b. **Media Report** – Ms. Allen

Ms. Allen said school safety had been at the forefront of the media that month. She said the Journal ran a couple of articles on the Supplemental Levy.

c. **Supplemental Levy Communication Plan Update** – Ms. Allen

Ms. Allen said the administration completed staff information presentations and would provide materials to the staff and community. She said 35 public information presentations were given and levy information was sent home with students. She said she would send weekly facts emails and reminders. She said Matt Hunter prepared an article for the Chamber newsletter encouraging Chamber members to support the levy. She said the Idaho State Journal editorial board endorsed the passage of levy and the Journal was providing weekly editorials and information for their readers. She said levy information was posted to the District’s website showing a cost comparison to the 2008 Supplemental Levy which was a greater cost to the taxpayer than the current levy. She thanked the Board for participating in the informational presentations. She said the administration would continue to remind everyone that absentee voting would be open until Friday, March 8, 2013. She said patrons could walk in and vote in Room 101 at the Bannock County Courthouse. She said Election Day was March 12, 2013 from 8 a.m. to 8 p.m. at the various polling locations. She said she and Kent Hobbs would continue to be liaisons for the Citizens for a Quality Education Committee.

d. **ISBA Day on the Hill Report**

Ms. Gebhardt said several Board Members attended the ISBA Day on the Hill. Mr. Facer said he was able to attend and the Board and Superintendent met with legislators. He said they had dinner with several legislators and were able to express their concerns. He said Board Members attended a hearing on education and listened to several School Districts testify regarding their concerns for funding public education. Mr. Vitale said the meeting with legislators was open and informative and the legislators received comments well and shared their feelings about the issues facing education. He said all of the legislators were in attendance at the luncheon. Ms. Gebhardt said the candor was the greatest it had ever been. She said she appreciated Anne Ritter’s comments about discretionary funding and made a good case for the need for flexibility.

e. **Report on Standing Committees for 2012-2013**

Mr. Facer said the Safety Subcommittee compiled a packet of safety training for employees and made good progress. Ms. Gebhardt said during Judge Murray’s Committee Meeting she heard that a juvenile detention counseling program was put into place so all of the youths would be working with counselors. Mr. Vitale said each one would receive a clinical assessment to determine a more comprehensive treatment plan than in the past.

CURRICULUM AND INSTRUCTION AND SCHOOL SAFETY – Information – Mr. Wegner, Dr. Mortensen, Mr. Devine, Mr. Hobbs

a. **Kinport/New Horizon High School Turnaround School Plan** – Mr. Barnes

Mr. Barnes said the Kinport/New Horizon High School Turnaround School Plans were included in the packet. He said the plans were required as a part of the state’s new Star Rating accountability system. He said the staff spent two days putting the plan together with Mr. Wegner, Ms. Luras, Ms. Harwood, Mr. Devine and

staff members from the school. He said the plan was used to drive the indicators rather than the other way around. He said there were twenty-four indicators and were based on student engagement, positive relationships and non-cognitive skills. He said each indicator had to have a plan. He said Mary Gervase provided input and the school was working with Peak Learning Consultants. He said teachers would participate in professional development to learn how to conduct classroom observations. He said the staff was reading “Teaching for Excellence” to help them with the turnaround plan. He said the administration would monitor the implementation of the plan to ensure the school was on track. Ms. Gebhardt asked about Peak Learning. Mr. Barnes said Peak Learning was the publisher of the book and had ideas similar to SIOP and was more user-friendly. Ms. Vagner asked the teachers present to stand for recognition for the development of the plan. Dr. Mortensen said many hours were spent developing the plan. She said the District received a grant that would help in the implementation of the plan. She said it included a comprehensive plan for professional development activities and came highly recommended from Pam Sanford who worked with the group in the past. She said the Board would be asked to accept the Turnaround School Plan for Kinport and New Horizon High School and approve the submission of the Assurance pages under New Business.

b. Continuous Improvement Plan Assurance Pages – Mr. Wegner

Dr. Mortensen said the Assurance pages for the Pocatello/Chubbuck School District #25, Hawthorne Middle School and Irving Middle School were included in the packet. She said the District and the two middle schools were required to submit Continuous Improvement Plans to the state but were not required to present Turnaround School Plans to the Board of Trustees. She said the Instructional Directors worked closely with schools to develop the plans. She said the Board would be asked to approve the submission of the assurance pages under New Business.

c. Alternate Routes to Graduation – Mr. Wegner

Dr. Mortensen said included in the packet was a memorandum detailing the number of students and the various reasons for completing the alternate route to graduation in lieu of the ISAT. She said the Board would be asked to approve the requests under Old Business.

d. Policy 8110 – Student Placement, Retention, Credits, Promotion and Acceleration – 1st Reading – Mr. Wegner

Dr. Mortensen said included in the packet was Policy 8110 – Student Placement, Retention, Credits, Promotion and Acceleration. She said the change to the policy addressed middle school math credits and added virtual online courses as a component of transcribing letter grades. She said certain middle school credits could be transcribed as high school credit as long as the teacher was secondary certified and highly qualified. She said the language change clarified that letter grades for online courses would be averaged in the GPA. She said the Board would be asked to hear the Policy on first reading under New Business.

e. Policy 8122 – Graduation Requirements – 1st Reading – Mr. Wegner

Dr. Mortensen said included in the packet was Policy 8122 – Graduation Requirements. She said the change to the policy addressed college entrance exam requirements and exemptions for special education and LEP students. She said another change eliminated specific requirements for elective courses which had been removed from State Board Rule. She said the Board would be asked to hear the Policy on first reading under New Business.

f. Instructional Technology Update – Mr. Wegner

Dr. Mortensen said during the month of February training at the secondary level was focused on preparing students for testing, ISAT, PSAT, SAT and EOCs. She said teachers discussed test taking strategies and were shown how to test prep in Moodle. She said secondary teachers had access to all testing resources regardless of grade level. She said teachers were encouraged to share information with students and to use the test prep resources. She said resources included videos, sample tests and online resources. She said the elementary technology coaches would meet with elementary teachers in mid-February and would encourage them to use their own devices. She said teachers were using Google forms to analyze student writing and video conferencing was being planned through Google Hangouts. She said all of the technology coaches were being updated on the changes to the Infinite Campus Messenger System.

g. Any Other Curriculum/PLCs/TIA/Beliefs Update – Mr. Wegner

Dr. Mortensen had no further Curriculum updates at the time of the meeting.

h. Head Start Program Update – Dr. Mortensen

Dr. Mortensen said Head Start was conducting a program self-assessment. She said the administration would complete a comprehensive review of performance standards and how the standards were met. She said the Head Start Policy Council would meet Thursday and a final report would be given to the Board in March to be included in the Grant Renewal Application. She said Head Start had an onsite review and the report

included two findings. She said Ms. Young would report on the outcome of the onsite review at the March Work Session.

i. 21st Century After School Program Update – Dr. Mortensen

Dr. Mortensen said included in the packet was the 21st Century After School Newsletter for February. She said the information illustrated the quality of the program. She said six of the coordinators and three assistants attended training in Boise and two of them were invited to share program highlights with the group. She said the coordinators were able to share successes at the New Horizon Center and how the centers were addressing cultural diversity. She said they reviewed lesson plans that would be included in the 5K Africa Run.

j. Idaho Food Bank – Back Pack Program Update – Dr. Mortensen

Dr. Mortensen said included in the packet was current Idaho Food Bank – Back Pack program numbers. She said the numbers were slightly higher than last month.

k. Any Other Elementary Education/PLCs/TIA/Beliefs Update - Dr. Mortensen

Dr. Mortensen had no further Elementary Education updates at the time of the meeting.

l. ISU Counseling Intern Request – Mr. Devine

Mr. Devine said included in the packet was a request from ISU to place a counseling intern at Franklin Middle School. He said the request was reviewed and was in order. He said the Board would be asked to approve the request under the Consent Agenda.

m. Policy 8127 – Concussion Awareness and Removal From Participation – 1st Reading – Mr. Devine

Mr. Devine said included in the packet was Policy 8127 – Concussion Awareness and Removal From Participation. He said the change to the Policy referenced adherence to IHSAA’s “Guidelines for Gradual Return to Play” for athletes that suffered a concussion. He said also included was a draft form C-44d – Mild TBI/Concussion Learning Accommodation Plan which was referenced in the Policy revision which documents learning accommodations for any students that suffered a concussion. Mr. Sargent asked if the coaches would be required to review and sign off. Mr. Devine said the coaches were currently following the practice which brought the need for the policy update to the administration’s attention. Ms. Cranor asked if the form would be used for any student that suffered a concussion regardless of athletic participation. Ms. Vagner said the form could be updated for general use and the administration would make sure teachers were aware of the accommodations. Mr. Devine said the Board would be asked to hear the Policy on first reading under New Business.

n. Extra-Curricular Participation Report – Mr. Devine

Mr. Devine said included in the packet was an extra-curricular participation report for three of the high schools and the middle schools inclusive of fees collected. He said it was a multi-year comparison. Mr. Sargent said it appeared that participation had increased in spite of higher fees.

o. 2013 Spring Athletic Schedules and Travel – Mr. Devine

Mr. Devine said included in the packet was the 2013 spring athletic schedules for three of the high schools and the middle schools inclusive of travel requests associated with the schedules. He said on occasion extra-curricular groups traveled out of the state or stayed overnight and were required to complete the same trip request form as field trips. He said the Board would be asked to approve the schedules and travel requests under Old Business.

p. Early Graduation Requests – Mr. Devine

Mr. Devine said included in the packet was a memorandum listing the number of early graduation requests by school and the reasons students were requesting early graduation. He said there were a lot more this trimester than usual. He said the Board would be asked to approve the early graduation requests under Old Business.

q. Out of District/Overnight Field Trip Requests – Mr. Devine

Mr. Devine said included in the packet were Out of District/Overnight Field Trip requests. Ms. Gebhardt asked if the missing information on a couple of the requests would be sent when details were finalized. Mr. Devine said yes. Ms. Cranor said she appreciated the teachers taking the time to provide these opportunities for students. Mr. Devine said some of the trips would stand out in students’ memories for years to come. He said the Board would be asked to approve the requests under Old Business.

r. Any Other Secondary Education/PLCs/TIA/Beliefs Update - Mr. Devine

Mr. Devine said he thought it was the first time a District had two high schools take 3rd place at a state competition. He said both Highland High School and Pocatello High School’s girls’ basketball teams took 3rd at state. He said both teams were also state academic champions. He commended Century High School’s girls’ basketball team for taking 2nd at state. He said March 1st was a professional development day for secondary teachers at Highland High School. He said presentations would be given on the technical reading and writing aspects of the CCSS and how all teachers across different content areas would have to work

together. He said he met with Deb Hedeem who was looking into federal grants to pay ISU majors to tutor at the middle school level. He said the final details for purchasing high school transcripts online had been worked out.

BUSINESS OPERATIONS (BUDGET, MAINTENANCE, TRANSPORTATION, FOOD SERVICE) – Information – Mr. Reed

a. Idaho General Fund Update

Mr. Reed said included in the packet was the current Idaho General Fund Revenue Report with revenue information as of January. He said this was the first report this year with an increase in the projected revenue. He said projections were still \$7.2 million short overall but any increase was a good sign. He said it was disturbing to see the areas that were behind projections. He said the state would finalize its budget based on the current numbers.

b. Review of Alameda Middle School Timeline

Mr. Reed said included in the packet was a current timeline for the Alameda Middle School project. He said things were moving along well. He said workers were installing the heating and AC components for the school. He said painting and texturing was completed on the upper floor and was almost complete on the main floor. He said the middle level should be completed in the next couple of weeks. He said doors, whiteboards and final items had been ordered. He said suggested the Board make a progress visit to the school. Ms. Vagner said a progress visit could be done at 7:45 a.m. prior to the Work Session on March 12, 2013. Mr. Reed said it would help the Board visualize the progress.

c. Free and Reduced Lunch Report

Mr. Reed said included in the packet was a current Free and Reduced Lunch report. He said eligibility was still hovering between 49 and 50 percent.

d. Facility Inspection Report

Mr. Reed said the District's annual facilities inspection was completed in December by state and local agencies. He said the outcome of the inspection revealed fewer findings or corrective action needed than in past years. He said most of the findings were corrected immediately through work orders or corrective action at the school level. He said it was one of the best reviews in recent years. He said auditors would always find something, however the findings included things like "tripping hazards" which were easily fixed. He said some of the findings were for things like old carpet which had been delayed due to budget issues.

e. 2013 Inventory Report

Mr. Reed said included in the packet was the 2013 Inventory Report for the warehouse inventory conducted in February. He said an inventory report was conducted by the warehouse every year. He said the inventory report was \$700 ahead which was 2/10 of a percent. He said the warehouse staff did an amazing job keeping track of the inventory with the amount of traffic that came through the warehouse.

f. Southeastern Idaho Public Health Department Use of Facilities in the Event of a Health Emergency

Mr. Reed said included in the packet was an agreement between the Pocatello/Chubbuck School District #25 and the Southeastern Idaho Public Health Department which allowed the health department to utilize District facilities in the case of a mass health emergency. He said it was a standing cooperative agreement. He said the District had similar agreements with various businesses and churches in case of an emergency. He said the Board would be asked to approve the agreement under New Business.

g. Proposed Building and Subdivisions (New Construction)

Mr. Reed had no proposed building and subdivisions (new construction) update at the time of the meeting.

h. Any Other Business Operations/Operational Support Update

Mr. Reed said the Head Start review and Transportation inspection from the Idaho Transportation Department went well. He said the District was just notified last week that the State Insurance Fund would conduct an onsite review. He said he and Mr. Smart prepared a preliminary budget for the coming year and would present draft budget information at the March Work Session. He said several bids would be brought to the Board in the coming months for approval.

EMPLOYEE SERVICES – Information – Mr. Smart

a. Campus/ISEE Upload/Technology Update

Mr. Smart said the ISEE upload was completed for the month of February. He said the state would no longer accept paper reports for juvenile detention ADA and the District would be required to resubmit the data electronically for all of the previous months. He said the updated information would not be reflected in the District's units until later in the year. Ms. Cranor asked if the flu season affected the District's ADA. Mr.

Smart said it may have had a slight impact. He said he was compiling data to determine why the ADA was lower than usual but had not seen any major trends. He said there was not a drastic drop in attendance like there was during the H1N1 outbreak a couple of years back and had not heard that any other School Districts submitted waivers.

b. Student Enrollment Information Update

Mr. Smart said included in the packet was current student enrollment data. He said there were 3,772 high school students in the District. He said he was still trying to determine if there were reporting issues at the secondary level and thought he had found an answer until he learned the reporting spreadsheet was producing inaccurate data. He said the District's retention rate was lower than it had been over the last few years and he would continue to monitor the numbers. He said if the District was on a downward trend unit calculations would have to be adjusted.

c. Wellness Dashboard Report

Mr. Smart said the Wellness Dashboard Report for December, 2012 was included in the packet. He said the District met the 4% premium reduction through the level of employee participation in the Wellness Program. He said the District's loss ratio for medical was 90% and only had one very high claimant which did not affect the District's renewal rates. Ms. Gebhardt asked he had an estimate. Mr. Smart said he had a good idea but the estimate could still be adjusted. Ms. Vagner said the administration should have a more solid estimate by April. Mr. Smart said Lockton, LLC was reviewing the renewal rates from Regence to make sure the District agreed with the numbers. He said Regence would send any suggested revisions to Lockton prior to spring break.

d. Wellness/Insurance Committee & Budget Committee Updates

Mr. Smart said the Wellness Committee did not meet that month and the Budget Committee was scheduled to meet the following week. He said he would have more to report in March.

e. Any Other Employee Services/Operational Support Update

Mr. Smart had no further Employee Services updates at the time of the meeting.

HUMAN RESOURCES – Information – Dr. Howell

a. Monthly Human Resources Report/Superintendent's Contract Extension

Dr. Howell said included in the packet was the monthly Human Resources Report inclusive of a one year extension to the Superintendent's Contract. He said there was one retirement request, an early resignation request which would be filled quickly, a leave of absence with a voluntary contract reduction and two stipend requests from TQ for professional development. Ms. Gebhardt asked why the retirement request was sent in so early. Dr. Howell said Ms. Shipley worked with employment transitions for students and wanted the opportunity to train someone in the process prior to her retirement. He said the Board would be asked to approve the Human Resources Activity inclusive of the Contract extension under the Consent Agenda.

b. Any Other Human Resources/Operational Support Update

Dr. Howell said he and Mr. Devine would meet to discuss the staffing plan for Alameda Middle School and would meet with teachers to discuss any movement to the middle school. He said the staff was experiencing some anxiety due to the lack of information but he anticipated being ready to roll the plan out by the end of February. He said he was hopeful the District would be able to remain staff neutral and retain staff.

SUPERINTENDENT REPORT – Information – Mrs. Vagner

a. Revised Policies from Annual Policy Review

Ms. Vagner said the District's staff were expected to complete an all-inclusive policy review. She said future policy review would include only the most pertinent and would be significantly shorter. She said staff had responded with grammatical corrections and formatting changes and the minor revisions were included in the packet. She reviewed the policy revisions. She said all of the policy revisions included in the packet were self-explanatory. She said in speaking with legal counsel the administration learned that case law coming out of the 9th Circuit Court of Appeals expanded non-discrimination language to include sexual orientation and gender identity which had been done and was included in the packet. She said the policies would be posted for public input and brought back for a second reading in March. She said the Board would be asked to hear the Policies on first reading as presented and/or amended under New Business.

b. Attorney General's Opinion on SCF

Ms. Vagner said included in the packet was an Attorney General's Opinion on several items impacted by the repeal of Propositions 1, 2 and 3 relative to funding including, math/science funding and teacher credit advancement. She said it was believed that the legislature would pass the 2012-13 funding along to Districts

with the exception of the money allocated for laptops which may be reassigned for professional development. She said House Education already approved the legislation and sent it onto the floor and would then go to the Senate. She said the District expected to be made whole in the May payment. Ms. Cranor asked if there was any indication from the legislature that it would give Districts more discretionary funding. Ms. Vagner said the legislature indicated that it would not provide further discretionary funding.

c. Posting to the Chubbuck Library

Ms. Vagner said the Chubbuck Library recently completed remodeling its facility and had yet to reinstall its public bulletin boards. She said Ms. Johnson would be unable to post Board agendas at the Chubbuck Library until further notice.

d. Timeline for Trustee Elections, Bonds and Levies

Ms. Vagner said included in the packet was a timeline provided by the ISBA regarding Trustee Elections, Bonds and Levies. She said Declaration of Candidacy Petitions were due to the County Clerk by March 22, 2013.

e. Legislative Update

Ms. Vagner said included in the packet was the most recent edition of ISBA's Capitol Notes and the IASA Legislative Newsletter. She said she and Board Members met with the local legislative delegation and were able to discuss the issues for over three hours and was a great opportunity. She said some of the bills being discussed were SB125 which was a bill requiring one counselor for every 325 students and would cost \$12.9 million. She said she did not anticipate that bill going through. She said another bill recommended class sizes being no higher than 18 students per teacher but offered no new funding. She said Districts had not been funded at that level for years. She said another bill would require proof of school attendance in order for a minor to obtain a driver's license. Ms. Gebhardt noted the bill did not address students who were home schooled or attended private school. Ms. Vagner said another bill mandated consolidated services for small School Districts. She said one bill proposed to repeal the early retirement incentive that was restored with the repeals of Props 1, 2 and 3, another dealt with declaring a financial emergency and required that a RIF not be based on seniority alone, another requested stable long term funding for IDLA, one proposed funding for increased math and science requirements, another required negotiations be held in open session and then several bills were proposed relative to teacher contracts, RIF, last best, one year agreements, proof of 50 plus one for unions to represent the majority, unpaid administrative leave and Boards having the ability to reduce salaries. She said the bills were in various stages. She said the resolution requiring cursive to be taught in elementary schools was in the House. She said another bill would prohibit State Board from requiring online courses as a component of graduation requirements. She said another bill required School Districts to post its budget online which the District had done for many years. She said another proposed bill would prohibit any student that had been convicted of a felony from attending public school. Ms. Gebhardt said she heard the bill had been pulled.

f. Any Other Superintendent's Update

Ms. Vagner said the administration was in the process of addressing displacement of teachers for the opening of Alameda Middle School. She said the one new position was the counselor position. She said there were very few new jobs included in the plan for opening the new middle school. She said Mr. Reed and Mr. Smart were in the process of putting a draft budget together based on the passage of the levy and flat funding from the state. She said substance would be brought to the Board in March.

g. Calendar

Ms. Vagner said included in the packet was the Board's Meeting Schedule inclusive of various Committees from February 18, 2013 through April 1, 2013. She said Ms. Gebhardt, Ms. Cranor, Mr. Facer and Mr. Vitale would attend Student Discipline Hearings the following evening. She said an announcement of the 7:45 a.m. walk-through of Alameda Middle School on March 12, 2013 would be added to the Work Session Agenda.

PUBLIC COMMENT – Self Explanatory

a. Public Comment Pertinent to Agenda Action items

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Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; 23) Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

There was no public comment pertinent to agenda action items at the time of the meeting.

CONSENT AGENDA – Self Explanatory – Action – Mrs. Vagner

a. Topic: Approve Human Resource Activity

Policy Issue: Board approves Human Resource Activity

Background Information: Included in the packet was documentation of the Human Resource Activity regarding certified employees since the January 15, 2013 Regular Board Meeting.

Administrative Recommendation: Administration recommended Board approve Human Resource Activity as presented.

b. Topic: Authorize Payment of Claims with the Exception of Electrical Wholesale Supply Company, Inc.

Policy Issue: Board approves all Claims.

Background Information: Included in the packet were bills and invoices as of February 8, 2013 in the amount of \$1,508,777.45.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of February 8, 2013 in the amount of \$1,508,777.45 excluding any claims from Electrical Wholesale Supply Company, Inc. as presented.

c. Topic: Approve Supplemental Financial Information from January 1, 2013 through January 31, 2013

Policy Issue: Board acts on Financial Information.

Background Information: Included in the packet was supplemental financial information for the period of January 1, 2013 through January 31, 2013.

Administrative Recommendation: Administration recommended Board approve supplemental financial information from January 1, 2013 through January 31, 2013 as presented.

d. Topic: Approve ISU Counseling Intern Request

Policy Issue: Board approves intern access in District schools.

Background Information: Included in the packet was a request from ISU to place a counseling intern at Franklin Middle School from February 19, 2013 through May 14, 2013.

Administrative Recommendation: Administration recommended Board approve the ISU Counseling Intern placement at Franklin Middle School from February 19, 2013 through May 14, 2013 as presented.

Board Direction/Action on Consent Agenda: A motion was made by Ms. Cranor and seconded by Mr. Vitale to approve the Consent Agenda as presented. The voting was unanimous in the affirmative.

OLD BUSINESS – Information – Action – Mrs. Vagner

a. Topic: Approve Payment of Claims for Electrical Wholesale Supply Company, Inc.

Policy Issue: Board approves all Claims.

Background Information: Included in the packet are bills and invoices as of February 8, 2013 in the amount of \$2,366.60 for Electrical Wholesale Supply Company, Inc.

Administrative Recommendation: Administration recommended Board approve the bills and invoices as of February 8, 2013 in the amount of \$2,366.60 for Electrical Wholesale Supply Company, Inc. as presented.

Board Direction/Action: Mr. Sargent declared a conflict of interest and excused himself at 7:05 p.m. A motion was made by Mr. Facer and seconded by Ms. Cranor to approve the bills and invoices as of February 8, 2013 in the amount of \$2,366.60 for Electrical Wholesale Supply Company, Inc. as presented. The voting was unanimous in the affirmative. Mr. Sargent returned at 7:06 p.m.

b. Topic: Approve Alternate Routes to Graduation

Policy Issue: Board approves alternate routes to graduation.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Alternate Routes to Graduation as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Facer to approve the Alternate Routes to Graduation as presented. The voting was unanimous in the affirmative.

c. Topic: Approve 2013 Spring Athletic Schedules Inclusive of Travel

Policy Issue: Board approves athletic schedules and travel.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the 2013 Spring Athletic Schedules inclusive of travel as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Facer to approve the 2013 Spring Athletic Schedules inclusive of travel as presented. The voting was unanimous in the affirmative.

d. Topic: *Approve Early Graduation Requests*

Policy Issue: Board approves Early Graduation requests.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Early Graduation requests as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Vitale to approve the Early Graduation requests as presented. The voting was unanimous in the affirmative.

e. Topic: *Approve Out of District/Overnight Field Trip Requests*

Policy Issue: Board approves out of District/overnight travel.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the Out of District/Overnight Field Trip requests as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Ms. Cranor to approve the Out of District/Overnight Field Trip requests with any updates as needed as presented. The voting was unanimous in the affirmative.

NEW BUSINESS – Information – Action – Mrs. Vagner

a. Topic: *Accept the Kinport/New Horizon High School Turnaround School Plan and approve Submission of Assurance Pages*

Policy Issue: Board accepts Turnaround School Plans and approves submission of Assurance pages to the State Department of Education.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board accept the Kinport/New Horizon High School Turnaround School Plan and approve the submission of Assurance pages for Kinport and New Horizon High School as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Sargent to accept the Kinport/New Horizon High School Turnaround School Plan and approve the submission of the Assurance pages for Kinport and New Horizon High School as presented. The voting was unanimous in the affirmative.

b. Topic: *Approve Submission of Continuous Improvement Plan Assurance Pages*

Policy Issue: Board approves submission of Continuous Improvement Plan Assurance pages to the State Department of Education.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the submission of the Continuous Improvement Plan Assurance pages for District #25, Hawthorne Middle School and Irving Middle School as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Vitale to approve the submission of the Continuous Improvement Plan Assurance pages for District #25, Hawthorne Middle School and Irving Middle School as presented. The voting was unanimous in the affirmative.

c. Topic: *Hear on First Reading:*

Policy 8110 – Student Placement, Retention, Credits, Promotion and Acceleration

Policy 8122 – Graduation Requirements

Policy 8127 – Concussion Awareness and Removal from Participation

Policy Issue: Board adopts Policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on First Reading the above listed policies as presented.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Facer to hear on First Reading the above listed policies as presented inclusive of expanding the concussion requirements to all students. The voting was unanimous in the affirmative.

d. Topic: *Approve Agreement between the Pocatello/Chubbuck School District #25 and the Southeastern Idaho Public Health Department for the Use of District Facilities in the Event of a Health Emergency*

Policy Issue: Board approves agreements.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board approve the agreement between the Pocatello/Chubbuck School District #25 and the Southeastern Idaho Health Department for the use of District facilities in the event of a health emergency as presented.

Board Direction/Action: A motion was made by Mr. Sargent and seconded by Mr. Vitale to approve the agreement between the Pocatello/Chubbuck School District #25 and the Southeastern Idaho Public Health Department for the Use of District Facilities in the Event of a Health Emergency as presented. The voting was unanimous in the affirmative.

e. **Topic: *Hear on First Reading Policies Revised as a Result of Annual Employee Policy Review:***

Policy 5310 – Purchasing Guide

Policy 7128 – Employees with Disabilities and Reasonable Accommodations

Policy 7166 – Teacher Work Day

Policy 8142 – Extra-Curricular Activities

Policy 8143 – Out-of-State Activities Involving Student Overnight Travel

Policy 8144 – Athletics

Policy 8151 – Gangs and Gang Activity

Policy 8211 – Student Athletic Code of Conduct

Policy 8213 – Transportation of Infants and Small Children

Policy 8293 – Release of Students with Separated or Divorced Parents

Policy 8324/7112 – Non-Discrimination

Policy Issue: Board adopts Policy.

Background Information: This item was previously discussed on the agenda.

Administrative Recommendation: Administration recommended Board hear on First Reading the above listed policies as presented/amended.

Board Direction/Action: A motion was made by Ms. Cranor and seconded by Mr. Vitale to hear on First Reading the above listed policies as presented/amended. The voting was unanimous in the affirmative.

ANNOUNCEMENTS

There were no announcements at the time of the meeting.

ADJOURN

A motion was made by Mr. Sargent and seconded by Ms. Cranor to adjourn. The voting was unanimous in the affirmative. The Board adjourned its Regular Meeting at 7:12 p.m.

APPROVED ON:

MARCH 19, 2013

By:

Jamie A. Gelhardt
Chair

MINUTES PREPARED BY:

[Signature]
Secretary, Board of Trustees

ATTESTED BY:

[Signature]
Clerk