

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25

BOARD OF TRUSTEES

Special Meeting for the Purpose of a Work Session

Tuesday, September 8, 2015 – 1:30 p.m. – Board Room at the Education Service Center

AGENDA

WORK SESSION TOPICS:

- 1. Convene Work Session**
- 2. Annual Transportation Report**
- 3. Annual Energy Conservation Report**
- 4. Annual Maintenance & Operations Report and CIP Overview**
- 5. Public Comment**

Board Protocols for Public Comment will be followed at all Board Meetings. Patrons wishing to address the Board will fill out Form AD 2 – Request to Appear before the Board and present it to the Board Chair or Board Secretary prior to the meeting. Because of the diversity of issues, members of the Board may not respond to delegations. Instead, issues are recorded and referred to the proper staff member for follow-up. The Board is informed of these efforts by the staff member responding to concerns.

Board Operating Principles #22 & 23:

22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.

- 6. Adjourn**

1. Convene Work Session – Ms. Gebhardt – Board Chair

2. Annual Transportation Report (20 min)

Presenters: **Mr. Craig Leiby** – *Transportation Coordinator*
 Mr. Warren Ferguson – *Transportation Supervisor*

Background Information:

Mr. Leiby and Mr. Ferguson will be in attendance to provide an overview of the work of the Transportation Department including the implementation of new bus routes, student discipline and staffing and will answer any questions.

Administrator Recommendations:

None at this time.

3. Annual Energy Conservation Report (15 min)

Presenters: **Mr. Brian Glenn** – *Energy Conservation Specialist*

Background Information:

Included in the packet is the annual Energy Conservation Report with data as of the 2014-15 school year. The program is in its 14th year of implementation. Mr. Glenn will review the report and will answer any questions at the time of the meeting.

Administrator Recommendations:

None at this time.

4. Annual Maintenance & Operations Report and CIP Overview (30 min)

Presenters: **Mr. Bart Reed** – *Director of Business Operations*
 Mr. Randy Gwynn – *School Plant Coordinator*

Background Information:

Included in the packet is a presentation of the CIP projects that were completed over the summer. Mr. Reed & Mr. Gwynn will be in attendance to report on the work of the Maintenance & Operations Department and will answer any questions at the time of the meeting.

Administrator Recommendations:

None at this time.

5. Public Comment

Board Protocols for Public Comment will be followed at all Board Meetings per Policy 2330. Patrons wishing to address the Board will fill out a “Request to Appear before the Board” form and present it to the Board Chair or Board Secretary prior to the meeting.

6. Adjourn – Ms. Gebhardt – Board Chair