

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
BOARD OF TRUSTEES

Special Meeting for the Purpose of a Work Session

Tuesday, November 9, 2010 – 1:30 p.m. – Board Room at the Education Service Center

AGENDA

WORK SESSION TOPICS:

- 1) **Convene Meeting**
- 2) **PCCS Audit Report** – *Mr. Reed/Dean Martin – 20 min.*
- 3) **Special Education Budget Overview/Medicaid Impacts 2011-12** – *Ms. Steenrod – 20 min.*
- 4) **Athletic Facilities Strategic Planning Committee Update** – *Mr. Devine – 5 min.*
- 5) **Renovation of Stocks Building, Relocation of Alternative Programs, Modification of Alameda Center and Opening of a 4th Middle School Committee Update /Alternate School Design Committee Report/Engagement of Architect** – *Mr. Reed/Mr. Devine – 20 min.*
- 6) **Education Jobs Act Follow Up/Budget Committee Report/Emergency Levy and Supplemental Levy Election/Projected Cost Increases Inclusive of: PERSI; Insurances; Utilities; Fuel; ARRA Position Push-ins; Military Leaves; Contingency Shifts; TQ Budget Reduction 2011-12; Textbook Needs (Elementary Consumables)** – *Mr. Smart/Mr. Reed*
- 7) **Insurance Committee Report and Overview of Insurance Changes Resulting from Federal Legislation**– *Mr. Smart/Ms. Giles – 20 min.*
- 8) **Data to be Collected by the State (ISEE) in 2010-11 Update** – *Mr. Smart – 5 min.*
- 9) **Financial Condition of the State and Monitor all District Budgets Update** – *Mr. Reed – 5 min*
- 10) **New ISBA Resolution for Delegate Assembly** – *Ms. Vagner – 5 min.*
- 11) **Public Comment**
Board Operating Principles #22 & 23:
22) The Board will follow the chain of command referring others to present their issues, problems, or proposals to the person who can properly and expeditiously address the issues; **23)** Board members will refrain from communications which create conditions of bias should a problem or complaint become the subject matter of a hearing before the Board.
- 12) **Adjourn**

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>1. Convene Meeting</p> <p>2. PCCS Audit Report (20 min)</p>	<p>Ms. Donnelly <i>Board Chair</i></p> <p>Mr. Reed <i>Director of Business Operations</i></p> <p>Dr. Martha Martin <i>Dean, Pocatello Community Charter School</i></p>	<p>Topic: PCCS Audit Report</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Included in the packet is the Pocatello Community Charter School financial statement for FY ended June 30, 2010. Dr. Martin and Mr. Reed will report on the financial statement and answer any questions at the time of the meeting.</p> <p>Administrator Recommendations: Administration recommends Board direct a management letter be drafted to the Pocatello Community Charter School in response to the Audit Report presented November 9, 2010 for consideration at the December 14, 2010 Regular Board Meeting.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

POCATELLO COMMUNITY CHARTER SCHOOL

FINANCIAL STATEMENTS

Year Ended June 30, 2010

POCATELLO COMMUNITY CHARTER SCHOOL

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FINANCIAL SECTION

Independent Auditor's Report

Board of Directors
Pocatello Community Charter School

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Pocatello Community Charter School (the School) as of and for the year ended June 30, 2010, which collectively comprise the School's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the School's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the School as of June 30, 2010 and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 9, 2010 on our consideration of the School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Accounting principles generally accepted in the United States of America require that the budgetary information listed as required supplemental information in the table of contents be presented to supplement the basic financial statements. Such information, although not required to be a part of the basic financial statements, is required by the Governmental Accounting

Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, and historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis information that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, and historical context. Our opinion on the basic financial statements is not affected by this missing information.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School's financial statements as a whole. The accompanying combining fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Folke CPAs, P.C.

September 9, 2010

BASIC FINANCIAL STATEMENTS

POCATELLO COMMUNITY CHARTER SCHOOL

Statement of Net Assets

June 30, 2010

	<u>Governmental Activities</u>
Assets	
Current Assets	
Cash & Investments	\$565,314
Receivables:	
Local Sources	9,526
State Sources	39,739
Federal Sources	26,182
Total Current Assets	<u>640,761</u>
Noncurrent Assets	
Unamortized Bond Issuance Costs	66,679
Nondepreciable Capital Assets	82,894
Depreciable Net Capital Assets	2,133,639
Total Noncurrent Assets	<u>2,283,212</u>
Total Assets	<u><u>\$2,923,973</u></u>
Liabilities	
Current Liabilities	
Accounts Payable	\$986
Salaries & Benefits Payable	113,680
Deferred Revenue	0
Accrued Interest	116,408
Long-Term Debt, Current	212,000
Total Current Liabilities	<u>443,074</u>
Noncurrent Liabilities	
Long-Term Debt, Noncurrent	2,100,000
Total Noncurrent Liabilities	<u>2,100,000</u>
Total Liabilities	<u>2,543,074</u>
Net Assets	
Invested in Capital Assets, Net of Related Debt	(145,196)
Restricted:	
Special Programs	13,365
Debt Service	482,539
Capital Projects	0
Unrestricted	30,191
Total Net Assets	<u>380,899</u>
Total Liabilities and Net Assets	<u><u>\$2,923,973</u></u>

POCATELLO COMMUNITY CHARTER SCHOOL
Statement of Activities
Year Ended June 30, 2010

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>		<u>Governmental Activities</u>	<u>Net (Expense) Revenue And Changes in Net Assets</u>
		<u>Charges For Services</u>	<u>Operating Grants And Contributions</u>		
Governmental Activities					
Instructional Programs					
Elementary School	\$700,498		\$9,637		(\$690,861)
Secondary School	188,790				(188,790)
Exceptional Child	241,964		229,298		(12,666)
Gifted & Talented	0				0
Support Service Programs					
Educational Media	12,492				(12,492)
Board of Education	2,014				(2,014)
School Administration	254,320				(254,320)
Business Operation	0				0
Administrative Technology	0				0
Buildings - Care	36,765				(36,765)
Maintenance - Student Occupied	31,603				(31,603)
Maintenance - Grounds	0				0
Pupil-Activity Transportation	3,913				(3,913)
Non-Instructional Programs					
Child Nutrition	31,104	\$35,045			3,941
Capital Assets - Student Occupied	64,475				(64,475)
Capital Assets - Non-Student Occupied	0				0
Debt Service - Principal	0				0
Debt Service - Interest	140,248				(140,248)
Total	<u>\$1,708,186</u>	<u>\$35,045</u>	<u>\$238,935</u>	<u>\$0</u>	<u>(1,434,206)</u>
General Revenues					
					21,590
Local Revenue					1,370,977
State Revenue					192,831
Federal Revenue					<u>1,585,398</u>
Total					
Change in Net Assets					
					151,192
Net Assets - Beginning					
					<u>229,707</u>
Net Assets - Ending					
					<u>\$380,899</u>

POCATELLO COMMUNITY CHARTER SCHOOL
 Balance Sheet - Governmental Funds
 June 30, 2010

	<u>General Fund</u>	<u>Child Nutrition Fund</u>	<u>Debt Service Fund</u>	<u>Other Governmental Funds</u>
Assets				
Cash & Investments	\$69,410	\$11,863	\$482,539	\$1,502
Receivables:				
Local Sources	9,526			0
State Sources	39,739			0
Federal Sources				26,182
Due From Other Funds	6,546			0
Total Assets	<u>\$125,221</u>	<u>\$11,863</u>	<u>\$482,539</u>	<u>\$27,684</u>
Liabilities				
Accounts Payable	\$986			\$0
Due To Other Funds				6,546
Salaries & Benefits Payable	94,044			19,636
Deferred Revenue				0
Total Liabilities	<u>95,030</u>	<u>\$0</u>	<u>\$0</u>	<u>26,182</u>
Fund Balances				
Restricted:				
Special Programs		11,863		1,502
Debt Service			482,539	0
Capital Projects				0
Nonspendable				0
Unassigned	30,191			0
Total Fund Balances	<u>30,191</u>	<u>11,863</u>	<u>482,539</u>	<u>1,502</u>
Total Liabilities and Fund Balances	<u>\$125,221</u>	<u>\$11,863</u>	<u>\$482,539</u>	<u>\$27,684</u>

POCATELLO COMMUNITY CHARTER SCHOOL
 Balance Sheet - Governmental Funds
 June 30, 2010

	Total Governmental Funds
Assets	
Cash & Investments	\$565,314
Receivables:	
Local Sources	9,526
State Sources	39,739
Federal Sources	26,182
Due From Other Funds	6,546
Total Assets	\$647,307
 Liabilities	
Accounts Payable	\$986
Due To Other Funds	6,546
Salaries & Benefits Payable	113,680
Deferred Revenue	0
Total Liabilities	121,212
 Fund Balances	
Restricted:	
Special Programs	13,365
Debt Service	482,539
Capital Projects	0
Nonspendable	0
Unassigned	30,191
Total Fund Balances	526,095
Total Liabilities and Fund Balances	\$647,307

Balance Sheet - Governmental Funds

June 30, 2010

Reconciliation of Total Governmental Fund Balances to Net Assets of Governmental Activities**Total Governmental Fund Balances** \$526,095

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. 2,216,533

Bond issuance costs are not financial resources and are therefore not reported in the funds. 66,679

Certain liabilities, including accrued interest thereon, are not due and payable in the current period and therefore are not reported in the funds. (2,428,408)

Net Assets of Governmental Activities \$380,899

POCATELLO COMMUNITY CHARTER SCHOOL
Statement of Revenues, Expenditures, and Changes in Fund Balances -
Governmental Funds
Year Ended June 30, 2010

	General Fund	Child Nutrition Fund	Debt Service Fund	Other Governmental Funds
Revenues				
Local Revenue	\$20,044	\$35,045	\$44	\$2,301
State Revenue	1,370,977			8,838
Federal Revenue	192,831			229,298
Total Revenues	1,583,852	35,045	44	240,437
Expenditures				
Instructional Programs				
Elementary School	690,861			9,637
Secondary School	188,790			0
Exceptional Child	12,666			229,298
Gifted & Talented				0
Support Service Programs				
Educational Media	12,492			0
Board of Education	2,014			0
School Administration	254,320			0
Business Operation				0
Administrative Technology				0
Buildings - Care	36,765			0
Maintenance - Student Occupied	31,603			0
Maintenance - Grounds				0
Pupil-Activity Transportation	3,913			0
Non-Instructional Programs				
Child Nutrition		31,104		0
Capital Assets - Student Occupied	7,606			0
Capital Assets - Non-Student Occupied				0
Debt Service - Principal	25,500		80,000	0
Debt Service - Interest	2,091		141,990	0
Total Expenditures	1,268,621	31,104	221,990	238,935
Excess (Deficiency) of Revenues				
Over Expenditures	315,231	3,941	(221,946)	1,502
Other Financing Sources (Uses)				
Transfers In			224,171	0
Transfers Out	(224,171)			0
Total Other Financing Sources (Uses)	(224,171)	0	224,171	0
Net Change in Fund Balances	91,060	3,941	2,225	1,502
Fund Balances - Beginning	(60,869)	7,922	480,314	0
Fund Balances - Ending	\$30,191	\$11,863	\$482,539	\$1,502

POCATELLO COMMUNITY CHARTER SCHOOL
Statement of Revenues, Expenditures, and Changes in Fund Balances -
Governmental Funds
Year Ended June 30, 2010

	<u>Total Governmental Funds</u>
Revenues	
Local Revenue	\$57,434
State Revenue	1,379,815
Federal Revenue	422,129
Total Revenues	<u>1,859,378</u>
Expenditures	
Instructional Programs	
Elementary School	700,498
Secondary School	188,790
Exceptional Child	241,964
Gifted & Talented	0
Support Service Programs	
Educational Media	12,492
Board of Education	2,014
School Administration	254,320
Business Operation	0
Administrative Technology	0
Buildings - Care	36,765
Maintenance - Student Occupied	31,603
Maintenance - Grounds	0
Pupil-Activity Transportation	3,913
Non-Instructional Programs	
Child Nutrition	31,104
Capital Assets - Student Occupied	7,606
Capital Assets - Non-Student Occupied	0
Debt Service - Principal	105,500
Debt Service - Interest	144,081
Total Expenditures	<u>1,760,650</u>
Excess (Deficiency) of Revenues Over Expenditures	98,728
Other Financing Sources (Uses)	
Transfers In	224,171
Transfers Out	(224,171)
Total Other Financing Sources (Uses)	<u>0</u>
Net Change in Fund Balances	98,728
Fund Balances - Beginning	427,367
Fund Balances - Ending	<u><u>\$526,095</u></u>

POCATELLO COMMUNITY CHARTER SCHOOL
Statement of Revenues, Expenditures, and Changes in Fund Balances -
Governmental Funds
Year Ended June 30, 2010

**Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balances - Governmental Funds to the
Statement of Activities**

Net Change in Fund Balances - Total Governmental Funds \$98,728

Amounts reported for governmental activities in the statement of activities are different because:

Government funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the excess of capital outlays over (under) depreciation expense in the current period. (52,496)

The cost of bond issuance is an expenditure in the funds, but is amortized over the life of the bonds in the statement of activities. (4,373)

Net repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term debt in the statement of net assets. 105,500

In the statement of activities, interest is accrued on long-term debt, but the expenditure is reported when due in the governmental funds. 3,833

Change in Net Assets of Governmental Activities \$151,192

POCATELLO COMMUNITY CHARTER SCHOOL

Notes to Financial Statements

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity – Pocatello Community Charter School (the School) is organized as a nonprofit corporation providing public charter school educational services as authorized by Section 33 of Idaho Code. The School's boundaries for school enrollment purposes are located in the Pocatello area.

Idaho Code Section 33-5210(3) requires charter schools to comply with the same financial reporting requirements imposed on traditional public school districts, i.e. – on a governmental, rather than nonprofit, basis of accounting. Additionally, enabling legislation creates charter schools as public entities, i.e. – as public schools, subject to provisions common with other governmental entities as set forth in Idaho Code Section 33-5204. Accordingly, the School's basis of presentation follows the governmental, rather than nonprofit, reporting model.

These financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to governmental nonprofit organizations. The significant accounting policies of the School are described below.

Basic Financial Statements - Government-Wide Statements – The School's basic financial statements include both government-wide (reporting the School as a whole) and fund financial statements (reporting the School's major funds). Both government-wide and fund financial statements categorize primary activities as either governmental or business type. Currently, all the School's activities are categorized as governmental activities.

In the government-wide statement of net assets, the activities columns (a) are presented on a consolidated basis by column, (b) and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The School's net assets may be reported in three parts - invested in capital assets, net of related debt (when related debt exists), restricted net assets, and unrestricted net assets. The School first utilizes restricted resources to finance qualifying activities.

The government-wide statement of activities reports both the gross and net cost of each of the School's functions. The functions are also supported by general government revenues as reported in the statement of activities. The statement of activities reduces gross expenses (including depreciation when recorded) by related program revenues and operating and capital grants. Program revenues must be directly associated with the function. Internal activity between funds (when two or more funds are involved) is eliminated in the government-wide statement of activities. Operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reports capital-specific grants.

The net costs (by function) are normally covered by general revenues.

The School reports expenditures in accordance with the State Department of Education's "Idaho Financial Accounting Reporting Management System" (IFARMS). IFARMS categorizes all

POCATELLO COMMUNITY CHARTER SCHOOL

Notes to Financial Statements

expenditures by function, program and object. Accordingly, there is no allocation of indirect costs.

The government-wide focus is more on the sustainability of the School as an entity and the change in the School's net assets resulting from the current year's activities. Fiduciary funds, when present, are not included in the government-wide statements.

Basic Financial Statements - Fund Financial Statements – The financial transactions of the School are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses.

The emphasis in fund financial statements is on the major funds. Nonmajor funds by category are summarized into a single column. Generally accepted accounting principles set forth minimum criteria (percentage of assets, liabilities, revenues, and expenditures/expenses of the funds) for the determination of major funds. Major governmental funds of the School include:

General Fund – The general fund is the School's primary operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds – Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Major special revenue funds include the child nutrition fund, which serves to account for providing nutritional meals to students (including subsidized meals).

Debt Service Fund – The debt service fund is used to account for the accumulation of funds for the periodic payment of principal and interest on long term debt.

Fiduciary funds of the School include:

Agency Funds – Agency funds are used to account for assets held by the School on behalf of students.

Basis of Accounting – Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Activities in the government-wide financial statements are presented on the accrual basis of accounting and are required to follow both governmental accounting standards board pronouncements and financial accounting standards board pronouncements issued before November 30, 1989. Revenues are recognized when earned and expenses are recognized when incurred.

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when

POCATELLO COMMUNITY CHARTER SCHOOL

Notes to Financial Statements

susceptible to accrual (when they become both measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or within thirty days after year end. Expenditures are recorded when the related fund liability is incurred. Exceptions to this general rule include principal and interest on long-term debt which, if any, are recognized when due and payable.

The School may report deferred revenue on its financial statements. For the fund financial statements, deferred revenues arise when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period. In subsequent periods, when both revenue recognition criteria are met, the revenue is recognized. For both the government-wide and fund financial statements, certain grant revenues are only recognized to the extent they have been used for qualifying expenditures; any excess revenues are reported as deferred revenue.

Cash and Investments – Nearly all the cash and investment balances of the School's funds are pooled for investment purposes. The individual funds' portions of the pooled cash and investments are reported in each fund as cash and investments. Interest earned on pooled cash and investments is allocated to the various funds in proportion to each fund's respective investment balance. Investments include monies invested in U.S. government securities and are stated at fair value using either quoted market prices or best available estimate.

Receivables – Receivables are reported net of any estimated uncollectible amounts.

Inventories – Material supplies on hand at year end are stated at cost using the first-in, first-out method.

Capital Assets and Depreciation – Significant capital asset acquisitions with an original cost of \$5,000 or more are recorded at cost if purchased or fair value if contributed. Minor repairs and maintenance are expensed as incurred. Depreciation over the estimated useful lives of depreciable assets is recorded using the straight line method.

Compensated Absences and Post-Retirement Benefits – The School provides certain compensated absences to its employees. The estimated amount of compensation for future amounts is deemed to be immaterial and, accordingly, no liability is recorded. Government accounting standards board statement 45 requires employers to accrue future estimated post-retirement benefits on the employer's government-wide financial statements when such benefits are deemed material to the employer. The future estimated post-retirement benefits are deemed immaterial to the School, and accordingly, are not reflected on the government-wide financial statements.

Net Assets – Net assets is the difference between assets and liabilities. Net assets invested in capital assets - net of related debt, are capital assets net of accumulated depreciation and reduced by any outstanding debt related to the financing of those assets. Restricted net assets are net assets less related debt that are subject to constraints on their use by creditors, grantors, contributors, legislation, and other parties. All other net assets are reported as unrestricted.

POCATELLO COMMUNITY CHARTER SCHOOL

Notes to Financial Statements

Fund Balance Classifications – Restrictions of the fund balance indicate portions that are legally or contractually segregated for a specific future use. Nonspendable portions of the fund balance are those amounts that are not expected to be converted into cash. Committed portions represent amounts that can only be used for specific purposes pursuant to formal action (i.e. board approval) of the reporting entity's governing body. Assigned portions represent amounts that are constrained by the government's intent to be used for a specific purpose. Assigned fund balance classifications are not actively used by the entity. Remaining fund balances are reported as unassigned. When expenditures are incurred that qualify for either restricted or unrestricted resources, the School first utilizes restricted resources. When expenditures are incurred that qualify for either committed or assigned or unassigned resources, the School first utilizes committed resources.

Income Taxes – The School is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code except for income, if any, derived from unrelated business activities.

Contingent Liabilities – Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the School expects such amounts, if any, to be immaterial.

Teacher Contracts – Contracts for teachers' salaries are payable in twelve monthly installments beginning in September. At June 30, the liability for the remaining two months of the current contracts is accrued.

Interfund Activity – Interfund activity is reported either as loans, services provided, reimbursements, or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund, and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers.

Use of Estimates – The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

Concentrations of Credit Risk – The School maintains its cash at insured financial institutions. Periodically, balances may exceed federally insured limits. The School does not have a formal policy concerning concentrations of credit risk.

Risk Management – The School is exposed to various risks related to its operations. Insurance is utilized to the extent practical to minimize these risks.

POCATELLO COMMUNITY CHARTER SCHOOL

Notes to Financial Statements

Nonmonetary Transactions – Items received via food commodities programs are recognized at their stated fair market value.

Subsequent Events – Subsequent events were evaluated through the date of the auditor’s report, which is the date the financial statements were available to be issued.

B. CASH AND INVESTMENTS

Cash and investments consist of the following at year end:

Cash - Deposits	\$82,775
Investments - U.S. Government Securities	482,539
Total	<u><u>\$565,314</u></u>

Deposits – At year end, the carrying amounts of the School's deposits were \$82,775 and the bank balances were \$119,994. Of the bank balances, \$119,994 was insured.

Investments – State statutes authorize government entities to invest in certain bonds, notes, accounts, investment pools, and other obligations of the state, U.S. Treasury, and U.S. corporations pursuant to Idaho Code 67-1210 and 67-1210A. These statutes are designed to help minimize the custodial risk that deposits may not be returned in the event of the failure of the issuer or other counterparty, interest rate risk resulting from fair value losses arising from rising interest rates, or credit risks that an issuer or other counterparty will not fulfill its obligations. The School's investment policy complies with state statutes.

Government accounting standards board statement 40 requires government entities to disclose credit quality ratings, concentration of credit risk, and interest rate risk on investment balances. Investments in U.S. government securities are, due to their nature, not required to be rated in terms of credit quality, and are excluded from the other disclosure requirements.

POCATELLO COMMUNITY CHARTER SCHOOL

Notes to Financial Statements

C. RECEIVABLES

Receivables consist of the following at year end:

	General Fund	Special Revenue Funds
	<u> </u>	<u> </u>
Local Sources		
Other Local Sources	\$9,526	
Total	<u>\$9,526</u>	
State Sources		
Foundation Program	\$38,850	
Special Programs	889	
Total	<u>\$39,739</u>	
Federal Sources		
Special Programs		\$26,182
Total		<u>\$26,182</u>

D. DEFERRED REVENUE

Deferred revenue consists of the following at year end:

<u>Description</u>	Fund Financial Statements	Government Wide Financial Statements
	<u> </u>	<u> </u>
Grant Advances	\$0	\$0
Total	<u>\$0</u>	<u>\$0</u>

E. BOND ISSUANCE COSTS

Bond issuance costs for the facility revenue bonds totalled \$87,450 and are being amortized over the 20 year life of the bonds in the government wide financial statements in the capital assets program.

POCATELLO COMMUNITY CHARTER SCHOOL

Notes to Financial Statements

F. CAPITAL ASSETS

A summary of capital assets for the year is as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Nondepreciable Capital Assets				
Land	\$82,894			\$82,894
Total	<u>82,894</u>	<u>\$0</u>	<u>\$0</u>	<u>82,894</u>
Depreciable Capital Assets				
Buildings	2,343,815			2,343,815
Equipment	241,886			241,886
Subtotal	<u>2,585,701</u>	<u>0</u>	<u>0</u>	<u>2,585,701</u>
Accumulated Depreciation				
Buildings	185,172	46,876		232,048
Equipment	214,394	5,620		220,014
Subtotal	<u>399,566</u>	<u>52,496</u>	<u>0</u>	<u>452,062</u>
Total	<u>2,186,135</u>	<u>(52,496)</u>	<u>0</u>	<u>2,133,639</u>
Net Capital Assets	<u><u>\$2,269,029</u></u>	<u><u>(\$52,496)</u></u>	<u><u>\$0</u></u>	<u><u>\$2,216,533</u></u>

Depreciation expense of \$52,496 was charged to the capital assets program.

G. LONG-TERM DEBT

Bonded Debt – At year end, the School’s bonded debt was as follows:

2005 - \$2,480,000 - facilities revenue bonds for capital improvements due in annual installments with interest at 5.75% - 6.75% through 2025/26, secured by real estate, paid through the debt service fund	<u>Outstanding</u>
	<u>\$2,185,000</u>
Total	<u><u>\$2,185,000</u></u>

POCATELLO COMMUNITY CHARTER SCHOOL

Notes to Financial Statements

Maturities on the bonds, exclusive of annual fees and debt service reserve funding, are estimated as follows:

Year Ended	Principal	Interest
6/30/11	\$85,000	\$132,524
6/30/12	90,000	127,636
6/30/13	95,000	122,236
6/30/14	100,000	116,536
6/30/15	105,000	110,536
6/30/16-20	640,000	446,949
6/30/21-25	865,000	215,607
6/30/26	205,000	13,837
Total	\$2,185,000	\$1,285,861

Note Payable – At year end, the School’s note payable was as follows:

Note payable - BOI, due in monthly interest-only payments with interest at a variable rate (currently 6.00%) and an annual principal payment of all unpaid principal at January 6, 2011, unsecured, paid through the general fund

	\$127,000
Total	\$127,000

Maturities on the note are estimated as follows:

Year Ended	Principal	Interest
6/30/11	\$127,000	\$3,810
Total	\$127,000	\$3,810

Changes in long-term debt are as follows:

Description	Beginning Balance	Increases	Decreases	Ending Balance	Due Within One Year
2005 F.R. Bonds	\$2,265,000		\$80,000	\$2,185,000	\$85,000
Note Payable - BOI	152,500	\$274,500	300,000	127,000	127,000
Total	\$2,417,500	\$274,500	\$380,000	\$2,312,000	\$212,000

Interest costs during the year amounted to \$140,248 and were charged to expense in the statement of activities.

POCATELLO COMMUNITY CHARTER SCHOOL

Notes to Financial Statements

G. RETIREMENT PLAN

Public Employee Retirement System of Idaho (PERSI) - The PERSI Base Plan, a cost sharing multiple-employer public retirement system, was created by the Idaho State Legislature. It is a defined benefit plan requiring that both the member and the employer contribute. The Plan provides benefits based on members' years of service, age, and compensation. In addition, benefits are provided for disability, death, and survivors of eligible members or beneficiaries. The authority to establish and amend benefit provisions is established in Idaho Code. Designed as a mandatory system for eligible state and school district employees, the legislation provided for other political subdivisions to participate by contractual agreement with PERSI. After 5 years of credited service, members become fully vested in retirement benefits earned to date. Members are eligible for retirement benefits upon attainment of the ages specified for their employment classification. For each month of credited service, the annual service retirement allowance is 2.0% (2.3% police/firefighter) of the average monthly salary for the highest consecutive 42 months.

PERSI issues publicly available stand alone financial reports that include audited financial statements and required supplementary information. These reports may be obtained from PERSI's website www.persi.idaho.gov.

The contribution requirements of employer and employees are established and may be amended by the PERSI Board of Trustees. For the year ended June 30, 2010, the required contribution rate as a percentage of covered payrolls for members was 6.23% for general members and 7.69% for police/firefighters. The employer rate as a percentage of covered payroll was 10.39% for general members and 10.73% for police/firefighter members. Additionally, PERSI administers the Sick Leave Insurance Reserve Fund which collects salary-based contributions while employed and pays insurance premiums for state and school employees at retirement based on a portion of the accumulated balance of their unused sick leave. State and school employers pre-fund this termination payment with contributions to PERSI during active employment.

The School's contributions required and paid were \$107,801, \$106,487, and \$103,959, for the three years ended June 30, 2010, 2009, and 2008 respectively.

H. INTERFUND BALANCES AND TRANSFERS

Interfund balances at year end consist of the following:

<u>Due To Fund</u>	<u>Due From Fund</u>	
	<u>Governmental</u>	<u>Total</u>
General	\$6,546	\$6,546
Total	\$6,546	\$6,546

POCATELLO COMMUNITY CHARTER SCHOOL

Notes to Financial Statements

These interfund balances resulted from the time lag between when expenditures are incurred in a fund and when the fund is reimbursed for such expenditures.

Interfund transfers during the year consist of the following:

<u>Fund</u>	<u>Transfer In</u>	<u>Transfer Out</u>	<u>Purpose</u>
General		\$224,171	Debt service
Debt Service	\$224,171		Debt service
Total	<u>\$224,171</u>	<u>\$224,171</u>	

REQUIRED SUPPLEMENTAL INFORMATION

POCATELLO COMMUNITY CHARTER SCHOOL
 Budgetary Comparison Schedule -
 General and Major Special Revenue Funds
 Year Ended June 30, 2010

General Fund	Budgeted Amounts		Actual	Final Budget
	(GAAP Basis)			
	Original	Final		Positive
				(Negative)
Revenues				
Local Revenue			\$20,044	\$20,044
State Revenue	\$1,554,129	\$1,554,129	1,370,977	(183,152)
Federal Revenue			192,831	192,831
Total Revenues	<u>1,554,129</u>	<u>1,554,129</u>	<u>1,583,852</u>	<u>29,723</u>
Expenditures				
Instructional Programs				
Elementary School	767,900	767,900	690,861	77,039
Secondary School	195,963	195,963	188,790	7,173
Exceptional Child			12,666	(12,666)
Gifted & Talented	500	500	0	500
Support Service Programs				
Educational Media	12,277	12,277	12,492	(215)
Board of Education			2,014	(2,014)
School Administration	225,769	225,769	254,320	(28,551)
Business Operation	24,196	24,196	0	24,196
Administrative Technology	7,039	7,039	0	7,039
Buildings - Care	29,000	29,000	36,765	(7,765)
Maintenance - Student Occupied	10,800	10,800	31,603	(20,803)
Maintenance - Grounds	3,400	3,400	0	3,400
Pupil-Activity Transportation	3,800	3,800	3,913	(113)
Non-Instructional Programs				
Child Nutrition			0	0
Capital Assets - Student Occupied			7,606	(7,606)
Capital Assets - Non-Student Occupied			0	0
Debt Service - Principal	133,804	133,804	25,500	108,304
Debt Service - Interest	139,681	139,681	2,091	137,590
Total Expenditures	<u>1,554,129</u>	<u>1,554,129</u>	<u>1,268,621</u>	<u>285,508</u> *
Excess (Deficiency) of Revenues				
Over Expenditures	0	0	315,231	315,231
Other Financing Sources (Uses)				
Transfers In			0	0
Transfers Out			(224,171)	(224,171)
Total Other Financing Sources (Uses)	<u>0</u>	<u>0</u>	<u>(224,171)</u>	<u>(224,171)</u>
Net Change in Fund Balances	<u>0</u>	<u>0</u>	<u>91,060</u>	<u>91,060</u>
Fund Balances - Beginning	<u>0</u>	<u>0</u>	<u>(60,869)</u>	<u>(60,869)</u>
Fund Balances - Ending	<u>\$0</u>	<u>\$0</u>	<u>\$30,191</u>	<u>\$30,191</u>

*Total expenditures (over) under appropriations.

POCATELLO COMMUNITY CHARTER SCHOOL
 Budgetary Comparison Schedule -
 General and Major Special Revenue Funds
 Year Ended June 30, 2010

Child Nutrition Fund	Budgeted Amounts (GAAP Basis)		Actual Amounts	Final Budget Variance Positive (Negative)
	Original	Final		
Revenues				
Local Revenue	\$34,000	\$34,000	\$35,045	\$1,045
Federal Revenue			0	0
Total Revenues	<u>34,000</u>	<u>34,000</u>	<u>35,045</u>	<u>1,045</u>
Expenditures				
Non-Instructional Programs				
Child Nutrition	34,000	34,000	31,104	2,896
Total Expenditures	<u>34,000</u>	<u>34,000</u>	<u>31,104</u>	<u>2,896</u> *
Excess (Deficiency) of Revenues				
Over Expenditures	0	0	3,941	3,941
Other Financing Sources (Uses)				
Transfers In			0	0
Transfers Out			0	0
Total Other Financing Sources (Uses)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Change in Fund Balances	<u>0</u>	<u>0</u>	<u>3,941</u>	<u>3,941</u>
Fund Balances - Beginning	<u>0</u>	<u>0</u>	<u>7,922</u>	<u>7,922</u>
Fund Balances - Ending	<u>\$0</u>	<u>\$0</u>	<u>\$11,863</u>	<u>\$11,863</u>

*Total expenditures (over) under appropriations.

SUPPLEMENTARY INFORMATION

POCATELLO COMMUNITY CHARTER SCHOOL
 Combining Balance Sheet - Nonmajor Governmental Funds
 June 30, 2010

	Special Revenue Funds			Title I-A ESEA IBP
	Family Advisory Committee	School Building Maintenance	Technology	
Assets				
Cash & Investments	\$1,502			
Receivables:				
Local Sources				
State Sources				
Federal Sources				\$9,588
Due From Other Funds				
Total Assets	<u>\$1,502</u>	<u>\$0</u>	<u>\$0</u>	<u>\$9,588</u>
Liabilities				
Accounts Payable				
Due To Other Funds				\$3,157
Salaries & Benefits Payable				6,431
Deferred Revenue				
Total Liabilities	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>9,588</u>
Fund Balances				
Restricted:				
Special Programs	1,502	0	0	0
Debt Service				
Capital Projects				
Nonspendable				
Unassigned				
Total Fund Balances	<u>1,502</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Liabilities and Fund Balances	<u>\$1,502</u>	<u>\$0</u>	<u>\$0</u>	<u>\$9,588</u>

POCATELLO COMMUNITY CHARTER SCHOOL
Combining Balance Sheet - Nonmajor Governmental Funds
June 30, 2010

	Special Revenue Funds	
	Special Educ. IDEA Part B	Total
Assets		
Cash & Investments		\$1,502
Receivables:		
Local Sources		0
State Sources		0
Federal Sources	\$16,594	26,182
Due From Other Funds		0
Total Assets	\$16,594	\$27,684
Liabilities		
Accounts Payable		\$0
Due To Other Funds	\$3,389	6,546
Salaries & Benefits Payable	13,205	19,636
Deferred Revenue		0
Total Liabilities	16,594	26,182
Fund Balances		
Restricted:		
Special Programs	0	1,502
Debt Service		0
Capital Projects		0
Nonspendable		0
Unassigned		0
Total Fund Balances	0	1,502
Total Liabilities and Fund Balances	\$16,594	\$27,684

POCATELLO COMMUNITY CHARTER SCHOOL
Combining Statement of Revenues, Expenditures, and Changes in
Fund Balances - Nonmajor Governmental Funds
Year Ended June 30, 2010

	Special Revenue Funds			Title I-A ESEA IBP
	Family Advisory Committee	School Building Maintenance	Technology	
Revenues				
Local Revenue	\$2,301			
State Revenue			\$8,838	
Federal Revenue				\$64,611
Total Revenues	<u>2,301</u>	<u>\$0</u>	<u>8,838</u>	<u>64,611</u>
Expenditures				
Instructional Programs				
Elementary School	799		8,838	
Secondary School				
Exceptional Child Gifted & Talented				64,611
Support Service Programs				
Educational Media				
Board of Education				
School Administration				
Business Operation				
Administrative Technology				
Buildings - Care				
Maintenance - Student Occupied				
Maintenance - Grounds				
Pupil-Activity Transportation				
Non-Instructional Programs				
Child Nutrition				
Capital Assets - Student Occupied				
Capital Assets - Non-Student Occupied				
Debt Service - Principal				
Debt Service - Interest				
Total Expenditures	<u>799</u>	<u>0</u>	<u>8,838</u>	<u>64,611</u>
Excess (Deficiency) of Revenues Over Expenditures	1,502	0	0	0
Other Financing Sources (Uses)				
Transfers In				
Transfers Out				
Total Other Financing Sources (Uses)	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Change in Fund Balances	1,502	0	0	0
Fund Balances - Beginning	0	0	0	0
Fund Balances - Ending	<u>\$1,502</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

POCATELLO COMMUNITY CHARTER SCHOOL
Combining Statement of Revenues, Expenditures, and Changes in
Fund Balances - Nonmajor Governmental Funds
Year Ended June 30, 2010

	Special Revenue Funds	
	Special Educ. IDEA Part B	Total
Revenues		
Local Revenue		\$2,301
State Revenue		8,838
Federal Revenue	\$164,687	229,298
Total Revenues	164,687	240,437
Expenditures		
Instructional Programs		
Elementary School		9,637
Secondary School		0
Exceptional Child	164,687	229,298
Gifted & Talented		0
Support Service Programs		
Educational Media		0
Board of Education		0
School Administration		0
Business Operation		0
Administrative Technology		0
Buildings - Care		0
Maintenance - Student Occupied		0
Maintenance - Grounds		0
Pupil-Activity Transportation		0
Non-Instructional Programs		
Child Nutrition		0
Capital Assets - Student Occupied		0
Capital Assets - Non-Student Occupied		0
Debt Service - Principal		0
Debt Service - Interest		0
Total Expenditures	164,687	238,935
Excess (Deficiency) of Revenues Over Expenditures	0	1,502
Other Financing Sources (Uses)		
Transfers In		0
Transfers Out		0
Total Other Financing Sources (Uses)	0	0
Net Change in Fund Balances	0	1,502
Fund Balances - Beginning	0	0
Fund Balances - Ending	\$0	\$1,502

OTHER REPORTS AND SCHEDULES

**Report on Internal Control Over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements
Performed in Accordance With *Government Auditing Standards***

Board of Directors
Pocatello Community Charter School

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Pocatello Community Charter School (the School) as of and for the year ended June 30, 2010, which collectively comprise the School's basic financial statements and have issued our report thereon dated September 9, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the School's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the School's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified a certain deficiency in internal control over financial reporting, described in the accompanying schedule of findings and responses as B-1 that we consider to be a significant deficiency in internal control over financial reporting. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The School's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. We did not audit the School's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the management, those charged with governance, others within the entity, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Folke CPAs, P.C.

September 9, 2010

POCATELLO COMMUNITY CHARTER SCHOOL

Schedule of Findings and Responses

Year Ended June 30, 2010

A. SUMMARY OF AUDITOR'S RESULTS

1. The auditor's report expresses an unqualified opinion on the financial statements of the School.
2. One significant deficiency relating to the audit of the financial statements is reported in the Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Basic Financial Statements Performed in Accordance with *Government Auditing Standards*. The deficiency is not reported as a material weakness.
3. No instances of noncompliance material to the financial statements of the School were disclosed during the audit.

B. FINDINGS - FINANCIAL STATEMENT AUDIT

Significant Deficiency

1. *Segregation of Duties*

Condition – Although the School has implemented various checks and balances in internal control to the degree possible given available staff, it does not have a complete segregation of duties over assets.

Criteria – Inherent in an ideal internal control structure is a complete segregation of duties over assets.

Cause – This situation is due to staffing limitations common to an entity this size.

Effect – The lack of a complete segregation of duties may increase the risk that a loss of assets would not be detected and prevented in a timely manner and in the normal course of operations.

Recommendation and Response – It is requested that the School take note that this situation exists. Management has taken steps to improve in this area insofar as is possible with an entity this size. However, substantial changes cannot be expected until the benefits are deemed to outweigh the costs of hiring additional staff.

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>3. Special Education Budget Overview /Medicaid Impacts 2011-12 (20 min)</p>	<p>Ms. Steenrod <i>Director of Special Services</i></p>	<p>Topic: Special Education Budget Overview/Medicaid Impacts 2011-12</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Included in the packet are the following Special Education Budgets:</p> <ol style="list-style-type: none"> 1. IDEA Part B School Age Flow Through Budget for 2010-11 2. IDEA Part B School Age ARRA Budget 3. IDEA Part B Preschool Budget for 2010-11 4. IDEA Part B Preschool ARRA Budget for 2010-11 5. Charter School Budget Form <p>Also included in the packet is a memorandum detailing the potential Medicaid Revenue loss as a result of proposed rule changes for School Based Services and Children’s System Redesign. Ms. Steenrod will be in attendance to review the information and answer any questions at the time of the meeting.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>



DEPARTMENT OF EDUCATION

**P.O. Box 83720
BOISE, IDAHO 83720-0027**

**TOM LUNA
STATE SUPERINTENDENT
PUBLIC INSTRUCTION**

October 27, 2010

Ms. Mary Vagner, Superintendent
Pocatello District 025

Dear Ms. Vagner:

Your district's 2010-2011 IDEA Part B and Preschool Application has been conditionally approved.

The approved budget amounts, as submitted in the application, are listed below:

District/LEA #	025	Pocatello School District	
		IDEA Part B School Age allocation	\$ 2,460,959.00
		IDEA Preschool Allocation	\$ 124,434.00

The Maintenance of Effort Worksheet and Assurance form that your district submitted as part of the application, indicated that the district met the IDEA Maintenance of Effort compliance requirement by expending from general M&O funds, for the purpose of providing special education and related services to children with disabilities, an amount equal to or greater than the amount expended in fiscal year 2009, either in total or per-pupil. The determination was made after considering any allowable reductions and exceptions under the IDEA regulations at 34 CFR §300.204 and §300.205.

Please take note of the following regarding the Maintenance of Effort (MOE) determination:

- ✓ This is a preliminary examination of your district's MOE, including any reduction in MOE. The final determination of MOE compliance will be based on the analysis of your district's annual IFARMS financial reports submitted to Public School Finance. Once the data from 2009-2010 have been compiled, they will be compared to the amounts submitted on the MOE Assurance form with the application. If there is a discrepancy between those two amounts that indicates a maintenance of effort reduction from FY 2009 to FY 2010 that was not accounted for with the application, the district will be required to provide additional information regarding that discrepancy and could be required to repay, from non-federal funds, the net amount of that reduction.
- ✓ The amounts budgeted for special education expenditures from the general fund for FY 2011 meet the MOE eligibility requirement, either in total or per-pupil. These FY 2011 general fund expenditures will be examined in the fall of 2011 after the annual IFARMS financial reports for that fiscal year are submitted to School Finance. The actual expenditures for that year may not be less than the FY 2010 actual expenditures as reported on the current annual financial report less allowable MOE reductions and exceptions. If a district has reduced its MOE by an amount in excess of allowable reductions, it will be required to repay that excess amount to the U.S. Department of Education from non-federal funds.

All payments on the above awards are by reimbursement only for the allowable costs indicated on the budgets that your district submitted and are herein approved. Reimbursement requests may be made on the SDE website at <https://www.sde.idaho.gov/portal/Funding/>.

If you have any questions, or if I can be of assistance in any way, please contact me at 332-6916 or email ldwyer@sde.idaho.gov.

Sincerely,

A handwritten signature in cursive script that reads "Lester Wyer".

Lester Wyer
Funding and Accountability Coordinator
Student Achievement & School Improvement
Special Education

cc: Lynda Steenrod
Bart Reed

IDEA Part B SCHOOL AGE FLOW THROUGH BUDGET FOR 2010-2011

Printed on 10/8/2010 10:15:42 AM
 Last Updated on 10/8/2010 10:15:43 AM

LEA NAME AND NUMBER: POCATELLO DISTRICT (025)		
Allocation Amount	\$2,460,959	Coordinated Early Intervening Services \$90,495
Carryover	\$711,319	
Total Budget Amount	\$3,172,278	Resulting Budget Amount \$3,081,783
IFARMS Account Codes	Description	Amount Budgeted
521-100	Salaries - Teachers and Aides	\$1,351,041
521-200	Benefits - Teachers and Aides	\$832,541
521-300	Purchased Services	\$0
521-400	Supplies	\$221,219
521-500	Capital Objects	\$125,548
616-100	Salaries - Related Service Personnel	\$80,790
616-200	Benefits - Related Service Personnel	\$28,637
616-300	Purchased Services	\$317,400
616-400	Supplies	\$0
616-500	Capital Objects	\$0
	Professional Development	\$35,000
	Charter School Sub-allocation	\$83,407
	Indirect Costs: 2.6 %	\$6,200
	Coordinated Early Intervening Services	\$90,495
TOTAL AMOUNT		\$3,172,278

[Print Budget](#)

[Return to Main Page](#)

**IDEA Part B SCHOOL AGE ARRA BUDGET
2009-2010 and 2010-2011**

Total ARRA \$ 2,385,102

LEA NAME AND NUMBER: POCATELLO DISTRICT (025)							
		Budget Amounts			Actual Expenditures		
		ARRA 7/1/09-9/30/10	ARRA 10/1/10- 9/30/11	ARRA Total	ARRA as of 9/30/10	ARRA as of 9/30/11	ARRA Total
IFARMS Account	Description						
521-100	Salaries - Teachers and Aides	\$120,000	\$93,000	\$213,000	\$94,695		\$94,695
521-200	Benefits - Teachers and Aides	\$27,694	\$14,267	\$41,961	\$29,167		\$29,167
521-300	Purchased Services	\$40,000	\$40,000	\$80,000	\$31,059		\$31,059
521-400	Supplies	\$600,000	\$302,061	\$902,061	\$558,373		\$558,373
521-500	Capital Objects	\$400,000	\$200,000	\$600,000	\$279,235		\$279,235
616-100	Salaries - Related Service Personnel	\$0	\$0	\$0	\$0		\$0
616-200	Benefits - Related Service Personnel	\$0	\$0	\$0	\$0		\$0
616-300	Purchased Services	\$60,000	\$20,000	\$80,000	\$8,262		\$8,262
616-400	Supplies	\$0	\$0	\$0	\$0		\$0
616-500	Capital Objects	\$0	\$0	\$0	\$0		\$0
	Professional Development	\$210,000	\$115,000	\$325,000	\$64,579		\$64,579
	Charter School Sub-allocation	\$85,587	\$0	\$85,587	\$83,560		\$83,560
	Coordinated Early Intervening Services	\$0	\$0	\$0	\$0		\$0
	Indirect Costs: 2.6 %	\$57,493	\$0	\$57,493	\$21,328		\$21,328
TOTAL AMOUNT		\$1,600,774	\$784,328	\$2,385,102	\$1,170,258		\$1,170,258

Notes Please use the field below to explain any significant change (10% of total budget) from budget amounts to actual expenditures.

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IDEA Part B PRESCHOOL BUDGET FOR 2009-2010
(includes 2008-2009 Carryover)

Printed on 10/8/2010 10:47:11 AM
Last Updated on 10/8/2010 10:47:12 AM

LEA NAME AND NUMBER: POCATELLO DISTRICT (025)			
IFARMS Account Codes	Description	Amount Budgeted*	Amount Expended as of 9/30/10
522-100	Salaries - Teachers and Aides	\$29,000	\$27,752
522-200	Benefits - Teachers and Aides	\$17,086	\$16,245
522-300	Purchased Services	\$500	\$0
522-400	Supplies	\$11,033	\$6,970
522-500	Capital Objects	\$8,000	\$0
616-100	Salaries - Related Service Personnel	\$58,396	\$23,999
616-200	Benefits - Related Service Personnel	\$12,128	\$8,807
616-300	Purchased Services	\$9,000	\$0
616-400	Supplies	\$0	\$0
616-500	Capital Objects	\$0	\$0
	Professional Development	\$4,000	\$600
	Indirect Costs: 2.5	\$2,469	\$2,109
TOTAL AMOUNT		\$151,612	\$86,482
Total Carryover			\$65,130

Notes

The supplemental funds of \$25,998 were entered into the ancillary salary code to prepare for a higher paid SLP for this year.

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IDEA Part B PRESCHOOL FLOW THROUGH BUDGET FOR 2010-2011

Printed on 10/8/2010 10:47:42 AM
 Last Updated on 10/8/2010 10:47:43 AM

LEA NAME AND NUMBER: POCATELLO DISTRICT (025)		
Allocation Amount \$124,434 Carryover \$65,130 Total Budget Amount \$189,564		
IFARMS Account Codes	Description	Amount Budgeted
522-100	Salaries - Teachers and Aides	\$41,836
522-200	Benefits - Teachers and Aides	\$25,568
522-300	Purchased Services	\$0
522-400	Supplies	\$16,228
522-500	Capital Objects	\$13,000
616-100	Salaries - Related Service Personnel	\$50,331
616-200	Benefits - Related Service Personnel	\$15,704
616-300	Purchased Services	\$19,000
616-400	Supplies	\$0
616-500	Capital Objects	\$0
	Professional Development	\$5,000
	Indirect Costs: 2.6 %	\$2,897
TOTAL AMOUNT		\$189,564

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**IDEA Part B PRESCHOOL ARRA BUDGET
2009-2010 and 2010-2011**

Total ARRA \$ 104,459

LEA NAME AND NUMBER: POCATELLO DISTRICT (025)							
		Budget Amounts			Actual Expenditures		
		ARRA 7/1/09- 9/30/10	ARRA 10/1/10- 9/30/11	ARRA Total	ARRA as of 9/30/10	ARRA as of 9/30/11	ARRA Total
IFARMS Account	Description						
522-100	Salaries - Teachers and Aides	\$10,963	\$0	\$10,963	\$10,302		\$10,302
522-200	Benefits - Teachers and Aides	\$3,152	\$0	\$3,152	\$2,965		\$2,965
522-300	Purchased Services	\$500	\$0	\$500	\$0		\$0
522-400	Supplies	\$20,000	\$9,979	\$29,979	\$2,456		\$2,456
522-500	Capital Objects	\$16,000	\$9,000	\$25,000	\$8,932		\$8,932
616-100	Salaries - Related Service Personnel	\$0	\$0	\$0	\$0		\$0
616-200	Benefits - Related Service Personnel	\$0	\$0	\$0	\$0		\$0
616-300	Purchased Services	\$4,000	\$4,000	\$8,000	\$8,226		\$8,226
616-400	Supplies	\$0	\$0	\$0	\$0		\$0
616-500	Capital Objects	\$0	\$0	\$0	\$0		\$0
	Professional Development	\$15,000	\$9,253	\$24,253	\$10,315		\$10,315
	Indirect Costs: 2.6 %	\$2,612	\$0	\$2,612	\$857		\$857
TOTAL AMOUNT		\$72,227	\$32,232	\$104,459	\$44,053		\$44,053

Notes Please use the field below to explain any significant change (10% of total budget) from budget amounts to actual expenditures.

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**Idaho State Department of Education
Division of Student Achievement and School
Improvement
Special Education**

Charter School Budget Form
2010-2011 IDEA Part B funds

School District : POCATELLO DISTRICT (025)

Charter School : POCATELLO COMMUNITY CHARTER

Total Budget Amount : \$83,407 *total (\$76,596 budget, \$6,811 carryover)*

IFARMS Code	Description	Narrative	Amount Budgeted	Amount Expended as of 9/30/11
521-100	Salaries	Teachers & Aides	\$83,407	
521-200	Benefits			
521-300	Purchased Services			
521-400	Supplies			
616-100	Ancillary Salaries			
616-200	Ancillary Benefits			
616-300	Purchased Services			
616-400	Supplies			
Total Budget Amount			\$83,407	
Total Amount Expended				
Carryover				

Please keep a copy of the completed budget form. The Amount Expended column should be completed by the Charter School and returned to the district with next year's application.

W.B. Mart
Signature of Charter School Official

10/12/10
Date

Dean
Title

[Signature]
Approval of District Official

10/12/10
Date

[Signature]
Title

MEMORANDUM

To: Board of Trustees

From: Lynda Steenrod, Director of Special Services

Re: Potential Medicaid Revenue Loss
Proposed Rule: Docket No 16-0310-1002: Medicaid Enhanced Plan Benefits

Date: November 1, 2010

The Division of Medicaid and the Division of Family and Community Services of Health and Welfare are currently proposing a rule change for redesigning the benefits for developmental disabilities and conducted a public hearing on September 15, 2010 in Idaho Falls. The notice for this proposed rule indicates that this is cost-neutral; however, it has great and serious implications for school districts. By the time that special education directors and schools discovered this impact, the comment period had ended. If approved, the implementation of the redesigned benefits would begin July 1, 2011

The proposed rule would change the two programs of Developmental Therapy (DT) and Intensive Behavioral Intervention (IBI) into a “waivered service” which could not be funded in a school setting. The service can only be provided in a center-based program, the community, or in the home. Students would transition to the “new services” on their birthday in the upcoming year. Tom Shanahan, IDHW spokesman said, “People can still get DT or IBI, it just has to happen after school.” According to Jim Baugh, an attorney for Disability Rights Idaho, “The rule change would shut off this federal funding stream without any benefit to the schools or to the state Medicaid costs. I do not believe that schools are fully aware of the impact this change will have on their programs and staffing levels. This loss of federal funds will surely do more harm than good, and as usual children with disabilities will suffer the consequences.”

Impact on Pocatello/Chubbuck School District.

Developmental Therapy:

Currently seventy-three (73) students attend our Developmental Learning Programs and we bill daily for developmental therapy.

Billing Rate for Developmental Therapy:

Individual Therapy: \$4.53 per unit (1 unit = 15 minutes)
Per Hour: \$18.12 per hour
Group Therapy: \$1.80 per unit (1 unit = 15 minutes)
Per Hour: \$7.20 per hour

We bill approximately 4 units of individual therapy and 12 units of group per

student per day. (4 hours per school day)

We receive approximately 79% of the billable rate in reimbursement.

$\$18.12 + \$21.60 = \$39.72 \times 79\% = \31.37 per day per student
 $\$31.37 \times 73$ students = \$2290.01 per day in reimbursements
 $\$2290.01 \times 167$ instructional days = **\$382,431.67** in lost revenue

Intensive Behavioral Intervention:

Currently six (6) students receive IBI services, which are contracted from a local provider. Although our special education teachers are highly trained, they do not possess the credentials/certificate to provide IBI services though the State of Idaho.

Billing Rate for Intensive Behavioral Intervention:

IBI -Professional: \$11.35 per unit (1 unit = 15 minutes)

Per Hour: \$45.40 per hour

IBI - Paraprofessional: \$5.10 per unit (1 unit = 15 minutes)

Currently, only professionals are working with our students.

We currently have contracts for our six students for 112 units per day.

Student 1 - 10 units (2.5 hours per day)

Student 2 - 27 units (6.75 hours per day)

Student 3 - 22 units (5.5 hours per day)

Student 4 - 12 units (3 hours per day)

Student 5 - 12 units (3 hours per day)

Student 6 - 29 units (7.25 hours per day)

112 units X \$11.35 per unit = \$1,271 per day billable.

\$1,271 X 79% reimbursed = \$1,004 per day reimbursed.

\$1004 per day X 167 instructional days = \$167,668.

We contract with Community Connections, Inc. and pay them the 79% reimbursed rate. Therefore, our potential net loss is 0, we pay out what is reimbursed to the district.

However, if we continue to require IBI services at this rate, it would seriously impact the federal special education budget.

Services allowable to be billed in 2011-2012

Speech Evaluation	\$133.20 per evaluation
Individual/Group Speech/Hearing Therapy	\$6.66 per unit (group)
Physical Therapy Evaluation	\$66.24 per evaluation
Occupational Therapy Evaluation	\$69.94 per evaluation
Individual/Group Physical Therapy	\$26.50 per unit (individual)
Individual/Group Occupational Therapy	\$26.72 per unit (individual)

Personal Care Services (nursing) Assessment	\$80.52 per evaluation
Nursing Services	\$7.65 per unit
Medical/Social History	\$9.94 per unit
Hearing Evaluation	\$14.00 per unit
Comprehensive Diagnostic Interview Exam	\$17.33 per unit
Psychiatric Testing for Diagnosis/Evaluation by School District (Psychologist/Physician)	\$\$62.45 per unit (hour)

** unit is typically 15 minutes, unless otherwise noted.

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>4. Athletic Facilities Strategic Planning Committee Update (5 min)</p>	<p>Mr. Devine <i>Director of Secondary Education</i></p>	<p>Topic: Athletic Facilities Strategic Planning Committee Update</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Included in the packet are the minutes from the October 21, 2010 and November 3 & 4, 2010 Athletic Facilities Strategic Planning Committee Meetings. Mr. Devine will be in attendance to provide an update on the committee meetings and answer any questions at the time of the meeting.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25

**Athletic Facilities Planning Committee Minutes
October 21, 2010**

Committee Members Present:

Bob Devine - *Director of Secondary Education*; John Rauker – *Former District 25 AD/Coach/Administrator*; Pat Tiede – *Assistant Principal Highland High School*; Kim Gower – *At-Large Community Representative*; Derk Dewall – *Local Construction Developer*; Sheryl Brockett – *Principal Century High School*; Don Cotant – *Principal Pocatello High School*; Ginny Acevedo – *Ramrodders Booster Club*; Caryn Elliot – *TBA/Diamondbackers Booster Club*

Committee Members Excused:

David Ross
Steve Anderson
Robert Parker
John Sargent
Frank Rash
Bart Reed
Dave Pollard

Process:

Form committees and identify needs

Time Line:

Present early January to Cabinet
Mid January to the Board of Trustees
Decision of Board at regular February meeting (3rd Tuesday)
Final committee meeting January 6, 2011
Full committee meeting to hear presentation
Sub-committees meet 2-3 times prior to December 15, 2010

Assignment:

Identify task(s) – make assignments – set time line – report back

Committee #1 – Fields/Storage

Ken Wright
Steve Anderson
John Rauker
Derk Dewall
Pat Tiede
Robert Parker
Bob Devine

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25

Athletic Facilities Planning Sub-Committee #2 Minutes November 3, 2010

Sub-Committee #2 Members Present:

Bob Devine, *Director of Secondary Education*; John Raukar, *Former District 25 AD/Coach/Administrator*; Gordon Waford, *Former Superintendent*; Ken Wright, *Maintenance*; Sheryl Brockett, *Principal Century High School*; Ginny Acevedo, *Ramrodders Booster Club*; David Pollard, Pat Tiede, *Assistant Principal Highland High School*; Stephen Anderson, *Assistant Principal Century High School*; David Ross, *Principal Highland High School*; Kim Gower, *At Large Community Representative*; Derk Dewall, *Local Construction Developer, John Sargent, Board Member, Don Cotant, Principal Pocatello High School*; Caryn Elliot, *TBA/Diamondbackers Booster Club*

Sub-Committee #2 Members Excused:

Bart Reed

Holt Arena Rates

Football Practice – Each individual high school football team is allowed practice time one time per week. The total number of practice hours this past season for the three schools was 68 hours. The usual hourly rate for using Holt Arena is \$100 per hour so this is a \$6,800 value to the District.

Band Practice – The total number of practice hours for all three schools combined this past year was 175. Again, the hourly billing rate for using Holt Arena is \$100 per hour so this is a \$17,500 value to the District.

Performing Arts Center – The only expense that HHS has been responsible for is the direct labor associated with the event. The rental rate for Jensen Hall is \$2,000 per day so this is a \$4,000 value to the District.

Track and Field – The University allows the three local high schools track teams to practice in Holt Arena on three Monday's leading up to the Simplot Games for a block or two hours per practice. The total number of practice hours for track and field is six hours. This is a \$600 value to the District.

All City Track Meet – The University allows the Junior High All City Track meet to be held at Davis Field each May for a reduced rental fee. This meet is a two day activity and the coordinating school is charged \$100 per day for usage of the venue. The usual rental rate charged to others is \$200 per day so this is a \$200 value to the District.

Commencement – With NHHS moving their ceremonies to Holt Arena a couple of years ago, commencement/rehearsals now take place over a two day period. The rental fee for

adding the NHHS graduation/rehearsal is \$500 which is a value of \$2,500 to the District if the usual rental rate was applied.

Discussion:

- Concern not being able to fit football field at Halliwell Park. This is a doable deal.
- Change score boards
- Power is there
- Do not have coach and announcer boxes, but can be built
- Adequate lighting
- Removable score posts
- Can play soccer on the same field
- Portable bleachers
- Estimated parking for 980 cars in immediate area
- Establishing two permanent sites
- Use for baseball already and district maintains restrooms
- Commitment and management to maintain field
- Two/three years to pay back investments on two fields
- Bleachers and lights on Hawthorne field, approximately (\$350,000) to play on our own field (HMS)
- Possible levy money

Possible use of Highland High School

- Alumni group working past year at HHS to get labor donated
- Cost approximately one million one dollars, includes labor and track
- Finished field
- New track
- Seating
- Concessions
- Bathrooms
- Ticket booth
- Add row of parking
- Three phases to complete
- Redo shed for storage locker room
- Restrictions to lighting with housing development
- Investment now saves money in the long run
- Field turf

Need permanent bleachers and lighting (Derk Dewall will call on lighting)
Discuss details of cost at next meeting

Sub-Committee #2 next meeting is scheduled for: November 18, 2010, at 5:00 p.m.

Committee #2 – Holt/Varsity Football

Ken Wright
Sheryl Brockett
Kim Gower
John Rauker
Pat Tiede
Bart Reed
Ginny Acevedo
Caryn Elliot
Don Cotant
David Ross
Dave Pollard
Bob Devine
John Sargent

Discussion:

- Reviewed Fields that Need Maintenance
- Availability of Fields / Space
- Requests / Maintenance
- Income Revenue with Holt Arena / Building Rental Fee
- Consider Halliwell Park (parking is concern) or Highland High School (need lights, fencing, and visitor bleachers)
- Need two fields up and going by next fall
- Discussed quotes of Football Stadium Materials / Approximate total \$150,000

The committee's next meetings are scheduled for: Sub-Committee's need to meet in
November and early December
December 15, 2010, at 5:00 p.m.
January 6, 2011, at 5:00 p.m.

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25

**Athletic Facilities Planning Sub-Committee #1 Minutes
November 4, 2010**

Sub-Committee #1 Members Present:

Bob Devine, *Director of Secondary Education*; Pat Tiede, *Assistant Principal Highland High School*; Bart Reed, *Director of Business Operations*; Ken Wright, *Maintenance*, Robert Parker, *Assistant Principal Pocatello High School*

Sub-Committee #1 Members Excused:

Steve Anderson
John Raukar
Derk Dewall
Frank Rash

Discussion:

Fields that Need Maintenance

School	Score	Comment
CENTURY		
Soccer	2	Regular maintenance of grass, sprinklers
Football	5	Voies, drop off
Boys Basketball	3	Voies, not level
Practice Field	4	Voies, not level, rocks
Softball	3	Rocks, free-way foul balls
Track	5	Resurface
Tennis Courts	3	Resurface

School	Score	Comment
HIGHLAND		
Soccer	3	Uneven, not fertilized, hard, dry
Football Practice	3	Water issues, maintenance needed, over used
F/JV FB Field	3	Water issues, over use
Softball – okay	2	City maintenance, no help, fence to far out
Baseball / Halliwell	1	Coaches maintain
Track	5	Base failed
Tennis Courts	3	Resurface

School	Score	Comment
POCATELLO		
Raymond	2	Overused
Irving	3	Score board issues, can't go under bleachers, overused, band, water issues, uneven, maintenance
Softball okay	2	No city help, fence to far out, scoreboards
Soccer	3	Overused, dry spots, maintenance needed, soccer goals sinking
Baseball / Halliwell	1	Coaches maintain
JV Practice	5	Uneven, base path, bare spots, fence issues
Track Alameda		Will lose track when Alameda comes on line

FACILITIES

CENTURY

- Self contained
- Play baseball play at Halliwell Park
- Football played at Holt, JV/Freshman play at CHS
- No storage

POCATELLO

- Soccer girls and boys play at Hawthorne Park
- Football played at Holt, JV & Freshman play at Irving
- JV/Freshman FB practice @ Raymond Park, no bathrooms or storage
- Track is at Alameda
- Baseball play at Halliwell Park
- JV play and practice at North Park
- Softball play at Okay Ward Park

HIGHLAND

- Soccer play at Bannock Fields
- Football play at Holt
- Fresh/JV play at Highland
- Cross Country at Highland
- Softball play at Okay Ward Park
- Baseball play at Halliwell Park, JV play at Highland
- Tennis plays at Highland and Chubbuck

Game fields cannot be used for practice in order to maintain fields.

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>5. Renovation of Stocks Building, Relocation of Alternative Programs, Modification of Alameda Center and Opening of a 4th Middle School Committee Update /Alternate School Design Committee Report/ Engagement of Architect (20 min)</p>	<p>Mr. Reed <i>Director of Business Operations</i></p> <p>Mr. Devine <i>Director of Secondary Education</i></p>	<p><i>Topic: Renovation of Stocks Building, Relocation of Alternative Programs, Modification of Alameda Center and Opening of a 4th Middle School Committee Update /Alternate School Design Committee Report/Engagement of Architect</i></p> <p><i>Policy Question:</i> Board responsible for overall operations of the District.</p> <p><i>Background Information:</i> Included in the packet are the minutes from the October 19, 2010 and November 1 & 4, 2010 Alternate School Design Committee meetings. Mr. Devine will report on the outcomes at the time of the meeting. Mr. Reed will report on the status of engagement with Jensen Barnard Architects and answer any questions at the time of the meeting.</p> <p><i>Administrator Recommendations:</i> None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>



**Pocatello
Chubbuck
School District 25**

**Maximizing Learning For All Students
Through Rigor, Relevancy and Relationships**

Whatever It Takes!

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25

**Alternate School Design Committee Minutes
October 19, 2010**

Committee Members Present:

Bob Devine - *Director of Secondary Education*; Janie Gebhardt – *Board Member*; Bart Reed – *Director of Business Operations*; Keith Barnes – *Alameda Center Principal*; Tina Vinnick – *Alameda Center Assistant Principal*; Tricia Harvala – *Turning Point*; Tom Dickman – *Summit Learning / Special Ed*; Kris Brown – *Alameda Center Counselor*; Cheryl Howell – *Alameda Center Secretary*; Dan Murphy – *Parent of Current Students*; Anne Lopiccalo – *Professional Technical Education Coordinator*; Susan Whitehead – *Kinport Academy*; Andrea McDougall – *New Horizon High School*; Deb Combs – *New Horizon High School*; Destry Jones – *Business at Alameda Center*; Rhonda Jenkins – *Daycare at Alameda Center*; Jim Barbre – *Officer at Alameda Center*

Committee Members Excused:

Frank Rash
Patti Mortensen
Kent Hobbs

New Horizon / Kinport Committee – Committee #1

Rose Gallegos
Deb Combs
Keith Barnes
Susan Whitehead
Andrea McDougall
Frank Rash
Dan Murphy
Kris Brown
Bob Devine
Bart Reed
Officer Barbre

**Turning Point / Office / SLC / Media-Computer Tech-Commons Area / Daycare /
Crossroads - Committee #2**

Crossroads - Tina Vinnick / Officer Barbre

SLC - Tom Dickman / Tina Vinnick

Media / Computer Tech / Commons Area - Janie Gebhardt / Tina Vinnick / Destry Jones / Bart Reed / Bob Devine / Deb Combs / Dan Murphy

Daycare - Rhonda Jenkins / Anne Lopiccalo / Trish Harvala

Office - Cheryl Howell / Kris Brown / Trish Harvala / Tina Vinnick

Turning Point - Tricia Harvala / Patti Mortensen

Let Bob know what needs are prior to visit to Meridian School District on October 29, 2010.

Tour of eCenter in Idaho Falls, Idaho on October 26, 2010 from 1:40 – 2:40 p.m.

Tom Dickman
Bob Devine
Deb Combs
Tina Vinnick

Tour Meridian Academy School District – October 29, 2010, from 7:00 a.m. to 5:00 p.m.

Bob Devine
Bart Reed
Ken Wright
Keith Barnes
Rhonda Jenkins
Andrea McDougall
Susan Whitehead
(Bob will be taking a camcorder to record the Meridian Academy School)

Questions and Concerns:

- What is square footage of Meridian Academy? Bob has requested this information
- Biggest school district in the State
- Discussed map layout of Meridian Academy
- Are there any lockers in the Meridian Academy building? Need to discuss locker pros and cons
- How will this space get used? Have architectural representative come to November 4, 2010, meeting
- Furniture for the building such as smart desks to help with square footage issues
- Drop down lighting in the classrooms
- Front of Stock's Building – Expanding the front and making the multi-purpose area
- Back of Stock's Building – Could there be an inexpensive covered area for students? Artificial turf instead of concrete – if it got wet, it could dry out
- Still be able to eat lunch outside, but students would be contained in covered area
- Where is front entrance? The front entrance would be the same as the store's front entrance
- Can alternate school use Hawthorne Middle School track and field?
- Suggested that storage area be daycare
- Discussed Alameda Center's master schedule
- Will there be a media center?

The committee's next meetings are scheduled for:

November 4, 2010, at 3:30 p.m.
November 17, 2010, at 3:30 p.m.
(Stock's Visit)
December 2, 2010, at 3:30 p.m.

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25

Alternate Sub-Committee Design Minutes November 1, 2010

Sub-Committee Members Present:

Bob Devine, *Director of Secondary Education*; Bart Reed, *Director of Business Operations*; Dan Murphy, *Parent of Current Students*; Deborah Combs, *New Horizon High School*, Destry Jones, *Business at Alameda Center*, Keith Barnes, *Alameda Center Principal*, Tina Vinnick, *Alameda Center Assistant Principal*

Bonneville eCenter

Cons

Cost
Hardware & Software
Students are not required to take End of Course Exams
Minimum 25 hours per week

Audience

Not for real reading deficient students
Doubtful for IEP
Relationships

Pros

More Flexibility
Evening Classes (4:00 p.m. – 7:00 p.m.)
Credit Recovery

Set Up

Laptop Labs
Combining Crossroads/Credit Recovery/PASS Room/SLC
Multipurpose Room
Teacher of Record

PLATO – Limited / Level of Engagement / Tracking / Degree of Control

The committee's next meeting is scheduled for: November 4, 2010, at 3:30 p.m.

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25

Alternate School Design Committee Minutes November 4, 2010

Committee Members Present:

Bob Devine, *Director of Secondary Education*; Anne Lopiccalo, *PTE Coordinator*; Keith Barnes, *Principal Alameda Center*; Kris Brown, *Alameda Center*; Destry Jones, *Alameda Center*; Janie Gebhart, *Board Member*; Susan Whitehead, *Alameda Center*; Tom Dickman, *Alameda Center*; Rose Gallegos, *Alameda Center*; Andrea McDougall, *Alameda Center*; Tricia Harvala, *Alameda Center*; Deb Combs, *Alameda Center*; Ken Wright, *Maintenance*; Tim Giesbrecht, *Alameda Center*; Kent Hobbs, *Director of Student Support Services*; Bart Reed, *Director of Business Operations*; Dan Murphy, *Parent of Current Students*; Howe Bernard

Committee Members Excused:

Tina Vinnick
Cheryl Howell

Discussion:

Visit to eCenter in Idaho Falls, Idaho and Central Academy in Meridian, Idaho

- Identified number of classrooms for NHHS / dividing large classrooms
- Flexibility biggest issue
- Master Schedules
- Merging Crossroads/PASS Room/Credit Recovery
- Classroom sizes 20" x 30" (600 sq. ft.)
- Reviewed floor plan
- Must have restrooms in daycare and must have a door to outside in each classroom
- 48" x 70" multi-purpose room
- Where will students go when weather is bad? (gym being used as cafeteria) Need curtain to separate gym and cafeteria area
- Gym – where is dressing room & shower?
- Central academy did not have dressing rooms, showers, or locker rooms
- High traffic area by daycare
- Move bleachers to another wall in multi-purpose room
- Storage basket area
- Is there somewhere for a weight room?
- Is there a possibility for a single shower?
- Where is faculty room located?
- Sound proofing back of building due to train
- Need to understand program requirements

- How big do classrooms need to be?

Deborah Combs – PLATO credit recovery. Using more resources. Idea of how to use the program that is available. Place to have students go to work on credit before getting them into a classroom. Would not take much to train on programs.

Write recommendations on map for next meeting

Next Committee Meeting is scheduled for: November 17, 2010, at 3:30 p.m.

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>6. Education Jobs Act Follow Up/ Budget Committee Report/ Emergency Levy and Supplemental Levy Election (15 min)</p>	<p>Mr. Smart <i>Director of Employee Services</i></p>	<p><i>Topic:</i> Education Jobs Act Follow Up/ Budget Committee Report/ Emergency Levy and Supplemental Levy Election</p> <p><i>Policy Question:</i> Board responsible for overall operations of the District.</p> <p><i>Background Information:</i> Included in the packet is supporting documentation relative to the Supplemental Levy. Mr. Smart will be in attendance to review the information and answer any questions at the time of the meeting.</p> <p><i>Administrator Recommendations:</i> None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

Education Jobs Act Priorities

1. Job and Hours Restoration

	Year 1	Year 2
Middle School Clerical Attendance and Media Clerk	95,760	136,800
High School Clerical Counseling, Media Clerk, Dist Media	76,440	109,200
Custodial Hour Reductions	99,280	146,000
Counseling and Media Days	10,718	10,718
Seasonal Maintenance	47,500	95,000
Central Services	73,767	110,100
Total	403,465	607,818

2. Parent - Teacher Conference - 1 Day

Total Ancillary	6,354
Total Counselor	7,918
Total Elementary / Secondary Regular Ed	133,890
Total G/T	527
Total Headstart	2,086
Total Library	2,926
Total Special Ed	15,717
Total Title I	4,251
Principals / Assistant Principals	11,066
Total 1-Day Salary	184,735
Total 1-Day Benefits	36,522
Total 1-Day Salary and Benefit	221,257

1 day Professional Development - Other Staff	60,500
1 day Professional Development - Certified Staff	221,257
Total	281,757

3. Behavior Techs - After ARRA Terminates

Behavior Techs Salary	154,634
Behavior Techs Benefits	30,571
	185,205

Yearly Totals

	Year 1	Year 2
Job and Hours Restoration	403,465	607,818
1 Day Parent Teacher Conferences	221,257	221,257
Behavior Techs		185,205
	624,722	1,014,280

1,639,002

Anticipated Funds Available

2,100,000

Unallocated Funds

460,998

Pocatello / Chubbuck School District #25

Supplemental Levy Rate History and Estimates

	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>
Levy Amount	5,000,000	5,000,000	5,000,000	5,000,000	6,000,000	6,000,000	6,000,000	6,000,000
Levy Rate	0.002454964	0.002369416	0.002214722	0.002165360	0.002316736	0.002107272	0.001835187	0.001963705 *
Tax on \$50,000 Taxable Value	122.75	118.47	110.74	108.27	115.84	105.36	91.76	98.19
Tax on \$100,000 Taxable Value	245.50	236.94	221.47	216.54	231.67	210.73	183.52	196.37
Tax on \$200,000 Taxable Value	490.99	473.88	442.94	433.07	463.35	421.45	367.04	392.74

* Based on an estimated Total Taxable Value of \$3,055,449,233

	<u>FY 2012</u>				
Levy Amount	6,000,000	6,500,000	7,000,000	7,500,000	8,000,000
Levy Rate	0.001963705	0.002127347	0.002290989	0.002454631	0.002618273
Tax on \$50,000 Taxable Value	98.19	106.37	114.55	122.73	130.91
Change from FY 2011 Est.	0.00	8.18	16.36	24.54	32.72
Tax on \$100,000 Taxable Value	196.37	212.73	229.10	245.46	261.83
Change from FY 2011 Est.	0.00	16.36	32.73	49.09	65.46
Tax on \$200,000 Taxable Value	392.74	425.47	458.20	490.93	523.65
Change from FY 2011 Est.	0.00	32.73	65.46	98.19	130.91

FY 2012 Rates based on 0% increase in taxable value or: 3,055,449,233

	<u>FY 2012</u>				
Levy Amount	6,000,000	6,500,000	7,000,000	7,500,000	8,000,000
Levy Rate	0.001944262	0.002106284	0.002268306	0.002430328	0.002592349
Tax on \$50,000 Taxable Value	97.21	105.31	113.42	121.52	129.62
Change from FY 2011 Est.	-0.98	7.12	15.23	23.33	31.43
Tax on \$100,000 Taxable Value	194.43	210.63	226.83	243.03	259.23
Change from FY 2011 Est.	-1.94	14.26	30.46	46.66	62.86
Tax on \$200,000 Taxable Value	388.85	421.26	453.66	486.07	518.47
Change from FY 2011 Est.	-3.89	28.52	60.92	93.33	125.73

FY 2012 Rates based on 1% increase in taxable value or: 3,086,003,725

Pocatello / Chubbuck School District No. 25

Expenditure Reductions Necessary to
Balance the 2010-11 General Fund Budget

	Effect on Budget
<u>Fund Balance Reductions & Frozen Budget "Set-Asides"</u>	
Reduction in Contingency Reserve	33,895
Reduction in Unappropriated Fund Balance	135,579
Unappropriated Fund Balance to 5%	227,973
Appropriated Fund Balance	2,257,351
<hr/> Sub-total	2,654,798
<u>Non-Personnel Program Reductions</u>	
Education Center Supplies	400
Leadership Pocatello	650
Board Travel	2,000
Membership - Chamber of Commerce	2,500
Foster Grandparents	5,000
League of School	6,000
Professional / Technical Education Support	7,000
College Credit Reimb.	10,000
Field Trips	10,000
Fast ForWord	10,500
Senior / Grandparent Programs	16,000
Vocational Rehab counselor contract	16,400
Additional Curriculum Cuts	19,213
SIS Contract	20,000
Out of District Travel	30,000
District Early Retirement	51,000
Health Insurance	132,000
Kindergarten Midday Bussing	165,000
School Resource Officers	193,000
Shuttle Bus Routes	230,000
Replacement Texts Only	337,812
<hr/> Sub-total	1,264,475
<u>Personnel Related Reductions</u>	
Program Reductions	12,000
Department Head Costs to TQ	50,000
Classified Salary Study Reserve	370,000
Reduced Days or Hours	480,040
FTE Reductions	486,642
<hr/> Sub-total	1,398,682
Total Reductions	\$5,317,955

Pocatello / Chubbuck School District No. 25

Expenditure Reductions Necessary to Balance the 2009-10 General Fund Budget

	Effect on Budget
<u>Fund Balance Reductions & Frozen Budget "Set-Asides"</u>	
Remediation Carryover	250,000
Holdbacks	420,839
Student Information System	475,000
Appropriated Fund Balance	525,500
Textbooks Not Purchased in FY 2009	770,000
Sub-total	<u>2,441,339</u>
<u>Non-Personnel Program Reductions</u>	
Community Relations - Professional Services	1,000
Leadership Pocatello	650
Retirement Reception	1,500
Highest Honors Dinner	3,000
Wellness	3,500
Middle School Accreditation	4,000
League of Schools (to TQ)	2,500
IDLA Tuition	10,000
Special Ed Texts (to Title VI B)	20,340
Special Ed Supplies (to Title VI B)	25,380
Contracted Security	39,300
All Supply Budgets Cut by 20%	40,000
Textbook Reductions	502,000
Sub-total	<u>653,170</u>
<u>Personnel Related Reductions</u>	
ISAT Remediation above state required match	6,500
Behavior Specialist to Title I	43,000
Star Coaches to Title I	75,000
Administrative / Certified / Classified Salary and FTE Reductions (Reduced 2 Admin FTE, 1% across-the board salary reduction for all FTE, increase in the cost of employee insurance benefits)	893,000
Sub-total	<u>1,017,500</u>
Total Reductions	\$4,112,009

Budget Approved 7/7/2009

Projected Cost Increases for the Pocatello/Chubbuck School District #25
For School Year 2011-12

Anticipated Increases:	Estimated Increase:	
PERSI	\$	70,000.00
Insurances <i>(each 1% = \$46,800: Estimate a 10% Increase)</i>	\$	468,000.00
Utilities		TBD
Fuel		TBD
ARRA Position Push-Ins	\$	297,000.00
Military Leaves	\$	61,400.00
Contingency Shifts		TBD
TQ Budget Reductions 2011-12 <i>(Includes: Tech Mentors @ \$60,000 & College Credit @ \$10,000)</i>	\$	70,000.00
Textbook Needs (Elementary Consumables)	\$	250,000.00
Catch Up on Textbook Adoptions:	\$	1,282,000.00
• <i>Humanities = \$118,000</i>		
• <i>Elementary Health = \$420,000</i>		
• <i>Elementary Social Studies = \$420,000</i>		
• <i>Secondary Social Studies - \$324,000</i>		

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>7. Insurance Committee Report and Overview of Insurance Changes Resulting from Federal Legislation (20 min)</p>	<p>Mr. Smart <i>Director of Employee Services</i></p>	<p>Topic: Insurance Committee Report and Overview of Insurance Changes Resulting from Federal Legislation</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Included in the packet is information detailing the changes to Health Insurance rates and premiums as a result of federal legislation. Mr. Smart and Ms. Giles will be in attendance to review the data and report on the October 18, 2010 Insurance/Wellness Committee outcomes and answer any questions at the time of the meeting.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

POCATELLO/CHUBBUCK
SCHOOL DISTRICT No. 25
Bannock County

MEMORANDUM

TO: Wellness/Insurance Committee Members

FROM: Carl Smart, Director of Employee Services

DATE: September 1, 2010

SUBJECT: **2010-2011 – WELLNESS/INSURANCE COMMITTEE MEETING SCHEDULE**

Welcome back! We hope you had a restful summer and are ready to begin our next year WIC meetings. Our schedule for this year is listed below. If you have questions or concerns, or if you have agenda items to add, please do not hesitate to contact me at 235-3273 or C.B. Giles at 235-3220.

Meetings will begin promptly at 3:30 p.m. and will be in the Large Conference Room here at the Ed. Center. As part of the District's Strategic Plan, we will be taking an in-depth look at our Wellness Program and explore other possible cost saving ideas. We appreciate your willingness to serve on this committee.

September 20, 2010

- Review 2009-2010 cost experience information
- Wellness Plan 2010-2011 (Vitality / Customized Rewards)
- Top achievers; incentives
- Welcome Back Program

October 18, 2010

- Claims Comparison Report
- Customized and Vitality Reports
- School Survey Information
- Update Information

November 15, 2010

- Loss Experience Information
- Wellness Program Update
- Health Fair Planning

December, 2010 – NO MEETING

January 24, 2011

- Pre-renewal information from Regence meeting
- Rx Information
- Medical Director report from Regence
- Wellness Program Update

February 14, 2011

Claims Comparison Report
Customized and Vitality Reports
Wellness Program Update

March 14, 2011

Rx Report
Wellness Program Update
Summer Program Discussion

April 18, 2011

Renewal Numbers
Review
Claims Comparison Report
Customized and Vitality Reports
Wellness Program Update

May 16, 2011

Finalize Open Issues
Summer Program

Have a great summer and we will see you back in the fall!

**2010-2011 District / PEA Insurance/Wellness Committee Members
Contact Information**

PEA Representative

Bill Davis, PEA President
Work: 232-7119

Retirees Representative

Marlys McCurdy
mmcurdy@nicoh.com
Home: 233-2386

Elementary Representative

Jan Grieve
Washington Elementary
Work: 232-2976

Secondary Representative

TBA

Board Member

Frank Rash
fbrash@cableone.net
Home: 904-3029

Board Member

Marianne Donnelly
maridonn@ida.net
Home: 232-4060

Insurance Representative

Bill Lindsay
Lockton Companies of Colorado
8110 East Union Avenue, Suite: 700
Denver, CO 80237
Work: (303) 414-6132

Insurance Representative

Angela Moon
Lockton Companies of Colorado
8110 East Union Avenue, Suite: 700
Denver, CO 80237
Work: (303) 414-6132

District Representatives

C.B. Giles – Business Office

Warren Ferguson – Transportation
Department

Sandy Nalley – Labor Management Council

Carl Smart – Committee Chair/Employee
Services Director

Bart Reed – Business Office Director

Bret Shappart – M & O

Shauna Miller – Insurances

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>8. Data to be Collected by the State (ISEE) in 2010-11 Update (5 min)</p>	<p>Mr. Smart <i>Director of Employee Services</i></p>	<p>Topic: Data to be Collected by the State (ISEE) in 2010-11 Update</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Currently District data uploads are due to the State Department of Education with no errors by November 12, 2010 to avoid negative impacts to District funding. Mr. Smart will report on the progress of the ISEE data uploads to the state and the SDE reporting requirements for 2010-11 at the time of the meeting.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>9. Financial Condition of the State and Monitor all District Budgets Update (5 min)</p>	<p>Mr. Reed <i>Director of Business Operations</i></p>	<p>Topic: Financial Condition of the State and Monitor all District Budgets Update</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Mr. Reed will be in attendance to report on the financial condition of the state and District budgets inclusive of projected cost increases for 2011-12. He will answer any questions at the time of the meeting.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

2011 RESOLUTION

DISSOLUTION OF PUBLIC CHARTER SCHOOLS

WHEREAS, the process outlined in Idaho Code for the dissolution of a public charter school does not preclude closure at any time during the fiscal or school year; and

WHEREAS, public school districts qualify for their staffing allowance by a specific deadline promulgated in rules set forth by the State Board of Education and administered by the State Department of Education; and

WHEREAS, the staffing allowance allocated by the State represents the largest portion of school districts' funding; and

WHEREAS, school districts have no funding source for the purpose of hiring additional staff after the deadline administered by the State Department of Idaho; and

WHEREAS, upon the dissolution of a public charter school many of the students formerly served by said school will enroll in the public school district in which the charter school resided; and

WHEREAS, the increase in enrollment of students from the dissolved public charter school will increase classroom sizes, to the detriment all students being served, without a mechanism to fund new teaching staff; and

WHEREAS, allowing the funding to follow the students from the dissolved charter school to the public schools where they choose to enroll will have no additional financial impact on the state; and

NOW THEREFORE BE IT RESOLVED, that the Idaho School Boards Association will support efforts to change current laws or State Board of Education rules to allow school districts to qualify for the additional staffing required to serve students from a dissolved public charter school who are enrolling in a public school district, regardless of the timing of the dissolution of the public charter school.

STATEMENT OF PURPOSE

Currently there is no mechanism by which funding can follow students from a dissolved charter school to the school district(s) where the students enroll after dissolution. A mechanism needs to be created, either through law or rule, which allows school districts to qualify for the additional staffing required to serve students from a dissolved public charter school.

Submitted by Meridian Joint School District #002