

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25
BOARD OF TRUSTEES

Special Meeting for the Purpose of a Work Session to Balance Budget for 2010-11
Tuesday, April 13, 2010 – 4:30 p.m. – Board Room at the Education Service Center

AGENDA

WORK SESSION TOPICS:

- 1) **Convene Meeting**
- 2) **State Legislature Wrap-Up/Spring Legislative Tour Workshop**
 - ***School Funding Bill SB-1418***
 - i. Legislative Intent Language
 - ii. Tracking of District Expenditures for 2010-11
 - iii. June – September 2010 Holdback 5.5% (\$2.75 million)
 - ***Posting of School Transactions on Website HB-699 (Effective July 1, 2011)***
 - ***Flexibility Regarding FTEs Shifted to Federal Funds and Use of School Plant Facilities Levy Funds SB-1422***
 - ***Trustee Terms Retroactive to January 1, 2010***
 - i. Corrects the transition so that three trustees are elected at one time and two trustees at one time
 - ii. Makes this section retroactively effective to January 1, 2010
 - iii. Makes the section on the appointment of trustees retroactively effective to January 1, 2010
- 3) **Budget Reductions to Balance for 2009-10 and Previous Reductions to Meet Anticipated Holdbacks for 2009-10**
- 4) **District Request to City to Pay for Current District 25 Portion of School Resource Officers**
- 5) **Extra-Curricular Activities per Tiers of Self Funding**
- 6) **Roll Back to 2008-09 Pay Levels**
- 7) **Fund Balance Planning per Board Policy – Policy 5610 – Fiscal Management – Unappropriated General Fund Balance and Contingency Account**
- 8) **Revenue Projections for 2010-11**
 - ***Unit Projection***
 - ***FTE Projection and Minimum Staffing Levels***
 - ***Reduction Projection***

(WORK SESSION TOPICS CONT.):

- 9) **Presentation of Preliminary 2010-11 Budget Reductions to Meet Revenue Projections and Estimated Cost Increases (Status of Health Insurance Cost and Coverage for 2010-11)**
- 10) **Timeline for Balancing Budget 2010-11**
- 11) **Anticipated Cost Increases for 2011-12**
 - ***PERSI***
 - ***Insurances***
 - ***Utilities***
 - ***Fuel***
 - ***ARRA Position Push-ins***
 - ***Military Leaves***
 - ***Contingency Shifts***
 - ***TQ Budget Reduction 2011-12***
 - ***Textbook Needs***
 - i. **Elementary Consumables**
 - ***Idaho State Standards Conversion to National Standards 2011-12: Reading; Language Arts; Math***
- 12) **Board Review of Negotiated Agreement Between the Board of Trustees of School District No. 25 and the Pocatello Education Association Contract by April 20, 2010**
- 13) **Tentative Upcoming Meeting Schedule**
- 14) **Public Comment**
- 15) **Any Further Board Direction**
- 16) **Adjourn**

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>1. Convene Meeting</p> <p>2. State Legislature Wrap-Up/Spring Legislative Tour Workshop</p> <p>(30 min)</p>	<p>Ms. Donnelly <i>Board of Trustees, Chair</i></p> <p>Mr. Reed <i>Director of Business Operations</i></p> <p>Mr. Smart <i>Director of Employee Services</i></p>	<p>Topic: State Legislature Wrap-Up/Spring Legislative Tour Workshop:</p> <ul style="list-style-type: none"> • School Funding Bill SB-1418 <ul style="list-style-type: none"> i. Legislative Intent Language – Mr. Smart ii. Tracking of District Expenditures for 2010-11 – Mr. Reed iii. June – September 2010 Holdback 5.5% (\$2.75 million) – Mr. Reed • Posting of School Transactions on Website HB-699 (Effective July 1, 2011) – Mr. Smart • Flexibility Regarding FTEs Shifted to Federal Funds and Use of School Plant Facilities Levy Funds SB-1422 – Mr. Reed • Trustee Terms Retroactive to January 1, 2010 – Mr. Smart <ul style="list-style-type: none"> i. Corrects the transition so that three trustees are elected at one time and two trustees at one time ii. Makes this section retroactively effective to January 1, 2010 iii. Makes the section on the appointment of trustees retroactively effective to January 1, 2010 <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: During the 2009-10 Legislative Session several bills were proposed that directly impacted education and educational funding. Mr. Reed and Mr. Smart will be in attendance to discuss the bills and intent language and to answer any questions at the time of the meeting. Further, by the time of the meeting, Mr. Reed and Mr. Smart will have attended the Post Legislative Tour and will have more specific information to report to the Board. HB-1418 was signed into law on March 31, 2010. Included in the packet are the supporting documents.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

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<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>3. Budget Reductions to Balance for 2009-10 and Previous Reductions to Meet Anticipated Holdbacks for 2009-10</p> <p>(5 min)</p>	<p>Mr. Reed <i>Director of Business Operations</i></p>	<p>Topic: Budget Reductions to Balance for 2009-10 and Previous Reductions to Meet Anticipated Holdbacks for 2009-10</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Included in the packet is documentation of the previous reductions to meet anticipated holdbacks for 2009-10. Mr. Reed will be in attendance to review the reductions with the Board and to answer any questions at the time of the meeting.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

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<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>4. District Request to City to Pay for Current District 25 Portion of School Resource Officers</p> <p>(10 min)</p>	<p>Mr. Reed <i>Director of Business Operations</i></p>	<p>Topic: District Request to City to Pay for Current District 25 Portion of School Resource Officers</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Due to the loss of the Safe and Drug Free Schools Grant the District has sought an additional source of funding for the SROs. Administration met with City officials to request city funding for the current District's portion (\$190,000) of the SRO costs. Currently, the Chief of Police is budgeting for the SRO costs covered by the District. This decision is subject to the City Council. The Police Chief reports the following timeframe: Budget Hearings begin May 2010 with a decision to be made by June 10, 2010. Mr. Reed will be in attendance to discuss this item at the time of the meeting.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

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<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>5. Extra-Curricular Activities per Tiers of Self Funding</p> <p>(20 min)</p>	<p>Mr. Reed <i>Director of Business Operations</i></p> <p>Mr. Devine <i>Director of Secondary Education</i></p>	<p>Topic: Extra-Curricular Activities per Tiers of Self Funding</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Due to revenue reductions for 2010-11 administration has explored various tiers of self funding for extra-curricular activities. Included in the packet is information relative to those tiers. Mr. Reed and Mr. Devine will review the varying tiers of self funding options with the Board at the time of the meeting and answer any questions.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

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<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>6. Roll Back to 2008-09 Pay Levels</p> <p>(10 min)</p>	<p>Mr. Smart <i>Director of Employee Services</i></p>	<p>Topic: Roll Back to 2008-09 Pay Levels</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: The status of the 2009-10 negotiated agreement between the Board of Trustees and the Pocatello Education Association (PEA) rolls bargaining discussions about pay levels back to the 2008-09 salary schedule. This roll back is not in effect for administrative and classified personnel. Mr. Smart will be in attendance to discuss the matter at the time of the meeting.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

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<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>7. Fund Balance Planning per Board Policy – Policy 5610 – Fiscal Management – Unappropriated General Fund Balance and Contingency Account</p> <p>(15 min)</p>	<p>Mr. Reed <i>Director of Business Operations</i></p>	<p>Topic: Fund Balance Planning per Board Policy – Policy 5610 – Fiscal Management – Unappropriated General Fund Balance and Contingency Account</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: According to Board Policy 5610 – Fiscal Management – Unappropriated General Fund Balance and Contingency Account, the District is required to maintain not less than 4% of the estimated budget of current revenue for the year in its unappropriated general fund balance to absorb unpredicted shortfalls, to avoid borrowing and maintain a 1% cash flow. Further, he will address subsequent reductions in fund balances per freezes and budget reductions. Mr. Reed will be in attendance to review the policy.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

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<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>8. Revenue Projections for 2010-11 – Unit Projection; FTE Projection and Minimum Staffing Levels; Reduction Projection</p> <p>(30 min)</p>	<p>Mr. Smart <i>Director of Employee Services</i></p>	<p>Topic: Revenue Projections for 2010-11 – Unit Projection; FTE Projection and Minimum Staffing Levels; Reduction Projection</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Mr. Smart will be in attendance to review 2010-11 revenue projections relative to unit projections, FTE projections and minimum staffing levels and reduction projections at the time of the meeting. Information relative to this item is included in the packet.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

TOPIC	PRESENTER	DISCUSSION
<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>9. Presentation of Preliminary 2010-11 Budget Reductions to Meet Revenue Projections and Estimated Cost Increases (Status of Health Insurance Cost and Coverage for 2010-11)</p> <p>(30 min)</p>	<p>Ms. Vagner <i>Superintendent</i></p>	<p>Topic: Presentation of Preliminary 2010-11 Budget Reductions to Meet Revenue Projections and Estimated Cost Increases (Status of Health Insurance Cost and Coverage for 2010-11)</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Ms. Vagner will be in attendance to present preliminary 2010-11 budget reductions to meet revenue projections for 2010-11 and to answer any questions at the time of the meeting. Supporting documentation is included in the packet.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

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<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>10. Timeline for Balancing Budget 2010-11</p> <p>(10 min)</p>	<p>Mr. Smart <i>Director of Employee Services</i></p>	<p>Topic: Timeline for Balancing Budget 2010-11</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Mr. Smart will be in attendance to review the timeline the District is required to meet to balance its budget for the 2010-11 school year. Supporting documentation is included in the packet.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

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<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>11. Anticipated Cost Increases for 2011-12 – PERSI; Insurances; Utilities; Fuel; ARRA Position Push-ins; Military Leaves; Contingency Shifts; TQ Budget Reduction 2011-12; Textbook Needs (Elementary Consumables); Idaho State Standards Conversion to National Standards 2011-12 (Reading; Language Arts; Math)</p> <p>(10 min)</p>	<p>Mr. Smart <i>Director of Employee Services</i></p>	<p>Topic: Anticipated Cost Increases for 2011-12 – PERSI; Insurances; Utilities; Fuel; ARRA Position Push-ins; Military Leaves; Contingency Shifts; TQ Budget Reduction 2011-12; Textbook Needs (Elementary Consumables); Idaho State Standards Conversion to National Standards 2011-12 (Reading; Language Arts; Math)</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Mr. Smart will be in attendance to review the anticipated cost increases for the 2011-12 school year relative to PERSI, Insurances, Utilities, Fuel, ARRA Position Push-Ins, Military Leaves, Contingency Shifts, TQ Budget Reductions, Textbook Needs including Elementary Consumables, Idaho State Standards Conversion to National Standards for 2011-12 including Reading, Language Arts and Math. This information is essential for planning for 2011-12 given the potential of a stripped operational budget.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

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<p><i>DISCUSSION/ INFORMATION ONLY</i></p> <p>12. Board Review of Negotiated Agreement Between the Board of Trustees of School District No. 25 and the Pocatello Education Association Contract by April 20, 2010</p> <p>(5 min)</p>	<p>Ms. Vagner <i>Superintendent</i></p>	<p>Topic: Board Review of Negotiated Agreement Between the Board of Trustees of School District No. 25 and the Pocatello Education Association Contract by April 20, 2010</p> <p>Policy Question: Board responsible for overall operations of the District.</p> <p>Background Information: Ms. Vagner will be in attendance to review the Negotiated Agreement Between the Board of Trustees of School District No. 25 and the Pocatello Education Association (PEA) Contract by April 20, 2010.</p> <p>Administrator Recommendations: None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>

TOPIC	PRESENTER	DISCUSSION
<p data-bbox="92 180 373 237"><i>DISCUSSION/ INFORMATION ONLY</i></p> <p data-bbox="92 280 336 375">13. Tentative Upcoming Meeting Schedule</p> <p data-bbox="92 415 184 443">(5 min)</p>	<p data-bbox="403 280 583 342">Ms. Vagner <i>Superintendent</i></p>	<p data-bbox="739 280 1318 308">Topic: Tentative Upcoming Meeting Schedule</p> <p data-bbox="739 345 1604 373">Policy Question: Board responsible for overall operations of the District.</p> <p data-bbox="739 415 2007 477">Background Information: Ms. Vagner will be in attendance to review the upcoming meetings schedule with the Board and to answer any questions at the time of the meeting.</p> <p data-bbox="856 482 1199 509">Wednesday, April 14, 2010</p> <p data-bbox="856 514 1192 576">Student Discipline Hearings 4:30 p.m.</p> <p data-bbox="856 581 1157 609">Tuesday, April 20, 2010</p> <p data-bbox="856 613 1892 708">Regular Board/Public Hearing Regarding Declaration of Statutory Financial Emergency Board Room at the Education Service Center 5:30 p.m.</p> <p data-bbox="856 712 1199 740">Wednesday, April 21, 2010</p> <p data-bbox="856 745 1192 807">Student Discipline Hearings 4:30 p.m.</p> <p data-bbox="856 812 1157 839">Tuesday, April 27, 2010</p> <p data-bbox="856 844 1835 906">Special Meeting to Take Action on Various Recommended Reductions for 2010-11 5:30 p.m.</p> <p data-bbox="856 911 1136 938">Tuesday, May 4, 2010</p> <p data-bbox="856 943 1339 1005">Special Meeting – Due Process Hearings 5:30 p.m.</p> <p data-bbox="856 1010 1178 1037">Wednesday, May 5, 2010</p> <p data-bbox="856 1042 1192 1104">Student Discipline Hearings 4:30 p.m.</p> <p data-bbox="856 1109 1142 1136">Saturday, May 8, 2010</p> <p data-bbox="856 1141 1755 1203">Special Meeting – Decision on Due Process Hearing/Adopt Findings of Fact 12:00 p.m.</p> <p data-bbox="856 1208 1148 1235">Tuesday, May 11, 2010</p> <p data-bbox="856 1240 1934 1302">Special Meeting/Take Action on Various Contract Items and Hire Administrative Personnel 5:30 p.m.</p> <p data-bbox="856 1307 1148 1334">Tuesday, May 18, 2010</p> <p data-bbox="856 1339 1136 1401">Regular Board Meeting 5:30 p.m.</p>

<p>14. Public Comment</p>		<p><i>(Tentative Upcoming Meeting Schedule Cont.)</i></p> <p>Wednesday, May 19, 2010 Student Discipline Hearings 4:30 p.m.</p> <p>Tuesday, May 25, 2010 Special Meeting – Due Process Hearings 5:30 p.m.</p> <p>Saturday, May 29, 2010 Special Meeting – Adopt Findings of Fact 12:00 p.m.</p> <p>Tuesday, June 1, 2010 Special Meeting – Take Action on Certificated Staffing 5:30 p.m.</p> <p>Wednesday, June 2, 2010 Student Discipline Hearings 4:30 p.m.</p> <p>Tuesday, June 15, 2010 Regular Board Meeting/Budget Hearing/Adopt Budget 5:30 p.m.</p> <p>Tuesday, July 20, 2010 Regular Board Meeting/Reorganize 5:30 p.m.</p> <p><i>Administrator Recommendations:</i> None at this time.</p> <p>NOTES/SUMMARY/DIRECTION:</p>
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