



Festival of Trees

SCHOOL DISTRICT 25 EDUCATION FOUNDATION

2019 Tree/Wreath Sponsor Form

Business/Individual Name: _____

(How you would like it to appear on signage)

Contact Name: _____

Address: _____

Phone: _____

Email: _____

I am donating a: Tree (Size; _____ ft.) Wreath (Size; _____ in.) Other _____

Tree/Wreath name: _____

(Example: Winter Wonderland; There's No Place Like Home for the Holidays. This will be on your tree sign.)

Designs can be as creative or as simple as you wish. Themes from seasons' past have included, vintage St. Nick, 12 Days of Christmas, Joy to the World, Sounds of the Season, and more. Your entry will be showcased to thousands of Festival guests throughout the week. Sponsor names will be prominently displayed on-site at the Festival as well as noted in the Festival program.

Tree Decoration Guidelines:

- Trees entries should be a minimum of 6'-7' feet tall. Wreaths should measure at least 36 inches.
- All lights and decorations **must be wired** on to maintain the tree's or wreath's appearance throughout the duration of the Festival.
- Any extension cord placed along the floor must be white.
- Tree should have a **STURDY METAL** tree stand (please see reverse of form for example), and a tree skirt or other material must cover the stand.
- All trees or wreaths should have a specific theme or name. Need ideas? Just ask. We are here to help.
- Deliver decorated tree or wreath to the Performing Arts Center on Saturday, **November 16 between Noon and 5:00 p.m. and Sunday, November 17 between 9:00 a.m. and 3:00 pm.** You may add finishing touches on-site.
- Upon delivery, the tree or wreath becomes the property of the Festival of Trees committee and may be altered as deemed appropriate for the event.

Please complete and return the top portion of this form to:

Shawna Sprague /Festival of Trees
Pocatello/Chubbuck School District 25
3115 Pole Line Rd
Pocatello, ID 83201

Phone: (208) 235-3231 Fax: (208) 235-3280 Email: spragush@sd25.us

You may also fill out and submit this form electronically at: sd25.us/FOT

PRESENTED BY



