

# Pocatello/Chubbuck School District No. 25



## Request for Proposal

2018-2019

Fresh Fruit and Vegetable Program Items

## **REQUEST FOR PROPOSAL**

### **Fresh Fruit and Vegetable Program Items 2018-2019**

Proposals will be received at the Pocatello/Chubbuck School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201, until 10:30 AM on February 27, 2018, related to Fresh Fruit and Vegetable Program Items 2018-2019 for our School Food Service Program.

Details including submission forms may be secured at 3115 Poleline Road, Pocatello, Idaho.

#### **GENERAL CONDITIONS OF CONTRACT:**

Notices, conditions and specifications issued incident to the proposal to purchase Fresh Fruit and Vegetable Items 2018-2019 for the Pocatello/Chubbuck Food Service Program.

#### **NATURE OF CONTRACT:**

The various items of manufacture under these proposed contracts are specified under the respective division. Specifications are technical for purposes of establishing high standards of material purchasing. Respondents shall indicate the manufacturer's brand names where specified in their proposals.

The Buy American provision was added to the National School Lunch Act (NSLA) by Section 104(d) of the William F. Goodling Child Nutrition Reauthorization Act of 1998 (Public Law 105-336). Section 12(n) to the NSLA (42 USC 1760(n)), requiring school food authorities (SFAs) to purchase, to the maximum extent practicable, domestic commodity or product.

The Buy American provision (7 CFR Part 210.21(d)) is one of the procurement standards SFAs must comply with when purchasing commercial food products served in the school meals programs.

Contracts for purchase will be put into effect by means of a purchase order executed by the Food Services Purchaser after tabulations are compiled and approved.

#### **QUALITY OF MATERIALS:**

It is specifically understood that products offered shall be equal to those specified. Substitutions or major alterations of a specified brand name or product name must be clearly indicated upon the proposal sheet at the time of submission.

***SAMPLES must be submitted with the name of Company origin and/or Broker/Manufacturer origin clearly marked on all samples for proper consideration. For best consideration, samples should be submitted by February 23, 2018.***

Schools participating in the federal school meal programs are required to purchase domestic commodities and products for school meals to the maximum extent practicable. Domestic commodity or product means an

agricultural commodity that is produced in the US and a food product that is processed in the US substantially (at least 51 percent) using agricultural commodities that are produced in the US.

Vendor must affirm their willingness to assert their best and reasonable efforts to ensure compliance with this Federal rule.

**RESPONSIBILITY OF VENDOR:**

Each respondent shall be responsible for the delivery of materials in such quality and quantities as specified. The respondent shall submit their response on the proposal form furnished and shall plainly mark on the outside envelope: FRESH FRUIT AND VEGETABLE PROGRAM ITEMS 2018-2019.

Proposals not delivered by February 27, 2018 at 10:30 a.m. will not be accepted for consideration.

Conditional proposals with stipulations will not be accepted.

**DISTRICT REPRESENTATIVE:**

Refer all questions to Tom Wilson, Food Service Coordinator/Purchaser at (208) 235-3256 or [wilsonto@sd25.us](mailto:wilsonto@sd25.us)

**DELIVERY:**

Delivery will be accepted on an "as needed" basis, according to orders placed by the School Food Service Purchaser. No drop shipments will be accepted. All proposals must include the F.O.B. cost of the transportation to the Warehouse of School District No. 25, 3115 Pole Line Road, Pocatello, Idaho.

**PAYMENTS:**

Vendor will be responsible for invoicing School Food Service at time of delivery for all shipments. Payments will be made within 45 days of product delivery.

**OBJECTIONS:**

Written objections to specifications or procedures must be received by the clerk, secretary, or other authorized official of the District at least one (1) business day before the date and time upon which proposals are scheduled to be received per Idaho Code Section 68-2806(c).

**EVALUATION CRITERIA:**

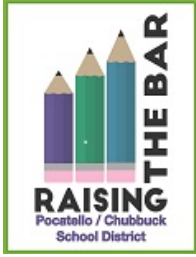
Vendor selection on this proposal shall be evaluated based on the following;

1. Price
2. Vendor reputation for providing quality materials on a timely basis.
3. Vendor who best meets the specified item as listed will be given priority in bidding a specific item.
4. Multiple vendors may be awarded individual products when it serves in the best interest of the District.

**NOTES CONCERNING REQUEST FOR PROPOSAL:**

1. SAMPLES MUST BE SUBMITTED WITH NAME OF COMPANY ORIGIN BEFORE BID OPENING WHEN ANY SUBSTITUTION OF SPECIFIED BRAND NAME OR NUMBER IS MADE ON BID OR THE BID WILL NOT BE CONSIDERED. FOR BEST CONSIDERATION, SAMPLES SHOULD BE SUBMITTED BY FEBRUARY 23, 2018.

2. All substitutions must be pre-approved by the Food Service Coordinator before product is shipped.
  3. There is no current conflict of interest with School District employees and shall not be going forward with regard to manufacturers, vendors, or representatives of such entities.
  4. All price increases from the original response must be tied to the unique market index and a 30-day notice given to the School Food Authority.
  5. The School Food Authority retains the right of refusal of products due to damage, insufficient use-by dates, in appropriate subbed items and/or if there was never an intent to order products being delivered.
  6. Bid items with the USDA item listed under the ITEM column will be purchased through the awarded process only if the USDA Commodity Program is unable to provide those items as needed.
  7. Included within the bid document are items that Pocatello has used during the 2017-2018 school year. We would ask that you take these ideas and incorporate them into possible products that would fit our needs into a calendar format for the school year, 2018-2019. The approximate dates would be from July 1, 2018 – June 30, 2019.
  8. The 2017-2018 school year daily count is based on the number of schools that have been approved for the USDA grant and the dollar amount for which they were approved: Current school totals are as follows: Tuesday (600 servings), Wednesday (640 servings) and Thursday (675 servings).
- Please keep in mind that there would be no service when there is no school, i.e. holiday's, teacher in-service days, etc. The district calendar is available by logging onto [www.sd25.us](http://www.sd25.us)
9. Be sure to include pack size, sizing of fruit and vegetable, if the item is available to be processed into 2 oz. pre-portions and all costs associated with the product. If you have questions, you may e-mail Tom Wilson at [wilsono@sd25.us](mailto:wilsono@sd25.us) or call (208)235-3256.



## BIDDER CERTIFICATION FORM

1. **Debarment and Suspension** – In submitting this bid proposal, we hereby certify that we have not been suspended or in any way excluded from Federal procurement actions by any Federal Agency. We fully understand that if information contrary to this certification subsequently becomes available, such evidence may be grounds for non-award or nullification of a bid contract.
2. **Anti-Collusion** – In submitting this bid proposal, we hereby certify this proposal was developed and prepared without any collusion with any competing bidder or District employee. The content of this proposal has not been disclosed to any competing or potentially competing bidder prior to the proposal due date and time. Furthermore, no action to persuade any person, partnership or corporation to submit or withhold a bid has been made.
3. **Anti-Lobbying** – In submitting this bid proposal, we hereby certify that to the best of our knowledge and belief, no appropriated Federal funds have been paid or will be paid by or on behalf of person associated with this proposal to any person for influencing or attempting to influence and officer or employee of any agency, a member of Congress, an office or employee of Congress or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
4. **National Sexual Offender Registry** – In submitting this bid proposal, you certify to the District that your company will prohibit any persons in your employ who are registered or required to register under the Idaho Sex Offender Registration Act from participation in company business with the District if such participation would require them to be present on school property. You certify further that you have cross checked such employees against the National Sex Offender Registry found at the following web link: <http://www.nsopr.gov/>

Signed: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City & State: \_\_\_\_\_

Date: \_\_\_\_\_

CONTRACTOR'S AFFIDAVIT  
CONCERNING ALCOHOL AND DRUG-FREE WORKPLACE

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Pursuant to the Idaho Code, Section 72-1717, I, the undersigned, being duly sworn, depose and certify that named contractor is in compliance with the provisions of Idaho Code section 72-1717; that named contractor provides a drug-free workplace program that complies with the provisions of Idaho Code, title 72, chapter 17 and will maintain such program throughout the life of a state construction contract and that named contractor shall subcontract work only to subcontractors meeting the requirements of Idaho Code, section 72-1717(1)(a).

\_\_\_\_\_  
Name of Contractor

\_\_\_\_\_  
Address

\_\_\_\_\_  
City and State

By: \_\_\_\_\_  
(Signature)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Commission expires:

\_\_\_\_\_  
NOTARY PUBLIC, residing at

\_\_\_\_\_

\_\_\_\_\_

**POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25**

**School Food Service**

3115 Poleline Rd.  
 Pocatello, ID 83201-6119  
 Tom Wilson 208-235-3256

Firm Name: \_\_\_\_\_  
 Representative: \_\_\_\_\_  
 Authorized Signature: \_\_\_\_\_

**DELIVERY: 7/01/18- 6/30/19**

**FAX COPIES WILL NOT BE ACCEPTED**

<i>Category</i>	<i>ITEM</i>	<i>DESCRIPTION</i>	<i>QTY</i>	<i>UNIT</i>	<i>Current Bid Price Per Unit</i>	<i>List months of best availability &amp; Brand Product #</i>	<i>UNIT PRICE Based on Seasonal Pricing</i>
<i>Produce</i>	APPLES, FUJI	168-175 ct.	15	case	\$19.03		
<i>Produce</i>	APPLES, GALA	168-175 ct.	15	case	\$21.73		
<i>Produce</i>	APPLES, Crimson Gold	168-175 ct.	15	case	\$49.67		
<i>Produce</i>	APPLES, GRANNY SMITH	168-175 ct.	15	case	\$27.00		
<i>Produce</i>	APPLES, PINK LADY	168-175 ct.	15	case	\$18.63		
<i>Produce</i>	APPLES, RED DEL.	168-175 ct.	15	case	\$19.03		
<i>Produce</i>	APPLES, ROSE	40-48 ct.	45	case			
<i>Produce</i>	APPLES, STAR	40-48 ct.	45	case			
<i>Produce</i>	APRICOTS	72 ct.	25	case	\$44.50		

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<i>Produce</i>	<b>ASPARAGUS, GREEN</b>	11 lb. case	4	case			
<i>Produce</i>	<b>ASPARAGUS, WHITE</b>	11 lb. case	4	case	\$52.50		
<i>Produce</i>	<b>AVOCADO, 1/2'S (Pre-wrapped)</b>	48/case	45	case	\$34.50		
<i>Produce</i>	<b>BANANAS, PETITE</b>	50 lb. case/ 150 / ct.	15	case	\$24.50		
<i>Produce</i>	<b>BLACKBERRIES</b>	12/6 oz.	40	case	\$25.00		
<i>Produce</i>	<b>CARROTS, BABY</b>	200/ 1.6 oz.	20	case	\$25.50		
<i>Produce</i>	<b>CARROTS, BABY RAINBOW</b>	12/12 oz.	20	case	\$21.50		
<i>Produce</i>	<b>CAULIFLOWER CARNIVAL</b>	60/2 oz. cups	30	case	\$24.70		
<i>Produce</i>	<b>CELERY STICKS</b>	4/5 lbs.	25	case	\$29.03		
<i>Produce</i>	<b>CHERRIES, Local</b>	8/2.25 lbs.	40	case	\$8.50		
<i>Produce</i>	<b>CITRON, BUDDHA'S HAND</b>		20	case			



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<i>Produce</i>	CUCAMELON		20	case			
<i>Produce</i>	CUCUMBERS	Super Select, 70 ct.	10	case	\$22.00		
<i>Produce</i>	CUCUMBERS, AFRICAN (Horned Melon)	12 each	40	case	\$53.75		
<i>Produce</i>	CUCUMBERS, ENGLISH	12 / 18 ct.	25	case	\$18.00		
<i>Produce</i>	CUCUMBERS, Micro Gherkins	5 lb. case	20	case	\$47.89		
<i>Produce</i>	CUCUMBERS, Persians	22 lbs.	15	case	\$43.37		
<i>Produce</i>	DAIKON		20	case			
<i>Produce</i>	DRAGON FRUIT	10 lb case	30	case	\$47.00		
<i>Produce</i>	FENNEL	30 ct.	4	case	\$26.61		
<i>Produce</i>	GOOSEBERRIES, CAPE	12/4oz.	20	case	\$33.25		
<i>Produce</i>	GRAPES, BLACK SEEDLESS	60 / 2 oz.	40	case			

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<i>Produce</i>	<b>GRAPES, GREEN SEEDLESS</b>	60 / 2 oz.	40	case			
<i>Produce</i>	<b>GRAPES, RED SEEDLESS</b>	60 / 2 oz.	40	case	\$29.38		
<i>Produce</i>	<b>GRAPEFRUIT CHUNKS</b>	60/2.5 oz. cups	40	case	\$51.08		
<i>Produce</i>	<b>GRAPEFRUIT, Whole, Pink/Red</b>	56 ct.	5 cs.	case	\$34.50		
<i>Produce</i>	<b>GREEN BEANS, LOCAL</b>	50/2 oz. bags	40	case	\$31.00		
<i>Produce</i>	<b>GUAVA</b>	10 lb. case	40	case	\$26.00		
<i>Produce</i>	<b>JICAMA STICKS</b>	48/2 oz.	40	case	\$17.57		
<i>Produce</i>	<b>KIWI, BERRIES</b>	12/4.4 oz.	50	case	\$36.99		
<i>Produce</i>	<b>KIWI, BULK PACK</b>	117 ct./ volume filled	25	case	\$24.00		
<i>Produce</i>	<b>KIWI, GOLD</b>	27 ct.	30	case	\$28.75		
<i>Produce</i>	<b>KOHLRABI</b>	18 ct.	10	case	\$27.00		
<i>Produce</i>	<b>KUMQUATS</b>	10 lb. case	20	case	\$55.53		

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<i>Produce</i>	<b>LEEKS</b>	12 ct.	10	case	\$28.50		
<i>Produce</i>	<b>LEMONS, MEYER</b>	25 ct..	10	case	\$22.00		
<i>Produce</i>	<b>LETTUCE, RED LEAF</b>	10 lb. case	10	case	\$16.52		
<i>Produce</i>	<b>LIMES, FINGER / AUSTRALIAN</b>		20	case			
<i>Produce</i>	<b>LONGAN</b>	10 lb. case	20	case	\$39.47		
<i>Produce</i>	<b>MANGO</b>	60/2.5 oz. cups	20	case			
<i>Produce</i>	<b>MELON, CANTALOUPE</b>	60/2.5 oz. cups	30	case	\$52.64		
<i>Produce</i>	<b>MELON, GALIA</b>	9 each	10	case	\$40.48		
<i>Produce</i>	<b>MELON, HONEYDEW</b>	60/2.5 oz. cups	30	case	\$52.09		
<i>Produce</i>	<b>MELON, SANTA CLAUS</b>		20	case			
<i>Produce</i>	<b>MELON, WATERMELON</b>	60/2.5 oz. cups	30	case	\$45.70		
<i>Produce</i>	<b>MUSHROOMS, BUTTON</b>	10 lb. case	10	case	\$18.50		
<i>Produce</i>	<b>MUSHROOMS, CREMINI</b>	5 lb. case	10	case	\$14.50		
<i>Produce</i>	<b>NECTARINES</b>	40-42 ct.	40	case	\$23.50		

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<i>Produce</i>	<b>ORANGE, BLOOD</b>	20 lb. case	40	case	\$46.50		
<i>Produce</i>	<b>ORANGES, Navel Preferred or acceptable Valencia</b>	113 ct.	30	case	\$28.50		
<i>Produce</i>	<b>PARSNIP STICKS</b>	50/2 oz. bags	30	case			
<i>Produce</i>	<b>PEACHES, LOCAL</b>	92 ct./19 lb. case	20	case	\$22.50		
<i>Produce</i>	<b>PEARS, ASIAN</b>	40-48 ct.	45	case	\$29.85		
<i>Produce</i>	<b>PEARS, COMICE</b>	110 ct.	10	case	\$49.46		
<i>Produce</i>	<b>PEARS, D'anjou</b>	110 count	10	case	\$43.00		
<i>Produce</i>	<b>PEARS, SECKEL (Sugar)</b>	117 ct.	10	case	\$43.39		
<i>Produce</i>	<b>PEARS, YA (Chinese White)</b>		20	case			
<i>Produce</i>	<b>PEAS, SNAP</b>	60 / 2 oz.	30	case	\$62.37		
<i>Produce</i>	<b>PEPPERS, MINI ASSORTED</b>	12/1 lb. bags	20	case	\$21.50		

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<i>Produce</i>	<b>PERSIMANS, FUYU</b>	12 lb. case	20	case	\$43.58		
<i>Produce</i>	<b>PINEAPPLE SPEARS</b>	50 / 2.7 oz. portions	50	case	\$55.43		
<i>Produce</i>	<b>PLUMS, RED</b>	28 lb. case	20	case	\$32.67		
<i>Produce</i>	<b>PLUOTS</b>		20	case			
<i>Produce</i>	<b>PUMMELO</b>	14 ct.	30	case	\$32.67		
<i>Produce</i>	<b>RADISH, ICICLE</b>		20	case			
<i>Produce</i>	<b>RADISH, RED</b>		20	case			
<i>Produce</i>	<b>RADISH, WATERMELON</b>	28 lb. bag	20	case	\$29.01		
<i>Produce</i>	<b>RAMBUTAN</b>	5 lb. case	20	case	\$40.00		
<i>Produce</i>	<b>SQUASH. YELLOW STICKS</b>	60 / 2 OZ.	20	case	\$45.70		
<i>Produce</i>	<b>SQUASH. ZUCCHINI STICKS</b>	60 / 2 OZ.	20	case			

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<i>Produce</i>	STAR FRUIT	24 COUNT	20	case	\$42.00		
<i>Produce</i>	STRAWBERRIES	8 / 1 lb.	40	case	\$28.65		
<i>Produce</i>	TANGELOS		20	case			
<i>Produce</i>	TANGERINES, CUTIES	10 / 3 LB. BAGS	20	case	\$38.00		
<i>Produce</i>	TAYBERRIES		20	case			
<i>Produce</i>	TOMATOES, CHERRY		20	case			
<i>Produce</i>	TOMATOES, GRAPE	10 lb. bulk case	20	case	\$17.50		
<i>Produce</i>	TOMATOES, HEIRLOOM (SMALL)		20	case	\$33.80		
<i>Produce</i>	TOMATOES, YELLOW TEARDROP	10 lb. bulk case	20	case	\$42.43		