

**POCATELLO/CHUBBUCK  
SCHOOL DISTRICT NO. 25  
Bannock County, Idaho**

**BREAD**

**S P E C I F I C A T I O N S**

**(BIDS WITH CONDITIONS WILL NOT BE ACCEPTED.)**

**Administration Offices  
3115 Poleline Road  
Pocatello, Idaho**

**Bid Opening:**

**April 30, 2015  
9:00 AM**

**POCATELLO/CHUBBUCK  
SCHOOL DISTRICT NO. 25  
Bannock County, Idaho**

**INVITATION TO BID – BREAD**

Sealed bids will be received by a representative of the Board of Trustees of School District No.25, Bannock County, Idaho, at 3115 Pole Line Road, Pocatello, Idaho 83201, until 9:00 AM April 30, 2015, for Bread.

Specifications or additional details (including bid forms) may be secured at 3115 Pole Line Road, Pocatello, Idaho.

The Board of Trustees reserves the right to reject any or all bids or to waive any informalities, or to accept the bid or bids deemed best for School District No. 25, Bannock County, Pocatello, Idaho.

Dave Mattson, Clerk  
School District No. 25

To be published on the dates of:

April 16, 2015 and  
April 23, 2015

IDAHO STATE JOURNAL

**POCATELLO/CHUBBUCK  
SCHOOL DISTRICT NO. 25  
Bannock County, Idaho**

**GENERAL CONDITIONS**

**CONDITIONS OF CONTRACT:**

Notices, conditions and specifications issued incident to the proposal to purchase Bread, described herein, together with the purchase policies of School District No. 25, are on file for examination in the Office of the Director of Business Operations, shall form a part of the contract conditions.

**NATURE OF CONTRACT:**

The various items of manufacture under these proposed contracts are specified under the respective division. Specifications are technical for purposes of establishing high standards of material purchasing. Bidders shall indicate the manufacturer's brand names where specified in their proposals.

Contracts for purchase will be put into effect by means of a purchase order executed by the Director of Business Operations after tabulations are compiled, and will be for the period July 1, 2015 through June 30, 2016. Summer delivery will be required for the summer lunch program.

The bidder who is awarded the bid may, at his option, subcontract to other suppliers as he deems necessary. All billing for all products awarded by this bid must be a single monthly billing from the bidder who is awarded the bid. The successful bidder will be responsible for all actions of his subcontractor.

**QUALITY OF MATERIALS:**

**IT IS SPECIFICALLY UNDERSTOOD THAT PRODUCTS OFFERED AT THE TIME OF BIDDING SHALL BE EQUAL TO STATE AND FEDERAL LUNCH REQUIREMENTS.** Substitutions or major alterations must be indicated upon the proposal sheet at the time of bid submission.

**SAMPLES MUST BE SUBMITTED BEFORE BID OPENING WHEN ANY SUBSTITUTION OF SPECIFIED BRAND NAME OR NUMBER IS MADE ON BID, OR THE BID WILL NOT BE CONSIDERED.**

**DISTRICT REPRESENTATIVE:**

Refer all questions to Tom Wilson, Food Service Coordinator at (208) 235-3208 or e-mail [wilsonto@sd25.us](mailto:wilsonto@sd25.us) . Contact with other district staff, Board of Trustees, or Administration will be by written permission only.

**RESPONSIBILITY OF VENDOR:**

**Vendor must supply references as to service provided other institutions or must have a satisfactory record as a previous supplier to School District No. 25.**

Each contractor shall be responsible for the delivery of materials of such quality and in quantities as is specified. Supplier quoting shall submit with their bid full information, including full specifications. The bidder shall submit his bid on the proposal form furnished and shall plainly mark on the envelope:

"BID – BREAD.  
TO BE OPENED ON APRIL 30, 2015 AT 9:00 AM"

BIDS NOT DELIVERED BY VENDORS AT TIME OF BID OPENING MUST BE RECEIVED IN MAIL OR IN OFFICE NO LATER THAN 4:00 PM ON APRIL 29, 2015, THE LAST WORKING DAY BEFORE THE BID OPENING, TO ENSURE RECEIPT PRIOR TO FORMAL BID OPENING.

**CONDITIONAL BIDS OR BIDS WITH STIPULATIONS WILL NOT BE ACCEPTED.**

Quotations are to be made F.O.B. Pocatello. All proposals must include the cost of the transportation to the stockroom of School District No. 25, 3115 Pole Line Road, Pocatello, Idaho.

**DELIVERY:**

Delivery will be accepted on an “as needed” basis, according to orders place by the School Food Service Purchaser. No drop shipments will be accepted.

**PAYMENTS:**

Prices must remain firm as quoted by supplier until quantity awarded is received. Application for payment on or before the 25<sup>th</sup> of the month shall be paid by the 15<sup>th</sup> of the following month. Application for payment dated after the 25<sup>th</sup> of the month shall be paid within 30 days of the following month.

**PLEASE NOTE:**

**A whole grain food is defined as:**

- Purchased Foods: the whole grain must be listed first in the ingredient list.
- Homemade Foods: more than 50% of the grains in the recipe must be whole grains.

**What is a Whole Grain?**

Whole grains consist of the entire grain seed or kernel. The kernel has three parts—the bran, the germ, and the endosperm.

**Terms that do not indicate whole grains:**

- Flour
- Enriched flour
- Wheat flour
- Bread flour
- Durum flour
- Grits
- Hominy
- Semolina
- Cornmeal
- Degerminated cornmeal
- Corn flour
- Rice
- Rice flour
- Couscous
- Pearled barley/pot barley
- Multi-grain
- Stone-ground
- Seven-grain
- Bran

**Sample Ingredient Label:**

**INGREDIENTS: WHOLE WHEAT FLOUR (WHOLE GRAIN), WATER, WHEAT GLUTEN, BROWN SUGAR, YEAST, RAISIN JUICE, CANOLA OIL (NON-HYDROGENATED) CULTURED WHEY, SALT, CONTAINS 2% OR LESS OF THE FOLLOWING: SODIUM ACID PYROPHOSPHATE, SODIUM BICARBONATE, VINEGAR, DOUGH CONDITIONERS (ETHOXYLATED MONO-DIGLYCERIDES, SODIUM STEAROYL LACTYLATE, DISTILLED MONOGLYCERIDE, CALCIUM PEROXIDE, ASCORBIC ACID, AZODICARBONAMIDE, ENZYMES), CALCIUM SULFATE, SOY FLOUR, CORN STARCH, YEAST NUTRIENTS (MONOCALCIUM PHOSPHATE). **CONTAINS:****

**Terms that do indicate whole grains:**

- Whole wheat
- Whole oats/oatmeal
- Whole grain corn
- Whole grain cornmeal
- Popcorn
- Brown rice
- Wild rice
- Whole rye
- Whole grain barley
- Buckwheat
- Triticale
- Bulgur
- Millet
- Quinoa
- Sorghum

**EVALUATION CRITERIA**

Vendor selection on this project will be evaluated based on the following:

- 1) Price
- 2) Vendor reputation for providing quality materials on a timely basis.
- 3) Vendor who best meets the specified item as listed will be given priority in bidding a specific item.
- 4) Multiple vendors may be awarded individual products when it serves in the best interest of the District.

**REMINDER**

1. SAMPLES MUST BE SUBMITTED BEFORE THE BID OPENING WHEN ANY SUBSTITUTION IS MADE, OR THE BID WILL NOT BE CONSIDERED.
2. CONDITIONAL BIDS OR BIDS WITH STIPULATIONS WILL NOT BE ACCEPTED.

**POCATELLO SCHOOL DISTRICT #25**  
**SCHOOL FOOD SERVICE**  
 3115 Poleline Rd  
 POCATELLO, IDAHO 83201-6119  
 (208) 235-3254 FAX (208) 235-3280

**WE WILL NOT ACCEPT A FAX**

**FIRM NAME:** \_\_\_\_\_

**REPRESENTATIVE:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**ISSUE DATE**  
04/01/15

**RETURN DATE**  
04/30/15 (before 9:00 am)

**DELIVERY DATES**  
07/01/15 thru 06/30/16

ITEM	DESCRIPTION	UNIT PRICE	TOTAL QUOTE
BREAD, SANDWICH 15,000 loaves / 20 oz.	51 % Minimum Whole Grain USEABLE SLICES PER LOAF <b>18</b> <b>Prefer 1 grain contribution/slice</b>		
BUNS, HOT DOG 25,000 BUNS	51 % Minimum Whole Grain --- Must meet 1.5 grain contribution/bun		
BUNS, HAMBURGER 350,000 BUNS – 4” bun	51 % Minimum Whole Grain --- Must meet 2.0 grain contribution/bun		

This form represents price quotes. It is not a formal bid. These price quotes are to assist our purchasers in making purchasing decisions. Decisions are based on company service, product performance, quality, availability, storage, packaging, as well as price. All price quotes are final. Required delivery of the above quoted products will be one to four times per week to the following location: Central Kitchen.