

Pocatello/Chubbuck School District No. 25



Request for Proposal
Fresh Fruit and Vegetable Program Items 2017-2018

REQUEST FOR PROPOSAL
Fresh Fruit and Vegetable Program Items 2017-2018

Proposals will be received at the Pocatello/Chubbuck School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201, until 11:30 AM on March 1, 2017, related to Fresh Fruit and Vegetable Program Items 2017-2018 for our School Food Service Program.

Details including submission forms may be secured at 3115 Poleline Road, Pocatello, Idaho.

GENERAL CONDITIONS OF CONTRACT:

Notices, conditions and specifications issued incident to the proposal to purchase Food Items 2017-2018 for the Pocatello/Chubbuck Food Service Program.

NATURE OF CONTRACT:

The various items of manufacture under these proposed contracts are specified under the respective division. Specifications are technical for purposes of establishing high standards of material purchasing. Respondents shall indicate the manufacturer's brand names where specified in their proposals.

Contracts for purchase will be put into effect by means of a purchase order executed by the Food Services Purchaser after tabulations are compiled and approved.

QUALITY OF MATERIALS:

It is specifically understood that products offered shall be equal to those specified. Substitutions or major alterations of a specified brand name or product name must be clearly indicated upon the proposal sheet at the time of submission.

**SAMPLES MUST BE SUBMITTED WITH NAME OF COMPANY ORIGIN AND/OR
BROKER/MANUFACTURER ORIGIN CLEARLY MARKED ON ALL SAMPLES FOR PROPER
CONSIDERATION OF SAMPLES. FOR BEST CONSIDERATION, SAMPLES SHOULD BE
SUBMITTED BY February 28, 2017.**

RESPONSIBILITY OF VENDOR:

Each respondent shall be responsible for the delivery of materials in such quality and quantities as specified. The respondent shall submit their response on the proposal form furnished and shall plainly mark on the outside envelope: FRESH FRUIT AND VEGETABLE PROGRAM ITEMS 2017-2018.

DISTRICT REPRESENTATIVE:

Refer all questions to Tom Wilson, Food Service Coordinator/Purchaser at (208) 235-3208 or wilsonto@sd25.us

DELIVERY:

Delivery will be accepted on an “as needed” basis, according to orders placed by the School Food Service Purchaser. No drop shipments will be accepted.

PAYMENTS:

Vendor will be responsible for invoicing School Food Service at time of delivery for all shipments. Payments will be made within 45 days of product delivery.

OBJECTIONS:

Written objections to specifications or procedures must be received by the clerk, secretary, or other authorized official of the District at least one (1) business day before the date and time upon which proposals are scheduled to be received per Idaho Code Section 68-2806(c).

EVALUATION CRITERIA:

Vendor selection on this proposal shall be evaluated based on the following;

1. Price
2. Vendor reputation for providing quality materials on a timely basis.
3. Vendor who best meets the specified item as listed will be given priority in bidding a specific item.
4. Multiple vendors may be awarded individual products when it serves in the best interest of the District.

NOTES CONCERNING REQUEST FOR PROPOSAL:

1. **SAMPLES MUST BE SUBMITTED WITH NAME OF COMPANY ORIGIN BEFORE BID OPENING WHEN ANY SUBSTITUTION OF SPECIFIED BRAND NAME OR NUMBER IS MADE ON BID OR THE BID WILL NOT BE CONSIDERED. FOR BEST CONSIDERATION, SAMPLES SHOULD BE SUBMITTED BY FEBRUARY 28, 2017.**
2. All substitutions must be pre-approved by the Food Service Coordinator before product is shipped.
3. There is no current conflict of interest with School District employees and shall not be going forward with regard to manufacturers, vendors, or representatives of such entities.
4. All price increases from the original response must be tied to the unique market index and a 30-day notice given to the School Food Authority.

5. The School Food Authority retains the right of refusal of products due to damage, insufficient use-by dates, in appropriate subbed items and/or if there was never an intent to order products being delivered.
6. Bid items with the USDA item listed under the ITEM column will be purchased through the awarded process only if the USDA Commodity Program is unable to provide those items as needed.
7. Included within the bid document are items that Pocatello has used this year. We would ask that you take these ideas and incorporate them into possible products that would fit our needs into a calendar format for the school year, 2017-2018. The approximate dates would be from September 1, 2017 – June 1, 2018, depending on the number of schools that are approved for the grant and the dollar amount for which they are approved.
8. This year's daily count is as follows: Tuesday (900 servings), Wednesday (950 servings) and Thursday (1000 servings). Please keep in mind that there would be no service when there is no school, i.e. holiday's, teacher in-service days, etc. The district calendar is available by logging onto www.sd25.us
9. Be sure to include pack size, sizing of fruit and vegetable, if the item is available to be processed into 2 oz. pre-portions and all costs associated with the product. If you have questions, you may e-mail Tom Wilson at wilsonto@sd25.us or call (208)235-3208.



BIDDER CERTIFICATION FORM

1. **Debarment and Suspension** – In submitting this bid proposal, we hereby certify that we have not been suspended or in any way excluded from Federal procurement actions by any Federal Agency. We fully understand that if information contrary to this certification subsequently becomes available, such evidence may be grounds for non-award or nullification of a bid contract.
2. **Anti-Collusion** – In submitting this bid proposal, we hereby certify this proposal was developed and prepared without any collusion with any competing bidder or District employee. The content of this proposal has not been disclosed to any competing or potentially competing bidder prior to the proposal due date and time. Furthermore, no action to persuade any person, partnership or corporation to submit or withhold a bid has been made.
3. **Anti-Lobbying** – In submitting this bid proposal, we hereby certify that to the best of our knowledge and belief, no appropriated Federal funds have been paid or will be paid by or on behalf of person associated with this proposal to any person for influencing or attempting to influence and officer or employee of any agency, a member of Congress, an office or employee of Congress or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
4. **National Sexual Offender Registry** – In submitting this bid proposal, you certify to the District that your company will prohibit any persons in your employ who are registered or required to register under the Idaho Sex Offender Registration Act from participation in company business with the District if such participation would require them to be present on school property. You certify further that you have cross checked such employees against the National Sex Offender Registry found at the following web link: <http://www.nsopr.gov/>

Signed: _____

Name & Title: _____

Company: _____

Address: _____

City & State: _____

Date: _____

POCATELLO/CHUBBUCK SCHOOL DISTRICT NO. 25

School Food Service

3115 Poleline Rd.
 Pocatello, ID 83201-6119
 Tom Wilson 235-3208

Firm Name: _____
 Representative: _____
 Authorized Signature: _____

DELIVERY: 8/01/17 - 6/01/18

FAX COPIES WILL NOT BE ACCEPTED

<i>Category</i>	<i>ITEM</i>	<i>DESCRIPTION</i>	<i>QTY</i>	<i>UNIT</i>	<i>Current Bid Price Per Unit</i>	<i>BRAND Product #</i>	<i>UNIT PRICE</i>
<i>Produce</i>	APPLES, ASIAN			case			
<i>Produce</i>	APPLES, FUJI			case			
<i>Produce</i>	APPLES, GALA	175 ct.		case	\$18.59		
<i>Produce</i>	APPLES, Crimson Gold	175 ct.		case	\$49.67		
<i>Produce</i>	APPLES, GRANNY SMITH			case			
<i>Produce</i>	APPLES, PINK LADY			case			
<i>Produce</i>	APPLES, RED DEL.			case			
<i>Produce</i>	APPLES, ROSE			case			
<i>Produce</i>	APPLES, STAR			case			

Category	ITEM	DESCRIPTION	QTY	UNIT	Current Bid Price Per Unit	BRAND Product #	UNIT PRICE
<i>Produce</i>	APRICOTS			case			
<i>Produce</i>	ASPARAGUS, GREEN			case			
<i>Produce</i>	ASPARAGUS, WHITE	11 lb. case		case	\$52.50		
<i>Produce</i>	AVOCADO, 1/2'S (Pre-wrapped)	48/case		case	\$34.50		
<i>Produce</i>	BANANAS, PETITE	50 lb. case/ 150 / ct.		case	\$24.50		
<i>Produce</i>	BLACKBERRIES			case			
<i>Produce</i>	CARROTS, BABY	100/ 2 oz.		case	\$14.55		
<i>Produce</i>	CARROTS, BABY RAINBOW	12/12 oz.		case	\$21.50		
<i>Produce</i>	CAULIFLOWER CARNIVAL	60/2 oz. cups		case	\$45.70		
<i>Produce</i>	CELERY STICKS	4/5 lbs.		case	\$29.03		
<i>Produce</i>	CHERRIES			case			

Category	ITEM	DESCRIPTION	QTY	UNIT	Current Bid Price Per Unit	BRAND Product #	UNIT PRICE
<i>Produce</i>	CUCAMELON			case			
<i>Produce</i>	CUCUMBERS			case			
<i>Produce</i>	CUCUMBERS, AFRICAN (Horned Melon)			case			
<i>Produce</i>	CUCUMBERS, ENGLISH			case			
<i>Produce</i>	DAIKAN			case			
<i>Produce</i>	DRAGON FRUIT	10 lb case		case	\$42.00		
<i>Produce</i>	FENNEL	30 ct.		case	\$26.61		
<i>Produce</i>	GOOSEBERRIES, CAPE	12/4oz.		case	\$33.25		
<i>Produce</i>	GRAPES, BLACK SEEDLESS			case			
<i>Produce</i>	GRAPES, GREEN SEEDLESS			case			
<i>Produce</i>	GRAPES, RED SEEDLESS	22 lb. case		case	\$29.38		

Category	ITEM	DESCRIPTION	QTY	UNIT	Current Bid Price Per Unit	BRAND Product #	UNIT PRICE
<i>Produce</i>	GRAPEFRUIT CHUNKS	60/2.5 oz. cups		case	\$51.08		
<i>Produce</i>	GREEN BEANS, LOCAL	50/2 oz. bags		case	\$31.00		
<i>Produce</i>	JICAMA STICKS	48/2 oz.		case	\$17.57		
<i>Produce</i>	KIWI, BERRIES	12/4.4 oz.		case	\$36.99		
<i>Produce</i>	KIWI, BULK PACK	117 ct./ volume filled		case	\$25.67		
<i>Produce</i>	KOHLRABI			case			
<i>Produce</i>	KUMQUATS	10 lb. case		case	\$57.91		
<i>Produce</i>	MANGO			case			
<i>Produce</i>	MELON, CANTALOUPE	60/2.5 oz. cups		case	\$52.64		
<i>Produce</i>	MELON, GALIA			case			
<i>Produce</i>	MELON, HONEYDEW	60/2.5 oz. cups		case	\$52.09		
<i>Produce</i>	MELON, SANTA CLAUS			case			
<i>Produce</i>	MELON, WATERMELON	60/2.5 oz. cups		case	\$45.70		

Category	ITEM	DESCRIPTION	QTY	UNIT	Current Bid Price Per Unit	BRAND Product #	UNIT PRICE
<i>Produce</i>	MUSHROOMS, BUTTON	10 lb. case		case	\$31.00		
<i>Produce</i>	NECTARINES			case			
<i>Produce</i>	ORANGE, BLOOD	43 lb. case		case	\$46.89		
<i>Produce</i>	ORANGES, Navel Preferred or acceptable Valencia			case			
<i>Produce</i>	PARSNIP STICKS			case			
<i>Produce</i>	PEACHES, LOCAL	92 ct./19 lb. case		case	\$20.00		
<i>Produce</i>	PEARS, Asian	40-48/ct/case		case	\$19.76		
<i>Produce</i>	PEARS, COMICE			case			
<i>Produce</i>	PEARS, D'anjou	110 count		case	\$40.00		
<i>Produce</i>	PEARS, YA			case			
<i>Produce</i>	PEPPERS, MINI ASSORTED	12/1 lb. bags		case	\$21.50		
<i>Produce</i>	PERSIMANS			case			

Category	ITEM	DESCRIPTION	QTY	UNIT	Current Bid Price Per Unit	BRAND Product #	UNIT PRICE
<i>Produce</i>	PINEAPPLE SPEARS	50 / 2.7 oz. portions		case	\$55.43		
<i>Produce</i>	PLUMS			case			
<i>Produce</i>	PLUOTS			case			
<i>Produce</i>	RADISH, ICICLE			case			
<i>Produce</i>	RADISH, RED			case			
<i>Produce</i>	RADISH, WATERMELON	28 lb. bag		case	\$29.01		
<i>Produce</i>	RAMBUTAN	5 lb. case		case	\$40.00		
<i>Produce</i>	SNAP PEAS	60 / 2 OZ.		case	\$62.37		
<i>Produce</i>	SQUASH. YELLOW STICKS	60 / 2 OZ.		case	\$45.70		
<i>Produce</i>	SQUASH. ZUCCHINI STICKS			case			
<i>Produce</i>	STAR FRUIT	24 COUNT		case	\$42.00		

Category	ITEM	DESCRIPTION	QTY	UNIT	Current Bid Price Per Unit	BRAND Product #	UNIT PRICE
<i>Produce</i>	TANGELOS			case			
<i>Produce</i>	TANGERINES, CUTIES	10 / 3 LB. BAGS		case	\$38.00		
<i>Produce</i>	TAYBERRIES			case			
<i>Produce</i>	TOMATOES, CHERRY			case			
<i>Produce</i>	TOMATOES, GRAPE	10 lb. bulk case		case	\$17.50		
<i>Produce</i>	TOMATOES, HEIRLOOM (SMALL)			case	\$33.80		
<i>Produce</i>	TOMATOES, YELLOW TEARDROP	10 lb. bulk case		case	\$42.43		