

**POCATELLO/CHUBBUCK
SCHOOL DISTRICT NO. 25
Bannock County, Idaho**

INSTRUCTIONAL SUPPLIES

SPECIFICATIONS

(BIDS WITH CONDITIONS WILL NOT BE ACCEPTED.)

**Administration Offices
3115 Poleline Road
Pocatello, Idaho**

Bid Opening:

**March 11, 2017
1:00 PM**

**POCATELLO/CHUBBUCK
SCHOOL DISTRICT NO. 25
Bannock County, Idaho**

INVITATION TO BID - INSTRUCTIONAL SUPPLIES

Sealed bids will be received by a representative of the Board of Trustees of School District No. 25, Bannock County, Idaho, at 3115 Poleline Road, Pocatello, Idaho 83201, until 1:00 PM April 11, 2017, for Instructional Supplies.

Specifications or additional details (including bid forms) may be secured at 3115 Poleline Road, Pocatello, Idaho.

Each bid shall be accompanied by a certified check, cashier's check, or a bidder's bond (executed by a qualified surety company with the power to do business in the State of Idaho) in the sum of not less than five percent (5%) of the total bid, made payable to School District No. 25, Bannock County, Pocatello, Idaho. This surety shall be forfeited by the bidder in the event of failure to fulfill provisions of bid on which purchase order award is based. Personal or company checks will not be accepted. Bids with conditions will not be accepted.

The Board of Trustees reserves the right to reject any or all bids or to waive any informalities, or to accept the bid or bids deemed best for School District No. 25, Bannock County, Pocatello, Idaho.

Jacob Gertsch, Clerk
School District No. 25

To be published on the dates of:

March 14, 2017

March 21, 2017

IDAHO STATE JOURNAL

**POCATELLO/CHUBBUCK
SCHOOL DISTRICT NO. 25
Bannock County, Idaho**

GENERAL CONDITIONS

CONDITIONS OF CONTRACT:

Notices, conditions and specifications issued incident to the proposal to purchase Instructional Supplies described herein, together with the purchase policies of School District No. 25, are on file for examination in the Office of the Director of Business Operations, shall form a part of the contract conditions.

NATURE OF CONTRACT:

The various items of manufacture under these proposed contracts are specified under the respective division. Specifications are technical for purposes of establishing high standards of material purchasing. Bidders shall indicate the manufacturer's brand names where specified in their proposals.

If an alternate item is bid, it shall be clearly stated on the bid response that it is an alternate item. If an alternate item is bid, a sample is required in order to maintain our high standards of material purchasing.

Contracts for purchase will be put into effect by means of a purchase order executed by the Director of Business Operations after tabulations are compiled.

QUALITY OF MATERIALS AND PRICING:

IT IS SPECIFICALLY UNDERSTOOD THAT PRODUCTS OFFERED AT THE TIME OF BIDDING SHALL BE EQUAL TO THOSE SPECIFIED. Substitutions or major alterations must be indicated upon the proposal sheet at the time of bid submission. SAMPLES MUST BE SUBMITTED AT BID OPENING WHEN ANY ALTERNATE/SUBSTITUTION OF SPECIFIED BRAND NAME OR NUMBER IS MADE ON BID, OR THE BID WILL NOT BE CONSIDERED.

It is specifically understood that all pricing will be priced to the unit of measurement specified herein or the bid will not be considered.

RESPONSIBILITY OF VENDOR:

Each contractor shall be responsible for the delivery of materials of such quality and in specified quantities. THE FAILURE TO ADHERE TO ACCEPTED PROPOSAL WILL BE DEEMED SUFFICIENT REASON FOR FORFEITING THE FIVE PERCENT (5%) DEPOSIT MADE OR BIDDER'S BOND. The bidder shall submit his bid on the proposal form furnished and shall plainly mark on the envelope:

"BID - INSTRUCTIONAL SUPPLIES.
TO BE OPENED ON April 11, 2017, AT 1:00 PM"

BIDS NOT DELIVERED BY VENDORS AT TIME IF BID OPENING MUST BE RECEIVED IN MAIL OR IN OFFICE NO LATER THAN 4:00 PM ON April 10, 2017 THE WORKDAY PRIOR TO THE BID OPENING.

No proposal will be accepted unless accompanied by a CERTIFIED CHECK, OR BIDDER'S BOND, (executed by a certified surety company with the power to do business in the State of Idaho) for not less than

five percent (5%) of the total amount of the bid as a guarantee, which is to be forfeited in case the successful bidder fails, neglects, or refuses to either enter into a contract or execute bonds for the faithful performance of the contract. PERSONAL OR COMPANY CHECKS WILL NOT BE ACCEPTED.

CONDITIONAL BIDS OR BIDS WITH STIPULATIONS WILL NOT BE ACCEPTED.

Quotations are to be made F.O.B. Pocatello. All proposals must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho.

DELIVERY:

Delivery will be accepted at any time prior to July 1, 2017. However, payment will not be made until after July 1, 2017. ALL ITEMS MUST BE DELIVERED BY JULY 21, 2017, UNLESS OTHERWISE SPECIFIED. FAILURE TO ADHERE WILL BE DEEMED SUFFICIENT REASON TO FORFEIT THE FIVE PERCENT (5%) DEPOSIT.

PAYMENTS:

All materials secured under term of contract may be billed for payment on or after July 1, 2017, following delivery. Prices must remain firm as quoted by supplier until quantity awarded is received. Application for payment dated on or before the 25th of the month, shall be paid by the 15th of the following month. Application for payment dated after the 25th of the month shall be paid within 30 days.

OBJECTIONS:

Written objections to specifications or bid procedures must be received by the clerk, secretary, or other authorized official of the District at least one (1) business day before the date and time upon which bids are scheduled to be received, per Idaho Code Section 68-2806(c).

EVALUATION CRITERIA

Vendor selection on this project will be evaluated based on the following:

- 1) Price.
- 2) Vendor reputation for providing quality materials on a timely basis. If School District No. 25 has not done business with your company within the past 5 years please reference 10 customers with whom you have worked with in the past 2 years.
- 3) Vendor who best meets the specified item as listed will be given priority in bidding a specific item. The Vendor must demonstrate to the District's satisfaction that the substituted item meets or exceeds expectations.
- 4) Multiple vendors may be awarded individual projects when it serves in the best interest of the District.

DISTRICT REPRESENTATIVE

Refer all questions to Mr. Mooney Spillett, Warehouse Foreman, at (208) 235-3218. Contact with other district staff, Board of Trustees, or Administration, will be by written permission only.

REMINDER

1. NO PROPOSAL WILL BE ACCEPTED UNLESS ACCOMPANIED BY A CERTIFIED CHECK, CASHIER'S CHECK OR BIDDER'S BOND. PERSONAL OR COMPANY CHECKS WILL NOT BE ACCEPTED.
2. SAMPLES MUST BE SUBMITTED AT THE BID OPENING WHEN ANY SUBSTITUTION IS MADE, OR THE BID WILL NOT BE CONSIDERED.
3. ALL ITEMS MUST BE DELIVERED BY JULY 21, 2017. FAILURE TO ADHERE WILL BE SUFFICIENT REASON TO FORFEIT THE FIVE PERCENT (5%) DEPOSIT.
4. CONDITIONAL BIDS OR BIDS WITH STIPULATIONS WILL NOT BE ACCEPTED.
5. OUR UNIT INFORMATION MUST BE USED WHEN FIGURING THE BID PRICE.



BIDDER CERTIFICATION FORM

1. **Debarment and Suspension** – In submitting this bid proposal, we hereby certify that we have not been suspended or in any way excluded from Federal procurement actions by any Federal Agency. We fully understand that if information contrary to this certification subsequently becomes available, such evidence may be grounds for non-award or nullification of a bid contract.
2. **Anti-Collusion** – In submitting this bid proposal, we hereby certify this proposal was developed and prepared without any collusion with any competing bidder or District employee. The content of this proposal has not been disclosed to any competing or potentially competing bidder prior to the proposal due date and time. Furthermore, no action to persuade any person, partnership or corporation to submit or withhold a bid has been made.
3. **Anti-Lobbying** – In submitting this bid proposal, we hereby certify that to the best of our knowledge and belief, no appropriated Federal funds have been paid or will be paid by or on behalf of person associated with this proposal to any person for influencing or attempting to influence and officer or employee of any agency, a member of Congress, an office or employee of Congress or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan or cooperative agreement.
4. **National Sexual Offender Registry** – In submitting this bid proposal, you certify to the District that your company will prohibit any persons in your employ who are registered or required to register under the Idaho Sex Offender Registration Act from participation in company business with the District if such participation would require them to be present on school property. You certify further that you have cross checked such employees against the National Sex Offender Registry found at the following web link: <http://www.nsopr.gov/>

Signed: _____ Date: _____

Name & Title: _____

Company: _____

Address: _____

City & State: _____

S E C T I O N

"AA"

"AB"

Instructional Supplies

2017-2018

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section "AA/AB" - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AA0001	100	Roll	ADDING MACHINE TAPE, 2 1/4". 150 feet per roll. White sulfite paper.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0006	100	Sheet	RAILROAD / POSTER BOARD - GREEN 6-ply. 22" x 28"	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0012	20	Ream	CONSTRUCTION PAPER - BLACK. 12" x 18", Basis 76. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0013	40	Ream	CONSTRUCTION PAPER - BLUE. 12" x 18", Basis 76. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0014	20	Ream	CONSTRUCTION PAPER - LIGHT BLUE. 12" x 18", Basis 76. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0015	20	Ream	CONSTRUCTION PAPER - BLUE-GREEN. 12" x 18", Basis 76. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section "AA/AB" - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AA0016	40	Ream	CONSTRUCTION PAPER - BROWN. 12" x 18", Basis 76. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0021	60	Ream	CONSTRUCTION PAPER, EMERALD-GREEN. 12" x 18", Basis 76. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0022	60	Ream	CONSTRUCTION PAPER, YELLOW-GREEN. 12" x 18", Basis 76. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0024	60	Ream	CONSTRUCTION PAPER, PINK. 12" x 18", Basis 76, Riverside. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0025	100	Ream	CONSTRUCTION PAPER, RED. 12" x 18", Basis 76. 500 sheets per ream. Packages of 50 sheets accepted. American Paper, Riverside, Pacon Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0040	90	Ream	DRAWING PAPER, white sulphite. 12" x 18", Basis 80. 500 sheets per ream. American Brand Paper ONLY	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section "AA/AB" - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AA0043	30	Box/100	ENVELOPES - BROWN KRAFT CLASP. 9 1/2" x 12 1/2", 32#. 100 per box.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0045	24	Box	ENVELOPES - WHITE 6 3/4", 24#. Woven sub., 500 per box.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0050	300	Pkg/100	PLAIN STOCK INDEX CARDS. 3" x 5", Basis 90. White.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0051	300	Pkg/100	RULED STOCK INDEX CARDS. 3" x 5", Basis 90. White.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0053	100	Pkg/100	RULED STOCK INDEX CARDS. 4" x 6", Basis 90. White.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0059	100	Ream	MANUSCRIPT PAPER 11" x 8 1/2", Basis 30. White newsprint. 1/2" ruled long way. 1/4" dotted, 1/2" SKIP LINE. Pencil writing. 500 sheets per ream. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section "AA/AB" - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AA0072	20	Roll	PORTA RACK - BLACK. 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0073	5	Roll	PORTA RACK - BLUE. 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0074	15	Roll	PORTA RACK - BROWN. 36", Basis 50. 1000' rolls. American Brand Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0075	5	Roll	PORTA RACK - GREEN. 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0078	5	Roll	PORTA RACK - RED. 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0085	128	Ream	PENCIL OR CRAYON SQUARED PAPER. 9" x 12". 1/4". 500 sheets per ream. White only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section "AA/AB" - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AA0088	700	Sheet	TAG BOARD - PLAIN. 24" x 36", Basis 100. Manila.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0090	100	Ream	THEME PAPER. 8 1/2" x 11", Basis 16. White sulphite. 3/8" ruled short way. Red left-hand margin. Ink writing. 500 sheets per ream.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0091	20	Package	TISSUE PAPER - BLACK. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0092	20	Package	TISSUE PAPER - ROYAL BLUE. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0093	20	Package	TISSUE PAPER - SKY BLUE. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0095	40	Package	TISSUE PAPER - GREEN APPLE. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section "AA/AB" - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AA0098	20	Package	TISSUE PAPER - PUMPKIN ORANGE. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0103	20	Package	TISSUE PAPER - ROYAL VIOLET. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0105	20	Package	TISSUE PAPER - CANARY. Standard colored. 20" x 30" sheets. 24 sheets per package.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0107	100	Sheet	WATER COLOR PAPER. 22" x 30". White. 100% rag. Strathmore or equal.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0109	40	Roll	WRAPPING PAPER - WHITE. 24" width. Basis 50. 1,000 feet per roll. Must be in cardboard box. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA0110	20	Ream	INDEX CARD STOCK, BLUE 8 1/2" x 11". Basis 90. 500 sheets per ream. Neenah or Wausau Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section "AA/AB" - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AA0112	40	Ream	INDEX CARD STOCK, GREEN 8 1/2" x 11". Basis 90. 500 sheets per ream. Neenah or Wausau Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____	_____ _____ _____
AA0115	40	Ream	INDEX CARD STOCK, YELLOW 8 1/2" x 11". Basis 90. 500 sheets per ream. Neenah or Wausau Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____	_____ _____ _____
AA0116	400	Ream	INDEX CARD STOCK, WHITE 8 1/2" x 11". Basis 90. 500 sheets per ream. Neenah or Wausau Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____	_____ _____ _____
AA0117	50	Package	PICTURE STORY PAPER 18" x 12". Blank Space at top (6") with lines on bottom. 5/8" ruling, red baseline, broken midline. 250 sheets per package. ARN #1854, American Brand Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____	_____ _____ _____
AA0118	50	Package	RULED NEWS STORYBOOK 8 1/2" X 11"; Pacon 2695; 5 1/2" Heading; 1/2" Ruling Both Sides; 1/4" Midline; Red Baseline; 5/16" Descender Line; D'Nealian Grade 2, #2695 American Brand Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____	_____ _____ _____
AA0120	10	Roll	PORTA-RACK PURPLE, 36", Basis 50. 1000' rolls. American Paper Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____	_____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section "AA/AB" - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
AA0121	5	Roll	PORTA-RACK AZURE, 36", Basis 50. 1000' rolls. American Paper Only	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AA141W	100	Box	ENVELOPES - WINDOW WHITE. No. 10, 24#. White wove. 500 per box. PLAIN. Commercial Grade. Sample required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
AB0060	80	Ream	HANDWRITING PAPER GRADE ONE 5/8 inch Ruling; Red Baseline; Broken Midline; 10.5 in x 8 in Zaner Bloser #140141 only 500 sheets per ream. American Paper #ARN1054 Only.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

S E C T I O N

"BB"

"BC"

Instructional Supplies

2017-2018

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section BB - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
BB0007	400	Ream	BLUE MULTIPURPOSE PAPER. 8 1/2" x 11". Basis 20. For use in high speed copiers, computer printers, and offset duplicators. 500 sheets per ream. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
BB0009	400	Ream	CANARY MULTIPURPOSE PAPER. 8 1/2" x 11". Basis 20. For use in high speed copiers, computer printers, and offset duplicators. 500 sheets per ream. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
BB0010	400	Ream	GREEN MULTIPURPOSE PAPER. 8 1/2" x 11". Basis 20. For use in high speed copiers, computer printers, and offset duplicators. 500 sheets per ream.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
BB0012	16800	Ream	WHITE MULTIPURPOSE BOND PAPER. 8 1/2" x 11". Basis 20. For use in high speed copiers, laser printers, and offset duplicators. Minimum brightness 84. 500 sheets per ream. Case Sample Required Split shipment of 8,400 to be delivered July 2017 and January 2018.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
BC0007	50	Ream	BLUE BRIGHT COLORS OR FLUORESCENT MULTIPURPOSE PAPER. 8 1/2"x11" Basis 24/60 pound. For use in high speed copiers and computer printers. 500 sheets per ream. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section BB - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

BC0010	50	Ream	GREEN BRIGHT COLORS OR FLUORESCENT MULTIPURPOSE PAPER. 8 1/2"x11" Basis 24/60 pound. For use in high speed copiers and computer printers. 500 sheets per ream. Sample Required	<i>Alternate item</i> <i>Manufacturer</i> _____ <i>Catalog #</i> _____ <i>Description</i> _____
BC0012	100	Ream	ORANGE BRIGHT COLORS OR FLUORESCENT MULTIPURPOSE PAPER. 8 1/2"x11" Basis 24/60 pound. For use in high speed copiers and computer printers. 500 sheets per ream. Sample Required	<i>Alternate item</i> <i>Manufacturer</i> _____ <i>Catalog #</i> _____ <i>Description</i> _____
BC0013	100	Ream	WHITE MULTIPURPOSE BOND PAPER. 11" x 17". Basis 20. For use in copiers and offset duplicators. 5 reams per carton. Minimum brightness 84. 500 sheets per ream. Sample Required.	<i>Alternate item</i> <i>Manufacturer</i> _____ <i>Catalog #</i> _____ <i>Description</i> _____
BC0014	40	Ream	RED BRIGHT COLORS OR FLUORESCENT MULTIPURPOSE PAPER. 8 1/2"x11" Basis 24/60 pound. For use in high speed copiers and computer printers. 500 sheets per ream. Sample Required	<i>Alternate item</i> <i>Manufacturer</i> _____ <i>Catalog #</i> _____ <i>Description</i> _____

S E C T I O N

"CC"

"CD"

Instructional Supplies

2017-2018

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section CC - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
CC0007	12	Pkg of 100	LIBRARY BOOK POCKETS Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
CC0042	120	Each	VIDEO CASSETTE TAPES. VHS, T-120 minute. Maxell High Grade.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
CC0048	80	Ream	INKJET PRINTER PAPER for black/white and color printers. 8 1/2" x 11", 24#. Minimum brightness 94. 500 sheets per ream.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
CC0056	144	Each	COMPRESSED AIR CANS; 6 ounce cans	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
CD0002	200	Roll	LAMINATING FILM. 25" x 500'. 1" core. Minimum 1.5 mil. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

S E C T I O N

"DD"

"DE"

Instructional Supplies

2017-2018

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
DD0001	200	Each	BASKETS, WIRE DESK. 10" x 15".	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
DD0009	204	Each	CLIP BOARDS. 9" x 12 1/2". Smooth brown hardboard. Steel clip.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
DD0012	288	Box	CRAYONS - JUMBO. Molded, large, paper wrapped. 4 1/2" x 7/16". 8 colors per box. Binney & Smith.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
DD0013	144	Sets	CRAYONS - LIQUID WATER BASE MARKERS. Water base. Non-toxic. Set of 8 colors. Binney & Smith No. 7808.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
DD0014	24	Boxes of 12	CRAYONS - BLACK. Jumbo. Molded, large, paper wrapped. 4 1/2" x 7/16". Binney & Smith or equal.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____
DD0022	12	Boxes of 12	CRAYONS - WHITE. Jumbo. Molded, large, paper wrapped. 4 1/2" x 7/16". Binney & Smith or equal.	Alternate item Manufacturer Catalog # Description	_____ _____ _____ _____	_____ _____ _____ _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0024	24	Set of 4	DIVIDER FOR WIRE DESK BASKETS. 5 Inch.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0025	100	Gallon	ELMER'S GLUE. One-gallon plastic containers. Bordens product for wood and paper gluing.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0026	288	Each	ERASERS, CHALKBOARD. Sample required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0027	1116	Each	ERASERS, PINK PEARL ONLY. 1/2" x 2". Eberhard Faber #300 Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0028	60	Box	FASTENERS, PAPER. No. 2, 1/2", round head, strong brass shank.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0032	100	Boxes of 100	FILE FOLDERS. 9" x 12 1/2". Third cut. Letter size. Manila.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0037	36	Each	FLAGS, AMERICAN. 4' x 6'. Heavy-duty. 2 ply warp and filling. All weather Polyester - Tough Tex or Equal	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0038	36	Boxes	FLASH CARDS. Addition, subtraction, multiplication and division. Sets. Milton Bradley	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0040	48	Boxes of 200 Each	GUMMED LABELS. 2 1/2" x 4". Dennison No. 31-208 or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0041	36	Boxes of 200 Each	GUMMED NOTEBOOK REINFORCEMENTS. 9/16" - 1/4" holes. Surstick or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0043	10	Set	INDEX GUIDES, 3" x 5"	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0053	216	Each	LEGAL PADS, YELLOW, 8 1/2" x 14". Perforated type.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0055	288	Bottle	CORRECTION FLUID. 0.6 fl. oz. Bottles. BIC WHITE-OUT or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0057	200	Box of 100	SHEET PROTECTORS - Clear, standard weight sheet protectors. Top load, acid-free. Reinforced binding edge, 3-hole punched, 8.5" x 11". 100 per box.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0060	1,224	Roll	MASKING TAPE - 1". 60 yards per roll. 36 rolls per case. Norton Bear or equal. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0061	408	Roll	MASKING TAPE - 1 1/2". 60 yards per roll. 36 rolls per case. Norton Bear or equal. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0062	324	Each	METER STICKS. Made of wood and varnished.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0068	408	Each	STENO NOTEBOOKS. 2 column. 6" x 9" Gregg ruled. White Pages. 80 sheets per book. SAMPLE REQUIRED	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0069	1400	Boxes of 100	PAPER CLIPS, 1 1/4". Gem No. 1. Non-skid.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0070	1000	Boxes of 100	PAPER CLIPS, JUMBO. 2", 50 gauge. Non-skid.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0074	1700	Dozen	PENCILS, RUBBER TIPPED No. 2. Medium soft lead. Sample required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0080	144	Each	PENCIL SHARPENERS. Boston 1031.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0082	20	Box of 25	OXFORD PENDAFLEX HANGING FOLDERS WITH 1/5 CUT. Legal size.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0083	36	Each	FRAME FOR PENDAFLEX. Legal size.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0084	150	Box of 25	OXFORD PENDAFLEX HANGING FOLDERS WITH 1/5 CUT. Letter size.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0086	5040	Each	PENS, BLACK BALLPOINT. Stick pen with cap. Medium point. Bic Round Stic Only. Sample Required	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0087	864	Each	PENS, RED BALLPOINT. Stick pen with cap. Medium point. Bic Round Stic Only. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0088	1404	Each	PENS, AVERY BLACK MARKS-A-LOT. AVE 08888 only. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0089	60	Each	PENS, AVERY RED MARKS-A-LOT. AVE 08887 only. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0090	864	Each	PERMANENT MARKERS. Extra-fine point. Black. Sanford Sharpie 35001.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0092	204	Set of 8 colors	JUMBO MAGIC MARKERS, Broad tip pens. 8 colors per set. Permanent ink. Large. Avery Carter only. Sample required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0097	192	Each	LIQUID GLUE DISPENSERS. Plastic. For Elmer's glue. 8-oz. size.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0098	12	Each	POINTER, RUBBER TIPPED.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0099	408	Pkg of 12	3M POST-IT-NOTES, 1.3/8" x 1 7/8". 12/pkg, Fluorescent Color. Sample Required	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0100	1656	Each	3M POST-IT-NOTES, Pop-up, 3" X 3". Yellow ONLY Sample Required	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0101	36	Jar	FINGER PAINT, BLACK. 8 fl. oz. Containers. Binney & Smith or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0102	24	Jar	FINGER PAINT, BLUE. 8 fl. oz. Containers. Binney & Smith or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0103	12	Jar	FINGER PAINT, BROWN. 8 fl. oz. Containers. Binney & Smith or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0104	12	Jar	FINGER PAINT, GREEN. 8 fl. oz. Containers. Binney & Smith or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0105	12	Jar	FINGER PAINT, ORANGE. 8 fl. oz. Containers. Binney & Smith or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0106	36	Jar	FINGER PAINT, RED. 8 fl. oz. Containers. Binney & Smith or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0110	36	Bottle	LIQUID PAINT - BLACK. 16 oz. bottles. Binney & Smith Crayola Artista II Washable Tempra Paint or equal. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0111	12	Bottle	LIQUID PAINT - BLUE. 16 oz. bottles. Binney & Smith Crayola Artista II Washable Tempura Paint or equal. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0114	36	Bottle	LIQUID PAINT - ORANGE. 16 oz. bottles. Binney & Smith Crayola Artista II Washable Tempura Paint or equal. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0118	24	Bottle	LIQUID PAINT - YELLOW. 16 oz. bottles. Binney & Smith Crayola Artista II Washable Tempura Paint or equal. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0119	12	Each	RECEIPT BOOKS. Single, duplicating. Rediform No. 8L802. 3-part. 100 sets per book. Numbered.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0120	36	Each	RECEIPT BOOKS. Four on one page. Rediform No. 8K806. 2-part. 400 sets/book. Numbered.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0126	60	Boxes of 1/4 lb.	RUBBER BANDS. Assorted sizes. 1/16" thick. Alliance or equal. Sample required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0128	48	Pints	RUBBER CEMENT, Sanford or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0130	324	Each	RULERS, 1/16" GRADUATION. Graduated metric and regular. Metal straight edge. Westcott R221.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0134	1000	Each	SCISSORS - 5" pointed tip stainless steel sheers. Fiskars or equal. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0136	1008	Each	SCISSORS - 8" straight, stainless steel sheers with molded plastic handles. Fiskars or equal. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0137	1008	Each	SCOTCH INVISIBLE TAPE. 1/2" X 1,296". 3M No. 6200.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0138	864	Each	SCOTCH TRANSPARENT TAPE. 1/2" X 1,296". 3M No. 5910.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0144	144	Each	STAPLER. Swingline No. 767. Sample Required	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0145	144	Each	STAPLE REMOVER. Acme or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0146	400	Boxes	STAPLES, STANDARD. Swingline, Bostitch, or equal. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0152	416	Each	TEACHER PLAN BOOKS. Hammond & Stevens 436-6. Elementary.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0170	144	Each	YARD STICKS. Maple. Varnished or smooth coated. Westcott or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0175	288	Set	COLORED PENCILS. 12 Colors per set. Binney & Smith 4012E or equal. Sample required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0176	108	Each	PAPER PUNCH - One hole. See through receptacle for clippings. 1/4" hold. Length 5", throat reach 1".	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0177	1728	Each	MARKERS, DRY ERASE. Black. EXPO 2 Low Odor.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0179	3168	Each	HIGHLIGHTER - YELLOW, Fluorescent. Chisel tip. Water based ink. Compatible with photocopies and computer paper. Sharpie, BIC Brite Liner or equivalent. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0183	3060	Each	Glue Sticks. Minimum .26 oz. Clear, permanent. Avery 0161	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0184	288	Each	ERASER - Nylon eraser. Soap and water cleanup. SAN 81505 or equivalent. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0186	1584	Each	HIGHLIGHTER - BLUE Chisel tip. Water based ink. Compatible with photocopies and computer paper. Sharpie, BIC Brite Liner or equivalent. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0187	1008	Each	HIGHLIGHTER - PINK Chisel tip. Water based ink. Compatible with photocopies and computer paper. Sharpie, BIC Brite Liner or equivalent. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0188	1008	Each	HIGHLIGHTER - GREEN Chisel tip. Water based ink. Compatible with photocopies and computer paper. Sharpie, BIC Brite Liner or equivalent. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0190	5040	Each	MARKER - Permanent, waterproof ink. Black ink. Fine point. Sharpie brand. Sample Required.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0193	96	Each	OVERHEAD PROJECTOR PENS. Each. Black Fine Point. vis-à-vis.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0199	4032	Each	MARKER DRY ERASE - Black Expo2 Low Odor Fine Point	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0200	1008	Each	MARKER DRY ERASE - Blue Expo2 Low Odor Fine Point	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DD0201	576	Each	MARKER DRY ERASE - Green Expo2 Low Odor Fine Point	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0202	144	Each	MARKER DRY ERASE - Red Expo2 Low Odor Fine Point	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0205	432	Each	RETRACTABLE GEL PEN, BLACK gel ink. Water resistant smear proof with Rubber Cushion grip Medium point. Pilot G-2 or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0206	432	Each	RETRACTABLE GEL PEN, BLACK gel ink. Water resistant smear proof with Rubber Cushion grip Fine point. Pilot G-2 or equal.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD0208	84	Each	CORRECTION TAPE - See through dispenser. Smooth dry write on immediately. Must be able to correct both line and letter mistakes. Size 1/5" x 304" Staples OOPS or equal. Sample	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DD180W	1428	Each	BLACK 3 RING BINDERS. 1" round locking rings. Concealed rivet construction. 2 pockets on inside covers. Virgin Vinyl or equal. Sample Required	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section DD - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bids must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

DE0040	120	Boxes	ADDRESS LABELS - 8.5" x 11" white, laser labels. 3000 labels per box, 30 labels per sheet. Feed from any paper tray. Avery 5160 or equivalent.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DE0086	1008	Each	PENS, BLACK BALLPOINT. Stick pen with cap. Fine point. Bic Round Stic or equal. Sample Required	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DE0087	1008	Each	PENS, RED BALLPOINT. Stick pen with cap. Fine point. Bic Round Stic or equal. Sample Required	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____
DE0153	676	Each	TEACHER ROLL BOOKS OR CLASS RECORD. Hammond & Stevens 626-V. Secondary.	Alternate item _____ Manufacturer _____ Catalog # _____ Description _____

S E C T I O N

"HE"

Instructional Supplies

2017-2018

SCHOOL DISTRICT No. 25
3115 Poleline Road
Pocatello, ID 83201

BID FORM - Section HH/HE - Instructional Supplies

Bids are acceptable on this form only.

Instructions:

Type unit price and total price in the right-hand margin. **Alternate bid items must be listed in the space provided, with the manufacturer, catalog number and description included.**

Type firm name, address, phone and email address in this space:

Quotations are to be made F.O.B. Pocatello, ID. All bids must include the cost of the transportation to the warehouse of School District No. 25, 3115 Poleline Road, Pocatello, Idaho 83201. Bid responses must be legible and must be priced to our unit of measurement or bid will be a non-responsive bid.

Item Number	Quantity	Unit	Commodity Description	Item Number	Unit Price	Total Price
HE0001	288	Box	BAND-AIDS. 1" x 3". Boxes of 100. Sample Required.	Alternate item Manufacturer Catalog # Description	_____ _____ _____	_____ _____ _____
HE0018	350	Box/100	GLOVES, Medium. Synthetic polymer nitrile non-latex, non-powdered, ambidextrous, non-sterile. Neutral Color Only. Medicinal Grade. Kimberly-Clark safe skin exam gloves Kim 55082 or equivalent. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____	_____ _____ _____
HE0019	200	Box/100	GLOVES, Large. Synthetic polymer nitrile non-latex, non-powdered, ambidextrous, non-sterile. Neutral Color Only. Medicinal Grade. Kimberly-Clark safe skin exam gloves Kim 55083 or equivalent. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____	_____ _____ _____
HE0020	300	Box/100	GLOVES, Extra Large. Synthetic polymer nitrile non-latex, non-powdered, ambidextrous, non-sterile. Neutral color only. Medicinal Grade. Kimberly-Clark Sterling 55086 or equivalent. Sample Required	Alternate item Manufacturer Catalog # Description	_____ _____ _____	_____ _____ _____